



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, September 3, 2025

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA
Ice Breaker Room (1st Floor)

Executive Committee

<https://cccouny-us.zoom.us/j/85300066691>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 324 El Divisadero Ave., Walnut Creek, CA | 3014 Grey Eagle Dr., Walnut Creek, CA | 28 Orinda Wy., Orinda, CA | 150 S 45th St., Community Room, Richmond, CA

10:00 Call to Order/Roll Call/Introductions – Lorna VanAckeren, ACOA President, called the meeting to order at 10:06 am.

Roll call was conducted, and 7 out of 9 members qualified to be counted toward a quorum. Therefore, a quorum was established.

Present	Kevin Donovan, Michelle Hayes, Jill Kleiner, Steve Lipson, Lorna Van Ackeren, Candace Evans, and Michael Wener
Excused	Terri Tobey
Absent	Shirley Krohn

10:05 Approval of August 2025 minutes

Mike Wener made a motion to approve the minutes. Jill Kleiner seconded the motion. A roll call vote was conducted, and the minutes were approved.

Motion:	Wener
Second:	Kleiner
Aye:	Donovan, Hayes, Kleiner, Lipson, Van Ackeren, Evans, and Wener
Absent:	Krohn
Result:	Passed

EX08.06.15DRAFTMinutes

[25-3469](#)

Attachments: [EX08.06.15DRAFTMinutes](#)

10:10 Area Agency on Aging Report – Tracy Murray, AAA Director and/or Alicia Espinoza, AAA Program Manager

West County Senior Nutrition RFP – The RFP was published on 8/7/2025. The Bids were due on 8/26/2025. Several bids were received and are being reviewed by Fiscal. Assuming more than one bid passes Fiscal Review, a Program Review Panel will meet Tuesday, 9/23 at 11:15 am (tentative). Recommendations will be forwarded to Tracy Murray, The Director of Aging and Adult Services, for a final decision.

DRAFT

10:30 Committee Reports

> Membership & Nominating Committee – Jill Kleiner

- An Orientation for new ACOA members was held on 8/27/2025. Several excellent new members are eager to participate in the ACOA's work.
- Gerry LaLonde-Berg was interviewed and recommended to the Board of Supervisors as Alternate #3.
- Holly Frates was recommended to be promoted from Alternate #3 to MAL #9.
- Teresa Wright was recommended as Alternate #4.
- Six city seats are currently vacant and Moraga will be vacant soon.
- A Clayton member is being appointed.
- Nominating Committee – Kathryn Monroy-Dexter is the chair. Some people have already expressed interest in the Officer roles.

> Planning Committee – Jill Kleiner

- A focus group revisitation presentation in Oakley is being scheduled.
- Scheduling quarterly site visits to community agencies. The first one will be to Choice in Aging. Space is limited. Sign ups will occur at the General meeting.
- The Committee reviewed a draft of their Annual Report. Committee Chairs will receive a full copy of last year's report as reference. Drafts from each Committee are due back to the Planning Committee by November 15.
- County Supervisors received \$1 million in funding per District and are requesting feedback about the Funding. A survey is being conducted and several supervisors are holding in-person/webinar events to gather information. Discussion of steps ACOA members can take to advocate for senior services to receive funding. Alicia will send to the Committee a proposed summary of effects of HR 1 as resource material.

> Housing Committee – Kevin Donovan

- Center for Elders Independence opened 3 new PACE (Program of All Inclusive Care for the Elderly) centers in the East Bay (Livermore, El Sobrante, Oakland).
- Assembly Member Wicks' staff member, Steve Wertheim, discussed the Legislative package of bills to streamline the process to get affordable housing focused approved.
- Oscar Wei, Deputy Chief Economist with the California Association of Realtors gave a presentation on the housing market.
- Alex Werth, Research Consultant with Bay Area Finance Authority will be at the September 15 meeting to present findings from his study of Bay Area/Contra Costa evictions.
- Hoping to have Continuum of Care report in future meeting.

