

CAB Outreach and Community Engagement Committee – 2024 Work Plan

Objective(s): Community Outreach & Community Engagement

Task	Outcomes Goals	Timeline	Responsible Persons/ Resources
	Task – Survey CAB on the knowledge base of the current CAB members. To be used to evaluate prospective new member applications in terms of the voids in knowledge base of the current CAB membership. This will allow for the search for targeted knowledge base during recruitment process.	January – December (Further review)	(Note: Not a target focus for 2024, doesn't feel relevant to Subcommittee, and OCEC wants to remove task from work plan)
Membership Cultivation	Task 1 - To have the Application listed on the appropriate Contra Costa County websites to recruit for current and future CAB member vacancies.	January – December	All (and ORJ) (Note: What additional website to list CAB application)
	Task 2 – OCEC outreach to County and/or City Boards/Commissions, CBOs, and Faith-Based communities for the recruitment of current and future membership needs.	January – December	All (and ORJ)
	Task 3 – OCEC will work with ORJ in reviewing the CAB membership applications and follow the Operating Guidelines to create an application pool.	January – December (Completed)	All
	Task 4 – Interview the prospective new CAB membership applicants and make recommendations to the full CAB for approval of any new CAB member(s).	January-December (Ongoing)	All
	Task 5 - OCEC shall plan, develop, and schedule Annual Onboarding/Orientation training for new CAB members held in January of each calendar year.	June-December	Brenda (and ORJ)
	Task 6- OCEC will also ensure that all CAB members who are selected to the board after the annual training are offered and receive the essential elements of that orientation to meet their training needs.	January-December (Further review)	All (and ORJ)
Community Outreach	Task 1 – Update the CAB outreach presentation PowerPoint to reflect the current CAB Policy Statement and Platform.	May	ORJ & OCEC Subcommittee
	Task 2 – Identify and Log the County and City Boards/Commissions, CBOs, Faith-Based and community meetings that directly affect the re-entry population. Seek community input, concern, and recommendations for reentry services. For example: HIP, QAC, RSC Steering Committee, CCP, PPC, BOS, etc.	May (Ongoing)	Marcus Dawal (Note: Draft a list of Board / Committee meetings for CAB to attend and keep track)

	<p>Task 3 – A CAB representative(s) will attempt to visit monthly or participate by other means a minimum of one County or City Boards/Commissions or COS or community meetings that directly affect the reentry population, in an effort to educate those organizations on the CAB’s purpose, activities, boards the CAB advises and what type of work the CAB is doing in relation to the reentry population. In addition, the CAB representative(s) is to report back to the CAB on the outreached organizations’ basic purposes and on their shared goals and objectives with the CAB.</p>	<p>January-December (Ongoing)</p>	<p>Marcus Dawal (Note: discuss w/ Full Body what meetings CAB members attend)</p>
	<p>Task 4 – Coordinate the CAB Ambassadors program to assign CAB members to be ambassadors to the BOS and CCP Executive Members in order to create a two-way channel for sharing information between the CAB and the BOS and CCP. Assist CAB in developing messaging of talking points related to the Ambassadors Program.</p>	<p>March – July (Note: discuss assignments. September-October (Meetings to be scheduled))</p>	<p>OCEC Subcommittee (CAB Full Body & ORJ)</p>

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CAB Programs & Services Subcommittee – 2023 Work Plan

Initiative	Sub-Tasks/Benchmarks	Timeline	Responsible Persons/Resources
Advocacy and Support of CAB Policy Platform	Undertake and brainstorm priority projects and advocacy: <ul style="list-style-type: none"> ➤ Expanding Housing resources within the County for reentry beyond AB 109 (support best practice program models, governance structures, make recommendations) ➤ Expanding Restorative Justice within the County (support best practice program models, governance structures, make recommendations) ➤ Collaborate w/ Other External Boards, Committees or Work Groups (i.e., Measure X CAB) ➤ Implicit Bias Training for CAB board members and CBO's that are receiving AB 109 funding ➤ ADA Compliances for CBO's receiving AB109 Funding- i.e., wheelchair accessibility if serving individuals daily as well as Recovery Homes with ADA compliances for those needing special accommodations ➤ Presentations from all CBO's receiving funding to make presentations before the full CAB 	Ongoing	All: Azi: Implicit Bias, Measure X CAB La Tanyua: CBO Supports for Participants with Disabilities, (All), Restorative Justice Rena: Housing
Conduct Survey of Program Service Needs and Present Findings – Government and CBO	<ul style="list-style-type: none"> ➤ Programs and Services Qualitative Survey: <ol style="list-style-type: none"> 1. Develop Survey for CBO's and In-Custody Participants 2. We will disseminate to AB109 funded agencies and government departments who work with reentry population 3. Analyze 4. Present CAB with findings/recommendations as related to budget/funds allocations, program success, challenges, etc. 	Government Agencies & CBOs: Survey finalized by April May Responses (2-week response period) June Findings	All & ORJ

