

POSITION ADJUSTMENT REQUEST

NO. 26246
DATE 11/14/2023

Department Assessor's Office
Department No./ Budget Unit No. 1600 Org No. 1610 Agency No. 16
Action Requested: Add one (1) Principal Appraiser (DADC) (represented) position and cancel (1) vacant Supervising Appraiser (DAHC) (represented) position (Pos. No.10132) in the Assessor's Office

Proposed Effective Date: 11/28/2023

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$13,934.16 Net County Cost \$13,934.16
Total this FY \$8,128.28 N.C.C. this FY \$8,128.28

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Gus Kramer

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

11/17/2023

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/17/2023

ADOPT Position Adjustment Resolution No. 26246 to add one (1) Principal Appraiser (DADC) (represented) position at Salary Plan and Grade ZA2 1926 (\$11,153-\$14,276) and cancel one (1) Supervising Appraiser (DAHC) (represented) vacant position No. 10132 at Salary Plan and Grade ZA2 1715 (\$8,829-\$11,302) in the Assessor's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[] (Date)

Alycia Leach

11/17/2023

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/29/2023

- [X] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Laura Strobel

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [X] DISAPPROVED [] XXX

DATE 12-05-2023

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: