

## **Attachment B.1.**

### **Summary of December, 2025 Administrative Plan Changes**

In addition to any grammatical changes, edits were made to the standard HUD language in the plan that introduces the subject matter. These are not policy changes but regulatory edits from the Code of Federal Regulations. The following changes were made to the Housing Choice Voucher Program Administrative Plan as it pertains to HACCC Policy:

- Clarified our reasonable accommodation procedure to include that the person seeking the accommodation must have an appropriately licensed and knowledgeable professional verify that the requestor meets the definition of having a disability, that the requested accommodation is medically necessary, and that the requestor would be unable to fully enjoy those program benefits without the requested accommodation.
- Added a section (2-II.F. Reasonable Accommodation Reassessment) allowing HACCC to conduct periodic reevaluations of previously approved accommodations, clarifying certain situations in which reasonable accommodations would be withdrawn, and clarifying that reassessments will be initiated based on generalized criteria as opposed to individual referrals.
- Added Exhibit 3-3: Live-In Aide Agreement, clarifying the roles, responsibilities, and limitations of a program participants' live-in aide.
- Added a preference to the list of existing preferences to facilitate the transfer of Emergency Housing Voucher participants to the Housing Choice Voucher Program when the program runs out of funding or sunsets.
- Clarified the definition of a "family", and that each family must identify the individuals to be included in the family at the time of application and notify HACCC if the family's composition changes. Added a specific list of circumstances in which additions may be made to a family's composition.