



Meeting Minutes - Draft

CONTRA COSTA COUNTY Family and Human Services Committee

Supervisor Candace Andersen, Chair
Supervisor John Gioia, Vice Chair

<https://cccounty-us.zoom.us/j/81538392261> | USA
888-278-0254 Conference code: 382517

Monday, June 9, 2025

**10:30 AM 309 Diablo Rd., Danville | 11780 San Pablo
Avenue, Suite D., El Cerrito
<https://cccounty-us.zoom.us/j/81538392261> |
USA 888-278-0254 Conference code: 382517**

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

Supervisor Andersen called the meeting to order at 10:30 a.m.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

One person requested to speak during general public comment.

3. RECEIVE and APPROVE the Record of Action for the May 12, 2025 [25-2143](#)
Family and Human Services Committee (FHS) meeting. (Danielle Fokkema,
Sr. Deputy County Administrator)

Attachments: [Draft ROA 5.12.25](#)

The Committee approved the Record of Action for the May 12, 2025, meeting as presented.

4. CONSIDER recommending to the Board of Supervisors the appointment of [25-2144](#)
Khulood Jamil to the Discretionary Representative #3 - Central South seat
and Sara Guillermo to the Child Care Consumer #3 - Central South seat, and
the reappointment of Crystal McClendon Gourdine to the Community
Representative #1 - West County seat and Pamm Shaw to the Child Care
Consumer #2 - Central South seat on the Local Planning and Advisory
Council for Early Care and Education (LPC), as recommended by the Contra
Costa County Office of Education. (Monica Joseph, LPC Staff)

Attachments: [Contra Costa LPC roster 24-25_Redacted](#)
[Jamil, Khulood Application_Redacted](#)
[Guillermo, Sara Application_Redacted](#)

[McClendon-Gourdine, Crystal Application_Redacted](#)
[Shaw, Pamm Application_Redacted](#)

The Committee approved the appointments for the Board of Supervisors approval as recommended.

5. CONSIDER recommending to the Board of Supervisors the reappointment of Devlyn Sewell to Private/Non-Profit Seat #5, Karen Coleman to Private Non-Profit Seat #2, Jessica Cisneros to Low-Income Seat #5, Nicola Lopez to Low Income Seat #1, Desire Medlen to Low Income Seat #3, Karanbir Bal to Private/Non-Profit Seat #3, and Monisha Merchant to Private/Non-Profit Seat #4, and appoint Christian Dean to Private/Non-Profit Alternate Seat #1, all with terms ending June 30, 2027, on the Economic Opportunity Council. (Christina Castle-Barber, EOC Staff) [25-2145](#)

Attachments: [Economic Opportunity Council Roster 5-16-25](#)
[Bal, Karanbir Redacted](#)
[Cisneros, Jessica Redacted](#)
[Coleman, Karen Redacted](#)
[Dean, Christian Redacted](#)
[Lopez, Nicola Redacted](#)
[Medlen, Desire Redacted](#)
[Merchant, Monisha Redacted](#)
[Sewell, Devlyn Redacted](#)

The Committee approved the appointment for the Board of Supervisors approval as recommended.

6. CONSIDER accepting the Employment and Human Services Department's 2025 Annual Report on Anti-Human Trafficking efforts in Contra Costa County, and FORWARD to the Board of Supervisors for their information. (Kimberly Baker, CSEC Services Program Manager; Corinna Espino, CSEC Services Program Coordinator; Mélody Saint-Saëns, Alliance to End Abuse Division Manager; Katrina Natale, Director of Contra Costa Human Trafficking Taskforce, Contra Costa District Attorney's Office) [25-2146](#)

Attachments: [2025 Anti-Human Trafficking Report](#)

The Committee accepted the report and approved staff forwarding it to the Board of Supervisors for discussion during the month of October.

7. CONSIDER accepting the report from the Health Services Department on Healthy Options at Point of Sale (HOPS) in Contra Costa and directing staff to forward the report to the Board of Supervisors for discussion, as recommended by the Health Services Department. (Dr. Sefanit Mekuria, Director Public Health and Kristian Lucas, Director of Environmental Health) [25-2147](#)

Attachments: [CCH Healthy Retail Staff Report FINAL 6.9.25](#)
[CCH Healthy Retail Slide Deck_FHS_6_9_25](#)

One person requested to speak during public comment

The Committee accepted the report and approved staff forwarding it to the Board of

Supervisors for discussion on June 24, 2025.

The next meeting is currently scheduled for July 14, 2025.

Adjourn

The meeting was adjourned at 11:49 a.m.

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: Danielle Fokkema (925) 655-2047