

# Application Form

## Profile

Dena \_\_\_\_\_ R \_\_\_\_\_ Acosta-Beere \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt  
 Home Address

Concord \_\_\_\_\_ CA \_\_\_\_\_  
 City State Postal Code

\_\_\_\_\_ Primary Phone

\_\_\_\_\_ Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

District 4

self \_\_\_\_\_ Realtor \_\_\_\_\_  
 Employer Job Title

#### Length of Employment

7 years

#### Do you work in Contra Costa County?

Yes  No

#### If Yes, in which District do you work?

residential home sales throughout

#### How long have you lived or worked in Contra Costa County?

5.5 years

#### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

#### Which Boards would you like to apply for?

Contra Costa Commission for Women and Girls: Submitted

**Seat Name**

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at-large vacancy

**Have you ever attended a meeting of the advisory board for which you are applying?**

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Yes  No

**If Yes, how many meetings have you attended?**

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1 (commissions appt workshop)

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**Education**

**Select the option that applies to your high school education \***

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High School Diploma

**College/ University A**

**Name of College Attended**

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Stanford University

**Degree Type / Course of Study / Major**

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Bachelor of Arts American Studies/Legal Institutions

**Degree Awarded?**

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Yes  No

**College/ University B**

**Name of College Attended**

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San Francisco Community College

**Degree Type / Course of Study / Major**

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real estate courses for state exam

**Degree Awarded?**

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Yes  No

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**College/ University C**

**Name of College Attended**

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Loyola Law School

**Degree Type / Course of Study / Major**

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1L studies incl. Property Law, Contracts, Torts, Criminal

**Degree Awarded?**

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Yes  No

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**Other Trainings & Occupational Licenses**

**Other Training A**

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real estate salesperson license

**Certificate Awarded for Training?**

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Yes  No

**Other Training B**

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BOMA building mgmt trainings

**Certificate Awarded for Training?**

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Yes  No

**Occupational Licenses Completed:**

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CA Dept of Real Estate Salesperson license issued June 2013, renewed 2x, valid through 2025 (#01925414)

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**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

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Women's civic engagement is of the utmost importance, not only due to underrepresentation heretofore experienced. As women typically engage with a variety of civic-sponsored activities and organizations throughout any given day, it is important that the valuable perspective we have gained from this participation as individuals, mothers, spouses, and daughters to seniors/elders is represented in the decision making processes of these structures. Women are often at the unique crossroads of work, home, family, school, county, library, and city life for all members of their family. We have so much valuable experience to share in order to make sure civic-sponsored structures are working efficiently for all members of society.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

Please see my attached resume, which highlights not only my ongoing commitment to volunteer work empowering the next generation of citizens, but also interest in fundraising and athletics that has allowed me to experience a broad range of what the Bay Area has to offer its citizens wanting to work toward the common good. My legal and real estate background gives me a keen eye for measurable costs and investments, while my commitment to the above soft skills has allowed me to always focus these endeavors on working efficiently and to the best effect with fellow citizens for overall quality of life. I remain civically engaged as an ordinary citizen and mother of a school-age child, naturally learning about the programs offered to our city and county citizens as we participate and always coming up with ideas by which to improve. My various leadership positions throughout the years have also taught me how to represent a group for the common good and to field diverse perspectives in creating consensus.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

childcare for my 4YO is entirely possible with notice

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

NEW: Concord Friends of the Library member Sep 2021-June 2023 Loma Vista School Readiness Co-Op Concord, CA Provided weekly classroom assistance for children under instruction of licensed educators in preschool curriculum; attend monthly parenting and community events/seminars Oct 2017-Feb 2018 SF Child Abuse Prevention Center San Francisco, CA Provided weekly playroom assistance for children while parents take advantage of the center's resources for social work, parenting, financial assistance, etc.; stock & organize donations Jan 2013-Dec 2014 Leukemia & Lymphoma Society San Francisco, CA Raised \$6,000 towards blood cancer research for LLS' Team in Training Competed in 2014 Nike Women's Half Marathon and 2013 Wildflower Triathlon

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**Conflict of Interest and Certification**

Do you have a familial or financial relationship with a member of the Board of Supervisors?  
(Please refer to the relationships listed under the "Important Information" section below or  
Resolution No. 2021/234)

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Yes  No

If Yes, please identify the nature of the relationship:

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Do you have any financial relationships with the County such as grants, contracts, or other  
economic relationships?

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Yes  No

If Yes, please identify the nature of the relationship:

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Please Agree with the Following Statement

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I CERTIFY that the statements made by me in this application are true, complete, and correct  
to the best of my knowledge and belief, and are made in good faith. I acknowledge and  
undersand that all information in this application is publicly accessible. I understand that  
misstatements and/or omissions of material fact may cause forfeiture of my rights to serve  
on a board, committee, or commission in Contra Costa County.