<p>Promote a Comprehensive Needs Assessment</p>	<ul style="list-style-type: none"> ➤ Programs and Services Qualitative Data Collection: <ol style="list-style-type: none"> 1. Conduct qualitative interviews with providers as needed post survey findings 2. Analyze 3. Present CAB with findings/recommendations as related to budget/funds allocations, program success, challenges, etc. ➤ Look at local and regional needs assessment to reentry population/programs: <ol style="list-style-type: none"> 1. Survey Local CABs (e.g., San Francisco, Alameda, etc.) ➤ Provide findings to Policy and Budget Subcommittee ➤ Develop a script and set up appointments to visit CBS's and present a report out to the committee. 	<p>August</p> <p>In time for inclusion in CAB'S Policy Brief and/or and Budget Proposal to CCP</p>	<p>Qualitative:</p> <p>All: Rena: Survey Local CABs (e.g., San Francisco, Alameda, etc.)</p> <p>CBO Site Visits: Azi: Rubicon, RSC, HR360 La Tanyua: Centerforce, BALA Rena: MWP, LAO</p>
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Policy and Budget Work Plan 2022

Goal 1: Continue advocating for and tracking progress toward equity in the Criminal Justice System in Contra Costa County				
Key Action Steps	Timeline	Expected Outcome	Work to Date	Responsible
<input type="checkbox"/> Review research and data findings on where inequities may exist in the criminal justice system for specific demographics such as race/ethnicity, gender identity, ability, mental health status, etc., and its impact on AB 109 implementation.	Ongoing	Identify to what degree specific demographics such as race/ethnicity, age, gender identity, ability, those experiencing homelessness, are uninsured and mental health status (esp. individuals diagnosed with co-occurring disorders) are being served through AB 109 services.		Dr. Terrence Cole
<input type="checkbox"/> Identify gaps in CoCo County's criminal justice system to CAB to support policy statement or CAB stance on racial and gender justice issues.	Ongoing	Collaborate with Programs and Services Subcommittee to identify new services and establish an equity focus specific populations in greatest need.		Lila Blanchard
<input type="checkbox"/> Assign a CAB member(s) to attend Racial Justice Oversight Body (RJOB) meetings regarding data reporting or developing data listening sessions to understand and support reducing racial and ethnic disparities in the criminal justice system.	Ongoing	Assigned CAB member(s) will report out on RJOB activities at general body meetings.		Azi Carter
Goal 2: Develop FY 22/23 CAB Policy & Budget Recommendations				
Key Action Steps	Timeline	Expected Outcome	Work to Date	Responsible
<input type="checkbox"/> Review CBO & community needs as highlighted in the Programs and Services Subcommittee survey results and align with AB 109 funding for community programs	July-Oct	Develop an informed budget based on community-based organization needs and community input		All Members
<input type="checkbox"/> Review quarterly financial reporting presented during CCP meetings to ensure funds are being expended as intended.	Ongoing	Ongoing monitoring of the use of AB 109 funding		All Members
<input type="checkbox"/> Propose increasing funding for Mental Health Services and propose more equitable access for reentry population <input type="checkbox"/> Propose bringing together CBOs and County Agencies to identify culturally appropriate and accessible mental health resources <input type="checkbox"/> Consider the implications of CAL-AIM in providing more accessible mental health resources for the reentry population	Ongoing	Develop a holistic mental health strategy as part of CAB's policy & budget recommendations		Dr. Terrence Cole & All Members