



## Meeting Minutes - Final

### CONTRA COSTA COUNTY Hazardous Materials Commission

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Thursday, January 23, 2025

4:00 PM

777 Arnold Dr., Martinez, CA 94553 -  
Paramount Room

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833

Meeting ID: 935 0246 6349

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**Chair: Fred Glueck**

**Vice Chair: Mark Hughes**

The meeting was called to order at 4:04 PM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Louis Flores, Terry Baldwin, Fred Glueck, Mark Hughes, Frank Qin, Lisa Martell, Maureen Brennan, Marielle Boortz, Eduardo Martinez, Nick Plurkowski, Ronald Chinn

The commissioners present voted to approve the December 12, 2024 Hazardous Materials Commission meeting minutes.

Motion: Maureen Brennan

Second: Mark Hughes

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. The commissioners present received a director's report on the Hazardous Materials Programs.

5. The commissioners present received a report on the Hazardous Materials Commission Operations Committee.

6. The commissioners present received a report on the Hazardous Materials Commission Planning and Policy Development Committee.

#### OLD BUSINESS

7. The commissioners present discussed the 2025 Hazardous Materials Commission Priorities and developed a plan of action for each committee and the full commission.

8. The commissioners present discussed the commission chair elections and voted to approve a commission chair and vice chair for 2025.  
Chair: Mark Hughes  
Motion: Fred Glueck  
Second: Maureen Brennan  
Vice Chair: Fred Glueck  
Motion: Fred Glueck  
Second: Ronald Chinn
9. The commissioners present discussed the AIA pipeline safety website and their interest in receiving a presentation on this topic in the future.  
<https://www.contracostacountypipelineinfo.org/>
10. The commissioners present reviewed the Contra Costa County Hazardous Materials Incident Notification Policy and discussed all changes that occurred on January 15, 2025.  
<https://www.cchealth.org/health-and-safety-information/hazmat-programs/hazmat-notifications-dashboard>  
<https://www.cchealth.org/health-and-safety-information/hazmat-programs/community-warning-system/level-1-community-awareness-messaging>

#### **NEW BUSINESS**

11. The 2025 student interns introduced themselves and discussed potential research project topics with the commissioners present.
12. Reports from Commissioners on items of Commission interest.

Commissioner Plurkowski made a motion for the commission to discuss the proposed changes to the petroleum refinery process safety management standards.

13. Plan next meeting agenda.

The next meeting is currently scheduled for February 27, 2025 at 4:00 PM.

Adjourn

The meeting was adjourned at 5:40 PM.