

Racial Justice Oversight Body – CEF Subcommittee

Record of Action for October 9, 2025

1026 Escobar Street, Room 238/239, Martinez, CA 94553

Attendance

Staff:

Peter Kim
Emaan Ahmed

Online Staff:

Kendra Carr
Jessica Travenia
Cassandra Youngblood

Members Present:

Shantell Owens
Anthony Randolph
Ronell Ellis
Maileen Mamaradlo
Stephanie Medley

Members Present (Online):

Ayo Lewis

Members Absent:

Ricky Godfrey
Marcus Walton

Meeting began at 1:07 PM.

1. Roll Call and Introductions

Five members present. Quorum was met.

2. Public Comment (Items Not on Agenda)

No public comment.

3. RECEIVE and APPROVE Record of Action for September 11, 2025

Accepted with no changes.

Motion made by Shantell Owens, seconded by Stephanie Medley.

Motion passed.

4. UPDATE – Ad Hoc Committee Progress

Town hall dates confirmed:

- January 26, 6–8 PM – Grace Bible Church (Antioch)
- February 12, 6–8 PM – RYSE Youth Center (Richmond)
- February 19, 6–8 PM – Virtual session

Motion to approve dates: Ronell

Second: Stephanie

Motion passed.

Breakout groups will be organized by subcommittee focus areas:

- Community Engagement
- Diversion
- Data

Each subcommittee will create three prompts.

Additional suggestion:

- “What can you do to support or implement the suggestions you offer?”

Ground rules and agreements will be developed for community workshops.

Next Steps:

- Edits from CEF due Tuesday 10/14.
- Subcommittees develop prompts by end of November.
- Member commitments needed by December 1.
- Updates to be presented at RJOB Full Body on November 6.
- Slide deck for workshops needed by Wednesday 10/29.

Budget:

Proposed \$5,100 total (\$2,550 × 2 events).

Budget Considerations:

- Use “refreshments” instead of “food” to reduce cost.
- Purchase items from Costco.
- Childcare optional; require advance sign-ups.
- Use Wordly for interpretation; confirm costs and technology needs.
- Track all expenditures, including in-kind, for future BOS requests.

Language Access:

- West County will likely require Spanish and possibly 1–2 Asian languages.
- Consider simultaneous interpretation or language-specific breakout groups.

Outreach:

- Flyers and translation
- Email blasts, social media, public announcements
- Request support from CCC Communications Team

5. General Updates

Members shared updates:

- Grantwriting workshop
- City of Antioch community safety meeting
- CCT grants

6. REVIEW and ASSIGN Action Items

Ad Hoc Committee (Stephanie, Anthony, Marcus) will:

- Refine budget for food, childcare, language access, and materials
- Present update at RJOB Full Body on Nov 6
- Continue discussion at next CEF meeting (Nov 13)
- Explore support from Supervisors in Districts 1, 3, and 5
- Determine logistics and technology needs for Feb 19 virtual session

Next Meetings

Next CEF Meeting: November 13, 2025
Next RJOB Full Body: November 6, 2025

Meeting adjourned at 2:23 PM.