

# Application Form

## Profile

Buffie

First Name

Lafayette

Last Name

Middle Initial

[Redacted]

Home Address

[Redacted]

Suite or Apt

Brentwood

City

CA

State

94513

Postal Code

[Redacted]

Primary Phone

[Redacted]

Email Address

## [District Locator Tool](#)

### Resident of Supervisorial District:

None Selected

IRS

Employer

CUSTOMER SERVICE REP

Job Title

### Length of Employment

2 YEARS

### Do you work in Contra Costa County?

Yes  No

### If Yes, in which District do you work?

N/A

### How long have you lived or worked in Contra Costa County?

26 YEARS

### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

### Which Boards would you like to apply for?

Contra Costa Commission for Women and Girls: Submitted

**Seat Name**

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LOW INCOME

**Have you ever attended a meeting of the advisory board for which you are applying?**

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Yes  No

**If Yes, how many meetings have you attended?**

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N/A

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**Education**

**Select the option that applies to your high school education \***

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CA High School Proficiency Certificate

**College/ University A**

**Name of College Attended**

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LIBERTY UNIVERSITY

**Degree Type / Course of Study / Major**

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DIVINITY MASTERS

**Degree Awarded?**

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Yes  No

**College/ University B**

**Name of College Attended**

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PATTEN UNIVERSITY

**Degree Type / Course of Study / Major**

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BACHELORS PSYCHOLOGY

**Degree Awarded?**

---

Yes  No

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**College/ University C**

**Name of College Attended**

---

LOS MEDANOS

**Degree Type / Course of Study / Major**

ASSOCIATE PSYCHOLOGY

**Degree Awarded?**

Yes  No

**Other Trainings & Occupational Licenses**

**Other Training A**

CNA

**Certificate Awarded for Training?**

Yes  No

**Other Training B**

**Certificate Awarded for Training?**

Yes  No

**Occupational Licenses Completed:**

N/A

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I raised 3 children with the help of my mother. I attended college and university during the teenage years but made sure each of them graduated. It was a tremendous struggle, but I succeeded. Today the struggle is still present

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I raised 3 children with the help of my mother. I attended college through my children's teen years which was a challenge. Keeping them in school let alone graduating was difficult while attending college myself. I worked 2 jobs, one fulltime the other on weekends all as a fulltime student. I want to empower woman and girls to become all they can be. I want to make a difference in my community with opportunities and advancement for women and the economically impacted adults of Contra Costa.

[Upload a Resume](#)

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

N/A

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

N/A

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

N/A

**List any volunteer or community experience, including any advisory boards on which you have served.**

I volunteered as inspector for Contra Costa Elections for 17 years.

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### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

N/A

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

Yes  No

**If Yes, please identify the nature of the relationship:**

N/A

## Please Agree with the Following Statement

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**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

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I Agree

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### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Buffie Lafayette

Brentwood, CA 94513

## OBJECTIVE

Dedicated professional with Psychology background

Excellent customer care experience

Experienced in coordination and scheduling

Effective ability to handle multiples tasks in fast paced environments

Organized and detail oriented

Enthusiastic self-starter, eager to meet challenges and quickly apply concepts

Unsurpassed interpersonal skills

Computer proficient in Microsoft Word, PowerPoint, Excel, and Outlook

## Work Experience

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### Customer Service Representative

Internal Revenue Service – Oakland CA

2022 - present

Performing administrative and technical procedures using a computer to locate and review records and reconcile discrepancies. working with records or financial accounts applying established rules and procedures. Resolving problems and issues. Negotiating with others to resolve issues.

### Patient Advocate Liaison

Getixhealth - Concord, CA

2018 to 2022

Acting as support to providers and nurses with patient management and administrative tasks. Organize and implement social services to patients and families. To improve access to care, quality of care, and patient outcomes through financial assistance, secured billing documents, and other task related to patient data.

### Nursing Assistant Team Trainer

Visiting Angels - San Ramon, CA

2016 to 2018

Provides skilled training to team members for patient-centered care, within home and facilities to offer comfort and reassurance to patients and families. These skills provide a needed resource for social stimulation, assisting with meeting activities of daily living and documentation of daily care.

## Education

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### **Master of Divinity in Divinity**

Liberty University - Lynchburg, VA

2015

### **Bachelor of Arts in Psychology**

Patten University - Oakland, CA

2010

### **AA in Psychology**

Los Medanos College - Pittsburg, CA

2007

## Volunteer

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### **SANTA RITA JAIL, DUBLIN, CA**

#### **Volunteer Chaplain**

**2010- Current**

- Assisted in religious services
- Participated in inmate programs and supporting chaplains in inmate activities
- Lead chapel services on rotation
- Attends annual Inmate Services and Chaplain Volunteer Service meetings

### **WEST COUNTY JAIL, RICHMOND, CA**

#### **Volunteer Chaplain**

**2016- Current**

- Assisted and organized religious services for both men and women
- Lead chapel services and Bible study 4 times a week
- Attends annual Inmate Services and Chaplain Volunteer Service meetings
- Schedule and coordinate volunteer services monthly

### **SUTTER DELTA HOSPITAL, Antioch, CA**

#### **Volunteer Chaplain**

**2010- 2020**

- Visit patients/families and perform spiritual assessments
- Provide spiritual support and counseling to patients and hospital staff
- Maintains patient confidentiality according to HIPAA regulations