

POSITION ADJUSTMENT REQUEST

NO. 26373
DATE 10/29/24

Department Public Works Department

Department No./
Budget Unit No. 0650 Org No. 4528 Agency No. A65

Action Requested: ADOPT Position Adjustment Resolution No. xxxxx to ADD one (1) Information Systems Technician I (LTWB) (represented) position at salary plan and grade TB5 1408 (\$6,323-\$7,686) and CANCEL one (1) vacant Network Analyst I (LBVA) (represented) position #20474 at salary plan and grade ZB5 1005 (\$8,987-\$10,924) in the Public Works Department.

Proposed Effective Date: 11/13/2024

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost Net County Cost Cost Savings
Total this FY N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings - 100% by Roads and Special District funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Adrienne Todd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

11/6/2024

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/14/2024

ADOPT Position Adjustment Resolution No. 26373 to add one Information Systems Technician I (represented) position and cancel one vacant Network Analyst I (represented) position in the Public Works Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[] (Date)

Chris Miller for

11/14/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: