



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Head Start Policy Council

Wednesday, June 3, 2026

6:00 PM 1470 Civic Ct. Suite 200 Concord | Zoom:
<https://cccouny-us.zoom.us/j/86062753827>
Meeting ID: 860 6275 3827

Executive Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Present

Norma Chayrez, Gabriela Garibay, and Raquel Magana

Excused

Tu'Liisa Miller

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

1. There were no public comments

3. Staff Report

1. **Ana Araujo, Comprehensive Service Manager**, provided the program updates.

Our program application for July 1, 2026-2027 is still pending approval, and we anticipate to receive approval soon.

As the current program year is coming to an end, our program is gearing up to start the new program year using a new database. This means a lot of learning and transitions for all staff and families, as even the sign-in/ out process will look different come July 1st.

CSB All Staff Summit was a HUGE success, staff were able to spend the day learning, collaborating and building stronger foundations to support our children and families.

4. ACTION: Review and approval of the Executive Meeting Minutes May 6, 2026

[26-2305](#)

Attachments:

[Exec Meeting Minutes 5-6-2026 DRAFT](#)

1. **ACTION:** Review and approval of the Executive Meeting Minutes May 6, 2026. The May 6, 2026, Executive Meeting Minutes were reviewed. No corrections were noted. A motion to approve the minutes was made by Norma Chayrez and seconded by Raquel Magaña. The motion passed.

5. Review of May 20, 2026, Policy Council Minutes

[26-2306](#)**Attachments:**[Policy Council Meeting Minutes 5-20-2026 Draft](#)

1. Review of May 20, 2026, Policy Council Minutes. The May 20, 2026, Policy Council Meeting Minutes were reviewed. No corrections were noted. The minutes will be presented for approval on June 17, 2026, Policy Council Meeting.

6. Decision regarding Parent Recognition of Staff

The team reviewed all submitted nomination forms and selected Ms. Hamida Hoseny, teacher at KinderCare Lone Tree, as the award recipient. Ms. Hoseny will be invited to the June 17, 2026, Policy Council Meeting to receive official recognition for her outstanding work with children and families.

7. Review and agree on June 17, 2026, Policy Council Meeting Agenda

[26-2307](#)**Attachments:**[Policy Council Agenda 6-17-2026 DRAFT](#)

1. The agenda for June 17, 2026, Policy Council Meeting was reviewed and approved with one amendment. Due to a last-minute scheduling conflict with the guest speaker, the "Financial Wellness" item was removed. A presentation on "Family Wellness" will be presented instead.

8. Agreement on wellness activity for June 17, 2026, Policy Council Meeting

1. The team suggested a family wellness activity for the next Policy Council Meeting. This will involve a greeting card activity designed to help parents encourage, validate, and provide words of affirmation to their children as they conclude the school year and embark on the next one.

9. Meeting Evaluation

Pluses:

The meeting went well.

Started on time.

Deltas:

N/A

The next meeting is currently scheduled for August 5, 2026.

Adjourn

1. Meeting adjourned at 6:23 PM

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For Additional Information Contact: Ana Araujo aaaraujo@ehsd.cccounty.us

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