

November 21, 2025

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

CHILD CARE BULLETIN (CCB) NO. 25-32

The purpose of this Child Care Bulletin (CCB) is to provide guidance to counties and contractors regarding noticing requirements for technological and systems changes, and requirements to distribute provider information packets provided by Child Care Providers United (CCPU).



JENNIFER TROIA
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
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GOVERNOR

November 21, 2025

CHILD CARE BULLETIN (CCB) NO. 25-32

GUIDANCE TYPE: INFORMATIVE

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY CHILD CARE COORDINATORS
ALL CHILD CARE AND DEVELOPMENT CONTRACTORS

SUBJECT: REQUIREMENTS REGARDING TECHNOLOGY AND SYSTEM
IMPROVEMENTS NOTICING AND PROVIDER INFORMATION
PACKET DISTRIBUTION NEW MEMORANDUM OF
UNDERSTANDING PROVISIONS:
TECHNOLOGY AND SYSTEMS IMPROVEMENT, AND
PROVIDER INFORMATION PACKET

APPLICABLE
PROGRAMS: CALIFORNIA ALTERNATIVE PAYMENT PROGRAMS (CAPP)
MIGRANT ALTERNATIVE PAYMENT PROGRAMS (CMAP)
CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO
KIDS (CalWORKs) STAGES ONE, TWO (C2AP), AND THREE
(C3AP)
THE EMERGENCY CHILD CARE BRIDGE PROGRAM FOR
FOSTER CHILDREN (BRIDGE PROGRAM)
GENERAL CHILD CARE AND DEVELOPMENT PROGRAMS
(CCTR)
FAMILY CHILD CARE HOME EDUCATION NETWORKS (CFCC)
MIGRANT CHILD CARE AND DEVELOPMENT PROGRAMS
(CMIG)
CHILD CARE AND DEVELOPMENT PROGRAMS FOR
CHILDREN WITH SEVERE DISABILITIES (CHAN)

REFERENCE: [AGREEMENT BETWEEN THE STATE OF CA AND CCPU;
SENATE BILL \(SB\) 151](#)

Purpose

The purpose of this Child Care Bulletin (CCB) is to inform counties and contractors of two new provisions in the 2025-28 Memorandum of Understanding (MOU) between the State and Child Care Providers United (CCPU): the Technology and System Improvements provision, and the Provider Information Packet provision. Specifically, this document serves to guide contractors and other impacted groups in implementing new processes related to system improvements, payment procedures, and provider communications. The goal is to support the effective and timely implementation of the MOU without causing disruption to normal business operations.

Background

On August 7th, 2025, the State and CCPU reached a three-year tentative agreement on a new MOU governing family child care providers participating in the State's child care subsidy system. The State ratified the MOU in Senate Bill 151 on September 17th, 2025, and the CCPU membership ratified the MOU on September 22nd, 2025. This new MOU builds on prior MOUs, includes additional investments in child care subsidy reimbursements, and continues efforts toward implementing an alternative methodology and a single rate structure.

In addition to these broader commitments, the new MOU introduces provisions aimed at strengthening provider communication and improving administrative systems. Specifically, it includes:

- A Technology and System Improvements provision that outlines how the State will notify CCPU of upcoming changes that impact providers, and
- A Provider Information Packet provision that ensures providers receive consistent and timely information about their rights and available resources.

Guidance

Technology and System Improvements:

When the State determines it has the ability to implement technology and system improvements to existing processes, including utilization of new technology, automation, or new mandatory uniform policies and practices concerning payment and payment reporting procedures for state-funded early care and education programs that directly impact providers, the State will provide written notice to CCPU and an opportunity to meet and confer over the impacts prior to implementing the improvements.

Provider Information Packet:

Written materials, if supplied by CCPU, shall be provided to all current and new family child care home providers by each contractor, subcontractor, or county that administers

state-funded early care and education programs. The following requirements apply regarding the distribution of CCPU-supplied written materials:

- **At the Start of Services**
 - When a family child care home provider begins delivery of services through a contractor, subcontractor, or county, they must be given the CCPU-supplied written materials. This distribution is required on a one-time basis at the start of services.
- **For Current Providers (Within Six Months of MOU Ratification)**
 - All contractors, subcontractors, and counties must distribute the CCPU-supplied materials to all current family child care home providers. This must be done using their customary methods for direct communication with providers and completed within six months of the MOU's ratification (March 22, 2026).
- **Cost and Operational Impact**
 - In accordance with the MOU, the distribution of these written materials shall not result in any additional costs to contractors, subcontractors, or counties, nor disrupt normal business operations.

If you have any questions or need additional guidance regarding the information in this letter, contact the Child Care and Development Division at CCPB@dss.ca.gov.

Sincerely,

Original Document Signed By

LUPE JAIME-MILEHAM, EdD
Deputy Director
Child Care and Development Division