

**Transitional Community Advisory Body
Meeting Minutes / Record of Action
July 13, 2026**

I. Roll Call and Introductions

Present: Leslie Brown, Dr. Mariah Bruce, Rachel Corona, Loren Dalbert, Chair Pastor Ed Harris, Bianca LaChaux, Nnedi Obembe, Willie Robinson, Kim Jones (alternate)

Present (on-line, exercising Just Cause for voting purposes): Walter McMath, Vice Chair Dr. Jalaima Nichols

Present (on-line): Al Gibson (alternate), Jill Ray (BOS District II Chief of Staff), Lia Bristol, Narissa Harris, Yuri's Notetaker

Absent: Angela Butler-Owens, Antwanisha Hicks, Patt Young

Staff: Kendra Carr, Peter Kim, Jessica Travenia, Cassandra Youngblood

Quorum met at 5:37 PM.

Chair Harris welcomed members and newly seated alternate Alvin Gibson. Community agreements reviewed [reference slide].

II. APPROVE June 8, 2026 TCAB Record of Action / Minutes

Motion by Member Dr. Bruce second by Member Leslie Brown to approve June 8, 2026 Record of Action / Minutes.

Motion passes unanimously with ten (10) ayes.

Public comment: None

III. REVIEW and DISCUSS updates for the Lead Entity Request for Qualifications (RFQ) Procurement

Staff shared update regarding the 7/22/26 release of the RFQ. To date, 100 interested parties have accessed the RFQ on BidNet. It is important to access the RFQ via BidNet as it is the only official platform to manage the RFQ process. Interested parties registered via BidNet will automatically receive process updates and addenda.

Also presented RFQ solicitation timeline reviewing key dates. [reference slide]
Shared update on outreach activities and effort, including targeted populations, partners, organizations, networks and agencies.

RFQ Review Panel recruitment is underway. As a reminder, Panelists will sign "no conflict of interest" forms.

RFQ question submission period closed on 7/10/26 but has been extended an additional three (3) days and will now close on 7/15/26.

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Member Robinson asked for expansion of the Bidders Conference report back.

Director Carr shared that 33 people attended and there were active engagement amongst the attendees along with a robust question and answer period.

Chair Harris shared that Procurement staff sent BidNet invitations to all email addresses shared by ORESJ.

Staff shared outreach methodology and toolkit to increase community awareness. Goal was to increase transparency and lean into community partnerships via an engaged stakeholder network. Local government, health institutions, community agencies over 40 institutions reached through TCAB efforts. Geographic outreach was broad, including East Bay and statewide organizations and national organizations.

Chair Harris expressed appreciation for broad strategy. Vice Chair Dr. Nichols asked about adding more organizations to the list – is there a deadline to submit additional RFQ queries?

Director Carr stated that submission deadline is 8/6/26; therefore, additional notifications should happen soon.

Public comment: None

IV. DISCUSS Outreach Strategy for Service Providers Request for Proposals (RFP) Procurement

Chair Harris asked what was learned in the RFQ that can inform RFP.

Staff noted that the RFP is scheduled for approval at the 7/14/26 BOS meeting.

Director Kim clarified that the RFQ is for a Lead Entity and the RFP is to contract with Service Providers. He noted that the Lead Entity will not play a role in selecting Service Providers – there is not an overlap.

RFP Bidders Conference is scheduled for 8/12/26. Staff asked what tools would be helpful to TCAB for this outreach. Dr. Bruce said a graphic would be helpful visual that TCAB members can post on Facebook. Nnedi Obembe asked if there could be two (2) dates offered for the Bidders Conference to allow more opportunity for people to attend.

Staff asked if there are local networks ideal to reach small agencies.

Director Carr stated that it appears there is a suggestion for adding a technical assistance workshop on how potential vendors could register on BidNet.

Member Leslie Brown asked if the Bidders Conferences are recorded. Director Carr stated the slides are posted, no video.

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Member Rachel Corona suggested an outreach to area University systems to see if there is interest, particularly for research-based opportunities. Vice Chair Dr. Jalaima Nichols agreed and highlighted this suggestion.

Chair Harris asked if all are comfortable with google docs as method of sharing resources. Group concurred.

Director Kim shared that the Equity Committee changed language to the RFP procurement from a three (3) year contract to a two (2) year contract with an potential one (1) year renewal.

Public comment: None

VI. RECEIVE updates and REVIEW next steps

Staff shared updates and next steps [reference slide].

Chair Pastor Harris asked for round of applause for TCAB accomplishments to date.

Director Carr thanked TCAB for all of their work to date.

Director Kim shared BOS Alameda County Reparations Coalition put out recommendations about how to mitigate inequities in the county. BOS adopted most of the recommendations. It was policy oriented, not financial.

Public comment: None

Motion to adjourn made by Member Dr. Bruce and seconded by Vice Chair Dr. Nichols. Passed by unanimous vote.

Meeting adjourned at 6:32 PM

The next meeting is currently scheduled for August 10, 2026 at 1025 Escobar Street, Room 110, Martinez, CA 94553.