



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Friday, May 23, 2025

11:00 AM

50 Douglas Dr., Martinez |

<https://us06web.zoom.us/j/82787248693> |

Webinar ID: 827 8724 8693 |

Policy & Budget Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Justin Van Zerber called the meeting to order at 11:04 a.m.

1. Roll Call and Introductions

Present Traci Simpson, and Justin Van Zerber

Late Briana Lucca

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comments were received.

3. CONSIDER approving the Record of Action from the April 29, 2025, CAB [25-2024](#)
Policy & Budget Subcommittee meeting.

Attachments: [DRAFT CAB Policy & Budget Record of Action - April 29, 2025](#)

Motion: Van Zerber

Second: Simpson

Aye: Simpson, and Van Zerber

Late: Lucca

Result: Passed

4. Discuss and consider appointment of a Vice-Chair for the Subcommittee

Motion: Van Zerber

Second: Simpson

Aye: Simpson, and Van Zerber

Late: Lucca

Result: Passed

5. Review of CAB Policy & Budget Work Plan for 2025

[25-2025](#)

Attachments: [DRAFT CAB Policy & Budget Work Plan 2025](#)

Discussion was held.

Subcommittee reviewed its work plan to ensure alignment with current priorities and is taking intentional steps to advance the goals outlined in the plan. The work plan will be updated accordingly, with revisions made as needed to reflect evolving objectives and priorities.

6. Discuss County AB 109 Reporting Models and Template Development

Discussion was held.

Public comments were received.

Subcommittee discussed AB 109 reporting models and the rationale behind their request to recommend a standardized reporting template for both County agencies and community-based organizations. This request stemmed from observed discrepancies between the reporting practices of County departments and those of community partners.

Members were encouraged to identify specific metrics they would like to see included in AB 109 reporting and to review budget documents and quarterly reports to help determine which additional metrics should be incorporated moving forward.

7. Discuss Evaluation Process and Future Assessment of County AB 109 Programs

Discussion was held.

Public comments were received.

Subcommittee reviewed the evaluation process and the future assessment of County AB 109 programs, and proposed questions to the Office of Reentry & Justice.

The Office of Reentry & Justice shared that they are currently working internally to strengthen their evaluation capacity and will provide updates as progress is made.

8. Discuss Contra Costa County's 2024-2025 Community Corrections Growth [25-2040](#)

Attachments: [Contra Costa County's 2024-2025 Community Corrections Growth](#)

Discussion was held.

Public comments were received

Patrice Guillory provided the Subcommittee with an overview of Contra Costa County's 2024-2025 Community Corrections Growth Funds.

Subcommittee reviewed the County's Community Corrections Growth fund document to examine the significance of the funding allocations, assess the County's performance in relation to statewide benchmarks, and consider strategic approaches for the effective utilization of these resources. This review contributed to a deeper understanding of how the County is allocating and leveraging funds to support community corrections initiatives.

Subcommittee members are encouraged to continue reviewing the document and to prepare any questions for the Probation Department to further clarify the use of funds and related strategic planning efforts.

9. The next meeting is currently scheduled for Monday, June 16, 2025, at 11 a.m.

Next Steps:

- Review CAB Policy & Budget Subcommittee Work Plan
- Update from HR & EHSD
- Discussion on Department-Specific Metrics for Inclusion in Reporting Template
- Review AB 109 Budget Reporting Processes in Other Counties

10. Adjourn

The meeting was adjourned at 11:53 a.m. by Justin Van Zerber. The next scheduled meeting of the Subcommittee is Monday, July 21, 2025, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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