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I Agree

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Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# DENA ACOSTA-BEERE

## Work Experience

**June 2021-Present Harper Real Estate San Francisco Bay Area, CA**  
**Salesperson, CA DRE #01925414**

- Active sales member specializing in 1st-time homebuyers and consistently hosting open houses
- Sales highlight: Connected with Zillow Live homebuyer lead on July 24; under contract for 2R-zoned residence by August 8 after negotiating protection for a seller permit issue; closed for \$100k less than buyer expectations on September 2

**July 2016-May 2021 Coldwell Banker Residential Brokerage San Francisco, CA**  
**Salesperson, CA DRE #01925414**

- Active member of CB Castro sales office & CB Orinda sales office
- Weekend open houses, client visits, and property tours
- Work after-hours pulling comps, writing offers, identifying financing, and liaising w/agents
- Sales highlight: 1221 Harrison #1 (condo); sold in 26 days over 4<sup>th</sup> of July holiday vs. a neighborhood average of 40+ days; \$15k over asking price

**Nov 2010-May 2016 Niantic Holdings/Fisher Hill Properties San Francisco, CA**  
**Property Manager**

- Managed 99,957 RSF commercial tenant building with 140 tenants – Hobart Building @ Market/2nd
- Handled all leasing activity including vacant space rentals and term amendment negotiations
- Increased occupancy rates from 80% to 99% over career
- Implemented cloud-based, software-as-a-service platform (MRI) for leasing and accounting functions
- Worked with Asset Manager on yearly budget
- Completed yearly tenant escalations based on operating expense and property tax pass-throughs
- Completed monthly tenant billing, processed rental income, and prepared bi-monthly rent roll data
- Scheduled and supervised vendor hiring and implementation for building operational issues such as security, janitorial, marble maintenance, construction, flooring, signage, and fire/life safety
- Worked with Chief Engineer to develop and operate maintenance program for daily work orders and large maintenance issues as they arose, taking into account tenant schedules, vendor limitations, etc.
- Managed Executive Assistant in daily duties

**Nov 2009-Oct 2010**

**Assistant Property Manager**

**Jan 2009-Oct 2009 Samitaur Constructs Culver City, CA**  
**Property Management Assistant & Executive Assistant**

- Assisted with property management duties, including interpreting tenant leases and preparing rent roll
- Analyzed and improved current parking administration at all managed properties (8 lots, 1200 spaces)
- Initiated company-specific processes for new computer database system, Sage Timberline Office
  - Liaised with financial institutions and brokerage firms re: loan obtainment and escrow obligations
  - Completed daily Executive Assistant duties (AP, travel scheduling, correspondence)

# DENA ACOSTA-BEERE

## Education and Extracurriculars

**Feb 2015-March 2015 Building Owners & Managers Assoc. San Francisco, CA**  
**RPA Candidate (Real Property Administrator)**

- Foundations of Real Estate Management course certificate
- Budgeting & Accounting course certificate

**March 2011-Dec 2013 City College of San Francisco San Francisco, CA**  
**A.S.R.E. Candidate**

- Passed real estate salesperson license requirement courses with 4.0 GPA – RE Practices, RE Principles, and RE Economics plus Property Management elective – and passed RE license exam

**Sep 2007-Dec 2008 Loyola Law School Los Angeles, CA**  
**1L Student**

- Completed one year of course study including work in Property Law, Contracts, & Tort Law  
**Center For Conflict Resolution**
- Completed forty-hour mediation training program, satisfying Dispute Resolution Program Act requirements for mediators in community and court settings

**Sep 2002-June 2006 Stanford University Stanford, CA**  
**B.A. in American Studies**

- Graduated with 3.25 GPA; recipient of General Scholarship & Chicano Community Academic Honors

### **Delta Delta Delta Sorority, Omega Chapter**

- Social Chair Spring 2004-2005 and Winter 2005-2006

### **Stanford Women's Rugby**

- President 2005-2006 season & USA Rugby Collegiate National Champions 2004-2005 and 2005-2006

### **USA Rugby**

- 2<sup>nd</sup> Team All-American 2004-2005 and 1<sup>st</sup> Team All-American 2005-2006
- Pacific Coast Rugby Football Union All-Star Traveling Squad 2004-2005, 2005-2006
- Northern California Rugby Football Union All-Star Traveling Squad 2004-2005, 2005-2006

## Volunteer Work

**Sep 2021-June 2023 Loma Vista School Readiness Co-Op Concord, CA**

- Provided weekly classroom assistance for children under instruction of licensed educators in preschool curriculum; attend monthly parenting and community events/seminars

**Oct 2017-Feb 2018 SF Child Abuse Prevention Center San Francisco, CA**

- Provided weekly playroom assistance for children while parents take advantage of the center's resources for social work, parenting, financial assistance, etc.; stock & organize donations

**Jan 2013-Dec 2014 Leukemia & Lymphoma Society San Francisco, CA**



## **DENA ACOSTA-BEERE**

- Raised \$6,000 towards blood cancer research for LLS' Team in Training
- Competed in 2014 Nike Women's Half Marathon and 2013 Wildflower Triathlon