



Contra Costa County

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Home Address - Street	City	State	Postal Code
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A):			District Locator Tool
Do you work in Contra Costa County?	Yes	No	If Yes, in which District do you work?
Current Employer	Job Title	Length of Employment	
How long have you lived or worked in Contra Costa County?			

Board, Committee, or Commission	Seat Name
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one:	Yes No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

High School Diploma

CA High School Proficiency Certificate

G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
		Yes	No
		Yes	No
		Yes	No

Occupational Licenses Completed:

Other Trainings Completed:

Certificate Awarded for Training?

Yes No

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings? Yes No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? Yes No

Are you a veteran of the U.S. Armed Forces? Yes No

Please explain why you would like to serve on this particular board, committee, or commission.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I am including my resume with this application:

Please check one: Yes No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: Yes No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

Date:

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
ClerkofTheBoard@cob.cccounty.us*

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

[REDACTED]
Pittsburg, CA 94565
[REDACTED]
[REDACTED]

Taylor Sims

CAREER OBJECTIVE

To contribute to the success and long-term growth of the organization by capitalizing on my project management experience and applying my expertise in the various areas of organization to ensure the timely accomplishment of all identified goals and schedules.

EXPERIENCE

RCF Connects – Equity for Black Women and Girls Initiative, Contra Costa County – *Director*

JULY 2022 – PRESENT

- Responsible for planning, organization, and direction of the initiative's operations and programs.
- Develops and implements consistent equitable policies, procedures, and operational reporting/metrics.
- Oversees and reports on the initiatives's results for the board of directors.
- Prepares accurate and timely analyses that capture and communicate fundraising results, variances, and performance trends.
- Supervises the development of operations-based financial modeling.
- Participates in annual budget reviews, monthly and quarterly reviews, and periodic forecast updates with operational and senior management.
- Retains a diverse, highly qualified staff and volunteers by providing career coaching, growth, and personal development for workers.
- Ensures that services and funding relationships are robust enough to meet or exceed strategic goals and objectives.

Lift Up Contra Costa, Contra Costa County – *Project Manager*

SEPT 2018 – JULY 2022

- Determine and define project scope and objectives, for review by coalition partners and Executive Director. Develop and manage a detailed project schedule and work plan
- Predict resources needed to reach objectives and manage resources in an effective and efficient manner
- Manage contracts with vendors and suppliers by assigning tasks and communicating expected deliverables
- Utilize industry best practices, techniques, and standards throughout entire project execution
- Monitor progress and make adjustments as needed. Measure project performance to identify areas for improvement
- Event Management: Coordinate all aspects of events as assigned, including space, food, speakers, developing program, creating

social media plan, coordinating with coalition partners to ensure recruitment and turn out, coordinate debrief.

- Campaign support: provide logistics support to campaign events, field programs and endorsement programs. This may include tasks related to event management, preparing materials, coordinating participating and tracking results.
- Coalition Engagement and support: Recruit and coordinate a team of LUCC Coalition partners to support projects or events. Provide project updates on a consistent basis to various stakeholders about strategy, adjustments, and progress. Build 1-1 relationships with coalition partners to deepen understanding of their connection to LUCC.
- Day to day operations

Pittsburg Unified School District, Pittsburg, CA – *Board Trustee*

DEC 2020 – PRESENT

- Starting conversations on discipline, achievement gap, and equity within the district within the first six months of being elected.
- Youngest Board member
- Won second seat with 7,959 votes against 4 other candidates.
- Coordinated my campaign's operations such as fundraising, advertising, polling, getting out the vote (with direct contact to the public), and other activities supporting the effort, directly.
- Endorsed by the California Democratic Party, Contra Costa Labor Council, Pittsburg City Council member Shanelle Scales-Preston, many other elected officials and community organizations.

EDUCATION

San Francisco State University, San Francisco, CA – *Master of Arts (M.A.) Education – Equity and Social Justice – Fall 2022*

San Francisco State University, San Francisco, CA – *Bachelor of Arts Sociology – Spring 2021*

Los Medanos College, Pittsburg, CA – *Associate of Arts Sociology – June 2019*

Los Medanos College, Pittsburg, CA – *Associate of Arts Liberal Arts, Behavioral Science and Social Science – June 2019*

AWARDS/ACCOMPLISHMENTS

Departmental Honors – Sociology

Game Changer Award 2022 – LeaderSpring

Instrumental in creating District 8 seat so a person of color/someone representative of the community could represent us.