



**Contra Costa County  
Position Adjustment Resolution (PAR) Form**

PAR No. 26470

C.92

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C.

**I. DEPARTMENT REQUEST**

Agency and Dept Name: CCA16 Assessor Dept No(s). 0016 Org No(s). 1605  
 Action Type: Reallocate salary Net FTE Change: 0.00 Proposed Effective Date: 03/04/2026

**Action Requested:**

AUTHORIZE Human Resources Department to conduct a classification and salary study for the Drafting Services Coordinator (NPGA) (represented) and the Computer Aided Drafting Operator (NPWB) (represented) classification found within the Assessor's Office.

Use an additional sheet for further explanation or comments.

**Fiscal Impact:**

Cost is within Department's Budget:  Yes  No

Total One-Time Cost:

Total Annual Cost:

Total this FY:

Net County Cost:

NCC this FY:

Source of Funding:

Gus Kramer 07/01/2025  
 (for) Department Head Date

**II. COUNTY ADMINISTRATOR REVIEW**

PAR No. 26470

**Comments:**  
Released to HR for further study/review

Laura Strobel 07/01/2025  
 (for) County Administrator Date

**III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION**

ADOPT Position Adjustment Resolution No. 26470 to retitle the classification of Drafting Services Coordinator (NPGA) (represented) to Assessor's Mapping Supervisor (NPGA) (represented) and reallocate the salary from salary plan and grade ZA5 1565 (\$93,077.350 - \$113,136.071) to (\$99,611.374 - \$121,078.223); retitle the classification of Computer Aided Drafting Operator (NPWB) (represented) to Assessor's Mapping Technician (NPWB) (represented).

(for) Director of Human Resources: Alex Johnson Date: 02/19/2026

**IV. COUNTY ADMINISTRATOR APPROVAL**

Approve HR Department Recommendation(s):  Yes  No  N/A

If No or N/A, CAO Recommendation(s):

BOS Approval Required:  Yes  No

Effective:  Day following Board Approval  
 Date: \_\_\_\_\_

Laura Strobel 02/26/2026  
 (for) County Administrator Date

**V. BOARD OF SUPERVISORS ACTION**

Adjustment Resolution:  ADOPTED  OTHER ACTION: \_\_\_\_\_

Monica Nino, Clerk of the Board of Supervisors  
 and County Administrator

By: Stacy M Boyd  
 Date: 03-03-2026