

# FACT Meeting Minutes

June 1, 2026

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Room 101/102



## Call to Order – 9:30am

### 1. Committee Member Roll Call:

|                                  |                                    |                            |                                |                            |
|----------------------------------|------------------------------------|----------------------------|--------------------------------|----------------------------|
| Mary Flott-<br>Present           | Isabel<br>Renggenathen-<br>Present | Carol Carrillo-<br>Present | Dr. Rhiannon<br>Shires-Present | Emily Hampshire-<br>Absent |
| Nakenya Allen-<br>Present        | Maura Millson-<br>Absent           | Erin Cabezas-<br>Present   | Yvonne Wadleigh-<br>Present    | Kay Reed-Absent            |
| Natalya<br>Dunauskas-<br>Present |                                    |                            |                                |                            |

Staff: Laura Malone, Jan Nelson, Cynthia Lepe

Guests: None

### 2. Review and Accept Minutes (May 4, 2026)

Yvonne motioned to accept the minutes, Erin seconded. Motion passed unanimously.

### 3. FACT Membership Update, Organization & Action Items

#### Membership Updates

- Committee Chair Isabel Renggenathen announced her resignation, effective 6/2/26.
- Committee Vice Chair Kay Reed will not renew membership, effective for the September meeting.
- The Committee recommended moving forward with Chair and Vice Chair elections/nominations.  
Yvonne nominated Erin for Chair, Mary seconded. Motion Passed unanimously.  
Erin nominated Yvonne for Vice Chair, Dr. Shires seconded. Motion Passed unanimously.
- Erin effective as Chair starting 6/2/26. Yvonne will be effective as Vice Chair starting 10/1/26.
- Advised Committee, SB 827, Effective January 1, 2026 requiring all advisory body committees to take a financial training session. This requirement is due by January 1, 2028. Training specifics are pending and will be sent to the Committee once received.
- Membership Renewal Update for terms ending September 30, 2026:

- Advised Committee, still pending FACT Committee membership applications from the Clerk of the Board, as a result, we are not able to review/vote on non-District FACT seat membership renewals at this meeting.
- In order to meet term deadlines, must review/vet at the August meeting.
- Staff will send a follow up email after the meeting to those that are not yet received by the Clerk of the Board.

#### **4. FACT Grantee Update: STAND!**

- Discussion and Next Steps
- STAND! runs a children's counseling center for domestic violence victims. Due to budget impacts they are not going to be able to provide some programming services in 2026/27.
- STAND! had to cut 3 programs to keep their main programming running and notified FACT staff that they would not be able to renew their FACT contract for FY26/27 because the contracted services were one of the programs that was cut. This makes available \$100,000 in FACT funding for FY26-27.
- County Counsel and County Public Works/Purchasing are reviewing the options for the available funds and will advise FACT staff. Two options are being considered: Divide the available funds among the remaining contracts or offer the available funds to first runner up from the RFP process.
- The FACT Committee discussed and indicated that their 1<sup>st</sup> choice is to divide the available funds evenly amongst the remaining 5 contracts.

#### **FACT Grantee Update: 26/27 Renewal Status**

- a. 2 contracts have been submitted to the EHSD contracts unit for final preparations.
- b. Final 3 service plans and budgets should arrive this week for review.
- c. Renewals are on time and moving along.

#### **5. FACT 2026 Tax Donation Flyer**

- Reviewed the recommended changes made to the 2025 Flyer as provided by Dr. Shires. A mock up flyer was included in the agenda packet for review.
- Staff confirmed the 2026 FACT Tax Donation Flyer must be printed through CCC Public Works Printing department. Securing an outside vendor must go through County Purchasing/Procurement requirements. The deadlines associated with submitting the flyer for mailing do not support an external vendor this year. Could be something the Committee can consider in the future.
- Staff provided feedback in response to the data point that was requested by the Committee to be edited at the last meeting. Upon review, EHSD leadership has decided the current allegation number data point is the only available option to utilize in the flyer.

#### **6. FACT Visibility in the County**

- a. Discussion item to explore the idea of increasing visibility of the FACT Committee when in public. FACT Committee name tags were discussed as something could be purchased and worn when in public settings.
- b. Discussion amongst the Committee members, which included when and where the name tags would be worn, potential conflicts of interest related to their professional work, and the like.
- c. Committee decided nametags would not be a viable option to seek further.

#### **Discussion/Announcements/Public Comment – none**

**Next meeting scheduled for August 3, 2026. No meeting in July.**

- Adjourn at 10:35am –

**ACTION ITEM ADDITIONS FROM THIS MEETING**

| Deliverable | Responsible Party | Assigned Date/Due Date |
|-------------|-------------------|------------------------|
|             |                   |                        |