> Health Workgroup – Mike Wener

- No meeting last month.
- Denise Kalm will present at the next meeting.
- Terri is on Leave through October.

> Legislative Workgroup and California Senior Legislature Update – Steve Lipson for Shirley Krohn

- SB 707 Legislation (to revise the Brown Act) has cleared the Suspense File and will be voted on before 9/12/2025. If it passes, it will be sent to the Governor's desk. He has until 10/30 to sign the bill. ACLU is still opposed. Supporters are working to get them to not oppose it.

- California Senior Legislature session will be held at the end of October.

> Technology Workgroup – Steve Lipson

- At the next meeting, hoping to have a speaker from Contra Costa Public Health re proposal for older adult education through Public Health.

- Alicia will provide a summary of the Access to Technology (ATT) program outcomes to the ACOA General meeting.

- Her summary will also be presented at the California Senior Legislature session.

> Senior Mobility Action Council (Transportation Workgroup) – Candace Evans

- Special meeting called on 9/11/2025 from noon to 1:30 pm.

- The Committee is organizing a Transportation workshop on Monday, November 17th 11-2 at Don Tatkin Center in Lafayette. Speakers include – Congressman Mark DeSaulnier, Assembly Member Bauer-Kahan, and Mark Orcutt, East Bay Leadership Council.

- Candace arranged free eggs, organic farm boxes, pumpkins, chickens, turkeys, and veggies for the participants.

10:55 President's Report – Lorna VanAckeren

- Leave of Absence Form – please use the LOA form going forward. Form to be distributed at October meeting.

- Annual Report – Committee Draft Reports due by 11/15/2025.

- Holiday Potluck – proposed for December meeting, sign up list will be available at the September meeting. Mike suggested asking for volunteer to organize the event.

- Letter of support – working on draft for legislative letters of support.

11:05 Break

11:10 AB 474 update – Tracy/Alicia

- AB 474 (bill regarding income from home-sharing) is currently in Fiscal Committee with State Legislature. Alicia will give Kevin & Gerry LaLonde Berg a draft letter of support to be reviewed by the ACOA at a later date.

11:20 Future ACOA General Meeting Presentations:

- September: Family Justice Center

- October: In Home Supportive Services

- November: Hiatus

- December: Presentations by City Reps / Potluck

11:30 Consent Items

> Leave of Absences:

- Sarah Green – June 2025
- Candace Evans – June 2025
- Roger Boaz – June 2025
- Nikki Lopez – June 2025
- Richard Morisky – June 2025
- Terri Tobey – October 2025
- Steven Freshman – September 2025
- Sam Sakai- Miller – September through December 2025

> Appointments:

- Michael Wener - Vice President 2025 (remainder of the year)
- Teresa Wright – Alternate #4
- Holly Frates – Member at Large #9 (promoting from Alternate #3)
- Gerry La-Londe Berg – Alternate #3

Jill Kleiner made a motion to approve the Consent items. Michelle Hayes seconded the motion. A roll call vote was conducted and the motion passed with a majority vote of 7.

Motion: Kleiner

Second: Hayes

Aye: Donovan, Hayes, Kleiner, Lipson, Van Ackeren, Evans, and Wener

Absent: Krohn

Result: Passed

11:35 Public comment:

Candace suggested nominating Jim Donnelly as Emeritus member of the ACOA. The process to appoint an Emeritus Member per ACOA Bylaws (3.7), the Executive Committee suggests to General ACOA that the person be appointed as an Emeritus Member. We do not need a motion but we will put on September general meeting agenda under the Consent Items.

Next Executive Committee Meeting: Wednesday, October 1st, 2025, 10a.m. – 12p.m.

The meeting adjourned at 11:59 p.m.

For Additional Information Contact: Alicia Espinoza at 925 655-0771 or aespinoza@ehsd.cccounty.us