

POSITION ADJUSTMENT REQUEST

NO. 26051  
DATE 8/15/2022

Department Department of Information Technology Department No./  
Budget Unit No. 0060 Org No. 4290 Agency No.     

Action Requested:

ADOPT Position Adjustment Resolution No. 26051 to establish the classification of Lead Telecommunications Infrastructure Specialist (PENB) (represented) and add one (1) full time position at salary plan and grade TB5 1012 (\$8,707.62 – 10,584.16) in the Department of Information Technology. Annual cost is approximately \$127,010 plus benefits.

Proposed Effective Date: 9/1/2022

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$127,010.00 Net County Cost \$0.00  
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% User Department

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Sarah Bunnell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Jason Chan (for)

9/30/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/25/2024

Establish the classification of Lead Telecommunications Infrastructure Specialist (PENB) (represented) and add one (1) full time position at salary plan and grade TB5 1012 (\$8,707.62 - 10,584.16)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_(Date)

Gladys Reid

10/25/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/7/2024

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

Jason Chan

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-12-2024

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: