

**SIDE LETTER
BETWEEN
Contra Costa County
and
Professional and Technical Engineers IFPTE, Local 21**

This Side Letter is by and between Professional and Technical Engineers IFPTE, Local 21 (“Local 21”) and Contra Costa County (“County”). This Side Letter is effective following approval by the Board of Supervisors.

This Side Letter amends Section 13, subsection 13.2 – Classes with Probationary Period Over Six Months of the Memorandum of Understanding (“MOU”) between the County and Local 21, (July 1, 2022 – June 30, 2026) to increase the probationary period of certain classifications due to the nature and complexity of the work these classifications perform as follows:

SECTION 13 - PROBATIONARY PERIOD

13.2 Classes With Probationary Period Over Six Months. Listed below are those classes represented by the Union which have probation periods in excess of six (6) months for original entrance appointments and six (6) months for promotional appointments:

<u>CLASSIFICATION</u>	<u>JOB CODE</u>	<u>MONTHS</u>
ANIMAL SVCS LIEUTENANT	BJHB	12
ASSOC REAL PROPERTY AGENT	DYTA	9
ASST REAL PROPERTY AGENT	DYVA	9
AUDITOR- APPRAISER I	DRWB	12
AUDITOR- APPRAISER II	DRVA	9
AUTOMATED CALL DIS COORD I	LBWB	9
AUTOMATED CALL DIS COORD II	LBNA	9
AUTOMATED CALL DIST ADMINISTRA	LBSC	9
BUSINESS SYSTEMS ANALYST	LTWK	9
BUSINESS SYSTEMS MANAGER	LTNE	9
CHILD SPRT BUSINESS SVCS MNGR	APSE	12
CHILD SPRT SUPERVISOR	SMNA	12
CLERK-RECORDER SVCS MANAGER	EASA	12
COMMUNITY WARNING SYS MANAGER	64NE	9
COMPUTER AID DRAFT OPER TRAINEE	NP7A	9
COMPUTER AIDED DRAFTING OPER	NPWB	9
COMPUTER OPERATIONS ANALYST	LKVA	9
COMPUTER OPERATIONS MANAGER	LKGA	9

COMPUTER OPERATIONS SUPERVISOR	LKHA	9
DATABASE ADMINISTRATOR	LWSA	9
ELECTIONS SVCS MANAGER	EBSA	12
EMERGENCY PLANNING COORD	9GSA	12
ENVIRONMENTAL ASSISTANT	51VC	9
FIRE DISTRICT APPARATUS MANAGER	P2NC	9
FIRE DISTRICT COMMS CENTER MANAGER	REDB	9
FIRE DISTRICT FACILITIES MANAGER	GFDF	9
FIRE DISTRICT FISCAL SPECIALIST	SBSF	9
FIRE DISTRICT INFO SYST MANGR	LTNC	9
FIRE DISTRICT LOGISTICS MANAGER	RBHA	9
GRAPHIC DESIGNER	5HWB	9
GRAPHICS TECHNICIAN I	5HWA	9
GRAPHICS TECHNICIAN II	5HVA	9
INFO SYS MANAGER I	LTNA	9
INFO SYS PROGRAMMER/ANALYST I	LPWA	9
INFO SYS PROGRAMMER/ANALYST II	LPVA	9
INFO SYS PROGRAMMER/ANALYST IV	LPNB	9
INFO SYS PROGRAMMER/ANLYST III	LPTB	9
INFO SYS PROJECT MANAGER	LPNA	9
INFO TECH PROJECT MANAGER	LBSB	9
INMATE INDUST ENGRAVE PROG SUP	64HG	9
INMATE INDUST SUPERVISOR	64HF	9
JUNIOR APPRAISER	DAWA	12
JUNIOR DRAFTER	NPWA	9
JUNIOR REAL PROPERTY AGENT	DYWA	9
LEAD C A D OPERATOR	NPTA	9
LIABILITY CLAIMS ADJUSTER	AJWF	12
MANAGER CENTRAL ID SVCS	64DB	9
NETWORK ADMINISTRATOR I	LNSA	9
NETWORK ADMINISTRATOR II	LNSB	9
NETWORK ANALYST I	LBVA	9
NETWORK ANALYST II	LBTA	9
NETWORK MANAGER	LBHA	9
NETWORK TECHNICIAN I	LNWA	9
NETWORK TECHNICIAN II	LNVA	9
PLANNER I	5AWA	12
PLANNING TECHNICIAN I	51WB	9
PLANNING TECHNICIAN II	51VB	9
PLANNING TECHNICIAN III	51TB	9
PROP INFO SYS BUS SYS MGR	LWVD	12
PW GIS COORDINATOR	LWSB	9
REAL PROPERTY TECH ASSISTANT	DY7B	9
RECORDS MANAGER	64HE	9


SHERIFF DIR OF PROP EVIDENCE	64FG	9
SHERIFF'S TELECOM TECH MANAGER	PEDD	9
SR AUDITOR-APPRAISER	DRTA	9
SR BUSINESS SYSTEMS ANALYST	LTVJ	9
SR DRAFTER	NPVA	9
SR EMERGENCY PLANNING COORD	9GWB	12
SR REAL PROPERTY AGENT	DYTB	9
SR REAL PROPERTY TECH ASST	DY7C	9
SR TRANSPORTATION PLANNER	5AHB	12
SR WORKERS COMP CLAIMS ADJS	AJTC	12
SUPERVISING DRAFTER	NPHB	9
SYSTEMS SOFTWARE ANALYST I	LWWA	9
SYSTEMS SOFTWARE ANALYST II	LWVA	9
TAX OPERATUIONS SUPERVISOR	S5HC	12
TRAFFIC SAFETY INVESTIGATOR	N4WA	9
TRANSPORTATION PLANNER	5ATB	12
TREASURER'S INVEST OPS ANALYST	S5SD	12
VICT/WIT ASSISTANCE PROG MNGR	2KHA	12
WORKERS COMP CLAIMS ADJUST II	AJVF	12
WORKERS COMP CLAIMS ADJUSTER I	AJWJ	12
WORKERS COMP CLAIMS SUPERVISOR	AJHB	12

The terms of this Side Letter will apply only to employees hired, transferred, reassigned, reclassified, or promoted into the affected classifications on or after the effective date of this Side Letter. It will not extend the probationary period of employees already serving in the affected classifications as of the effective date of this Side Letter. All other portions of Section 13 - Probationary Period remain unchanged by this Side Letter.

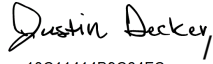
This Side Letter will remain in effect for the term of the current MOU between the County and Local 21 (July 1, 2022 – June 30, 2026). The terms of the Side Letter will be incorporated into the successor MOU unless otherwise negotiated by the parties. All other terms and conditions of the current MOU between the County and Local 21 remain unchanged by this Side Letter.

Date: 12/12/2023

Contra Costa County:
(Signature / Printed Name)

DocuSigned by:
 / Rebecca Cox
095AD9D188D0407...

IFPTE, Local 21:
(Signature / Printed Name)

DocuSigned by:
 / Justin Decker
10C11414B9C04FC...
