

# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553



## Meeting Minutes

**Tuesday, August 13, 2024**

**6:00 PM**

**Scout Hall, 3090 Ranch Lane, Bethel Island, CA 94511**

**Bethel Island Municipal Advisory Council**

**1. Roll Call and Introductions**

**Present** Belinda Bittner, Pam Allen, Mark Whitlock, Phil Kammerer, and Bob Brunham

**2. Approval of Agenda**

A motion was made by Bittner, seconded by Brunham, that the agenda be approved.

The motion passed by the following vote:

**Motion:** Bittner

**Second:** Brunham

**Aye:** Bittner, Allen, Whitlock, Kammerer, and Brunham

**Result:** Passed

**3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).**

**No Public Comment.**

**4. Agency Reports**

- a. **Contra Costa County Office of the Sheriff**  
**California Highway Patrol**  
**Contra Costa County Fire Protection District**  
**Office of Supervisor Burgis**  
**Contra Costa County Code Enforcement**

**Contra Costa County Office of the Sheriff** - Lt Jacquez provided an activity report and shared information about the upcoming citizens academy and drug take back events.

**California Highway Patrol** - No Report.

**Contra Costa County Fire Protection District** - Michelle Rhinehart shared that her grant was extended through the end of the year, updated on a community chipping day, and highlighted the importance of a community Firewise program.

**Office of Supervisor Burgis** - Alicia Nuchols was in attendance along with Supervisor Burgis' Summer Interns Alison and Runnor.

**Contra Costa County Code Enforcement** - Larry Tolson was in attendance to introduce himself to the MAC and also provided his and Riley Kathain's contact information.

**5. Consent Items - Items are subject to removal from consent calendar by request of any MAC member. Items removed from the consent calendar will be considered with the discussion items.**

- a. [24-2434](#)

**Attachments:** [MeetingMinutes01-Aug-2024-03-33-26](#)

A motion was made by Bittner, seconded by Kammerer, that this Discussion Item was approved. The motion carried by the following vote:

**Motion:** Bittner

**Second:** Kammerer

**Aye:** Bittner, Allen, Whitlock, Kammerer, and Brunham

**Result:** Passed

6. Discussion Items

a. [24-2430](#)

**Attachments:** [CDDP24-03032 Agency Comment Packet](#)

A motion was made by Bittner, seconded by Kammerer, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:** Bittner

**Second:** Kammerer

**Aye:** Bittner, Allen, Whitlock, Kammerer, and Brunham

**Result:** Passed

b. [24-2431](#)

**Attachments:** [CDDP24-03022 agency comment packet](#)

**The applicant was not able to attend this meeting.**

A motion was made by Bittner, seconded by Brunham, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:** Bittner

**Second:** Brunham

**Aye:** Bittner, Allen, Whitlock, Kammerer, and Brunham

**Result:** Passed

c. [24-2432](#)

**Attachments:** [CDDP24-03030 - Agency Comment](#)

**Mark Whitlock recused himself for this discussion item.**

A motion was made by Kammerer, seconded by Allen, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:** Kammerer

**Second:** Allen

**Aye:** Bittner, Allen, Kammerer, and Brunham

**Recused:** Whitlock

**Result:** Passed

d. RECEIVE report from Contra Costa County Animal Services

**CCAS Staff was not present at the meeting.**

7. Committee Reports/Member Reports

- a. **Code Enforcement**  
**Bethel Island Chamber of Commerce**  
**Bethel Island Municipal Improvement District**  
**Bethel Island Post Office**  
**Ad Hoc Park Committee**  
**San Joaquin Yacht Club**  
**Scout Hall**  
**Citizens' Fire Committee**  
**Heart Safe Communities Program**  
**Emergency Preparedness Committee**

**Code Enforcement - No Report.**

**Bethel Island Chamber of Commerce - No Report.**

**Bethel Island Municipal Improvement District**

**Bethel Island Post Office - No Report.**

**Ad Hoc Park Committee -** The "Adhoc" was abolished and there are standing meetings which is what is being reported on here for BIMAC.

**San Joaquin Yacht Club -** Pam Allend reported on the Boats & Berries Festival 8/17/24 and 8/18/24

**Scout Hall -** Mark Whitlock reported on the condition of Scout Hall and how their dollars are being stretched thin.

**Citizens' Fire Committee - No Report.**

**Heart Safe Communities Program - No Report.**

**Emergency Preparedness Committee - No Report.**

**8. Correspondence/Announcements**

a.

[24-2433](#)

**Attachments:** [August 13, 2024 Correspondence](#)

**Correspondence was received.**

**9. Future Agenda Items**

**10. Adjourn**

The next meeting is currently scheduled for September 10, 2024.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, (925) 655-2330.