

POSITION ADJUSTMENT REQUEST

C.118

NO. 26300

DATE 7/12/2024

Department Health Services

Department No./

Budget Unit No. 0452 Org No. 5879 Agency No. 18

Action Requested: Reallocate the salary of the Director of Hazardous Materials Programs - Exempt (VLD2) from salary plan and grade B35 1995 (\$12,895 - \$15,674) to salary plan and grade B35 1995 (\$14,193 - \$17,251)

Proposed Effective Date: _____

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost _____

Net County Cost _____

Total this FY _____

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

7/15/2024

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/12/2024

Reallocate the salary of the Director of Hazardous Materials Programs - Exempt (VLD2) from salary plan and grade B35 1995 (\$12,895 - \$15,674) to salary plan and grade B35 1995 (\$14,193 - \$17,251)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

6/26/2024(Date)

Gladys Reid

7/12/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 07-23-2024

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: