



CONTRA COSTA HMIS POLICY COMMITTEE WORK GROUP

Tuesday, June 11, 2024, from 12:00-1:30pm

Meeting Recording: <https://youtu.be/tElazkN5yks>

MEETING MINUTES

Welcome & Introductions

Virtual Attendance: Jai De Lotto (COH Committee Member), Tony Ucciferri (COH Committee Member), Gabriel Lemus (COH Committee Member), Jo Bruno (COH Committee Member), Alejandra Chamberlain (COH Committee Member), Kimberly Thai (H3 RED Team), Torrie Carlson (H3 RED Team), Juno Hedrick (COH Committee Member), Tammy Stoicich (H3 RED Team), Carlos Silva (H3 RED Team), Carina Rodriguez-Pena (H3 RED Team), Mary Juarez-Fitzgerald (H3 CE Manager), Jamie Schechter (she/her) (H3: Homeless Service Chief), Kennisha Johnson CCH: BH), Rochelle Barbosa (CCH: BH), Gina Bills (County Office of Ed), Raasha Hosh (GRIP), Cayla Northrup (Hope Solutions), Sandra Rivera (Hope Solutions), Angela Corona (LFCD), Karen McBride (BACR), Delia Ledezma (Catholic Charities East Bay), Dora Segura (Catholic Charities East Bay), Khalid Nemati (SHELTER, Inc.), Shannon Martin (Trinity Center), Sharon Osterweil (SHP Quality Manager, Lifelong Medical Care), Wilanda Hughes (Lao Family Community Services), Kate Horsting (H3 CE), Brittany Ferguson (H3 CE).

Review of previous meeting minutes:

- The minutes from the previous meeting were approved, 0- abstention, 4- approve.

Agency Updates

- Tony Ucciferri, COH Committee Member, shared there are 11 project-based vouchers, waitlist currently open for rental assistance.

System Administrator Updates

Kimberly Thai, H3, provided the following updates:

- Updated forms
 - *Client ROI*—added a new Agency: Fresh Lifelines for Youth (FLY)
 - *Standard Intake Forms (CE and Non-CE)*—added a line for 'If other non-cash benefit, specify'
 - *Standard Exit Form*—added a new Reason for Leaving, specific to prevention: "Completed prevention program and retained housing".

- *New: Data Quality Dashboard Manual*—provides instructions on how to run and correct errors on the CCC Data Quality Dashboard. Instructions found on training platform and coming soon to CCHHealth webpage.
- RED Team has developed several assessments and tools in HMIS to track CalAIM (all required information for the state/billing).
 - May be related to the recent increase in HMIS interest/access; possibly growing the system soon.
- HMIS license invoicing went out, questions should be directed to RED Team.
- HMIS Training Portal has been open and active since May. Accessible through the webpage: www.cchealth.org/hmis
 - Staff who utilize HMIS may register and start taking refresher trainings
 - Agency Admins will still be required to request licenses for their staff (licenses will be issued once staff completes training)

Point In Time Count Updates

- Jaime Schecter, H3, shared the PIT infographic/website link. Discussed graphic:
 - 471 more people experiencing homelessness compared to 2023 PIT count
 - Sheltered/Unsheltered 31% and 69%, respectively, with a total count of 2,843
 - Demographics: *Age*—saw the biggest change in transitional youth group at 5% to 7%. *Gender* showed similar split compared to 2023. *Race*—HUD changed data standards in October; Race and Ethnicity is now collapsed into one category, therefore those who identified as Hispanic/Latino ethnicity is being counted as multi-racial.
 - Geography: *West County* saw a significant decrease of 24% (perhaps due to the significant investments). *Central County* is stable with a 2% decrease. *East County* saw an increase of 31%.
 - Sleep settings: 31% Emergency Housing, 39% Outdoors/Tents, 11% RVs, 14% car, and 5% van
 - Population characteristics—the largest increase seen in adults who ‘spent 1+ nights in jail/prison in the past year,’ at 45% compared to 12% in 2023
 - Numbers in ‘Age first Experiencing Homelessness’ stayed relatively similar
 - Self-reported health conditions—83% of households had at least one member with a disabling condition
 - Length of residency, unsheltered (clarified it means how long they have been a resident of Contra Costa County)—75% have been a resident for 10+ years
 - CCC increased temporary and permanent housing beds by 26% between 2023 and 2024, keeping pace with the growth in population. However, the goal is to reduce the unsheltered number.

Annual Report Updates

- Jaime Schecter, H3, shared the annual report covers the entire system of care and a great balance to the PIT data. Presentation will take place on August 1st, to the Council on Homelessness.

End of FY Reminders

- Jaime Schecter, H3, explained programs that include direct program assistant or are tied to any funding streams in HMIS, must have complete and high-quality data through June 30th.

COC and CE Updates

- Mary Juarez-Fitzgerald, H3, provided updates on the Coordinated Entry Team expansion; added two new CE Specialists—Brittany Ferguson and Kate Horsting. Also outlined specifics of their role description.
- Programs and Resources coming in next quarter or end of year.
 - El Portal Place—hoping to move folks in by August
 - Access Expansion—PSH with Hope Solutions coming Fall of 2024
 - Rick Judd Commons—partnership with RCD, CCBH, and Hope Solutions coming late 2024
 - Valor Village—Veteran Supportive Housing in early Fall with Shelter, Inc. providing services on-site
 - Hope Solutions County-Wide RRH—launch July/August
- CE project to replace the VI-SPDAT—provided an overview of the timeline, currently working on applicant selection and contracting, with an anticipated project launch of July 2024
- System improvements and coordination—monthly program-specific meetings, upcoming trainings (CoC/CE 101, Rapid Exit refresher, and HP meeting training), and CE data and reporting improvements (RED Team created a ‘Prevention Referral Dashboard for 211’ and ‘Prevention Enrollment Information Report/Dashboard’).

Data Quality Updates and Recognition

- Torrie Carlson, H3, shared the CoC is maintaining the completeness score and is improving in timeliness.
- Tammy Stoichich, H3, shared a Learnworlds reminder, specifically questions surrounding submitting the assignment at the end of the self-paced training. Agencies should use the username and password specific to the training site. Also provided instructions in the meeting slides to help with training.
- Torrie shared a slide to recognize all agencies that have improved in two or more areas of data quality. Agencies were entered into a drawing for a winner’s choice Starbucks or Amazon giftcard. Shelter, Inc. was announced as the winner of the raffle.

Q and A

- Sharon Osterweil (SHP Quality Manager, Lifelong Medical Care), posted in chat: “When do the new forms with those new data elements go live?”
 - Tammy Stoichich, H3, responded: they go live effective today. Kim Thai, H3, added: will post announcement to confirm.
- Jo Bruno (COH Committee Member), qualitative/quantitative data question—Where would the ‘humanitarian’ data ‘live’? Would like the data to be a part of future discussions.
 - Jamie Schecter, H3, responded: the ‘humanitarian’ data wouldn’t fit in HMIS since it’s not quantitative data, but rather can be used for Annual Report/PIT.

- Jo and Jamie will connect to discuss further.

Meeting Adjourned

Next Meeting: Tuesday, September 17th, from 12-1:30 pm, held in person at 2120 Diamond Blvd in Concord and virtually