

HACCC may withdraw approval of a live-in aide and adjust the family bedroom size, in accordance with section 2-II.F. Reasonable Accommodation Reassessment and/or in accordance with the “**Live-In Aide Agreement**” (Exhibit 3-3) executed by the family.

In almost all cases, once a person has been approved as a live-in aide, they cannot become a member of the family and do not have any rights to the voucher under any circumstances, including if they are the sole remaining household member.

However, it is possible that specific changes in circumstances may result in an individual no longer meeting the definition of a live-in aide, but, instead, that of a family member. These include, but are not limited to, marriage to a household member, especially the head-of-household or the assumption of a legal or financial obligation to support the head-of-household or another family member.

A person designated as a live-in aide is required to report their marriage to any family member to HACCC within 14 calendar days of that marriage. They are also required to report any other changes that could reasonably be expected to change their status to that of a family member within 14 calendar days of such change. If it is determined that the individual no longer meets the definition of a live-in aide, HACCC will assess the member’s eligibility to instead be designated as a family member in accordance with HACCC policies for adding a family member.

- If HACCC approves the change to family member, an interim reexamination will be conducted to adjust the subsidy accordingly. Such changes must comply with all applicable eligibility, screening, and occupancy requirements.
- If HACCC denies the change to family member, an interim will be conducted to remove the individual from the subsidy if, for some reason, they no longer qualify as a live-in-aide. The family may submit a request to add another person as the live-in aide if the need continues.

Spouses of family members will not be designated as a live-in aide unless they can prove definitively that they meet all three tests to be a live-in aide . Exceptions will be granted on a case-by-case basis.

A live-in aide’s eligibility terminates on the date the individual no longer meets the definition of a live-in aide, regardless of when the change is reported. Failure to timely report such changes may result in retroactive rent adjustments, repayment agreements, or other corrective actions in accordance with HACCC policy.