



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Economic Opportunity Council

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Tuesday, December 16, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccouny-us.zoom.us/j/83235537922?](https://cccouny-us.zoom.us/j/83235537922?pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1)

[pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1](https://cccouny-us.zoom.us/j/83235537922?pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1) |

call in: 1408-961-3929 | code: 129600

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#### Joint Fiscal and Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

**Present**

Ajit Kaushal, Buffie Lafayette, Nikki Lopez, Desire Medlen, Devlyn Sewell, Victor Tiglao, and Renee Zeimer

**Excused**

Karanbir Bal, Patricia Campbell, Jessica Cisneros, Karen Coleman, Christian Dean, Janelle Lafrades, Monisha Merchant, Tu'Liisa Miller, LaTonia Peoples-Stokes, and Kanwar Singh

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 10:07 am.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No members of the public present.

3. APPROVE the September 3 2025 EOC Executive Committee Meeting Minutes.

[25-5418](#)

**Attachments:**

[Executive Committee Meeting Minutes of 9-3-25](#)

A motion was made by Tiglao, seconded by Lopez, to approve the 9/3/2025 Exec Committee Meeting Minutes. The motion carried by the following vote:

**Motion:** Tiglao

**Second:** Lopez

**Aye:** Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

**Result:** Passed

4. APPROVE the November 5 2025 EOC Executive Committee Meeting Minutes.

[25-5419](#)

**Attachments:**

[EOC Executive Committee meeting Minutes of 11-5-25 DRAFT](#)

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**A motion was made by Lopez, seconded by Tiglao, to approve the November 5 2025 EOC Executive Meeting Minutes. The motion carried by the following vote:**

**Motion:** Lopez

**Second:** Tiglao

**Aye:** Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

**Result:** Passed

5. APPROVE the EOC Business meeting minutes of November 13 2025. [25-5420](#)

**Attachments:** [EOC Buisness Meeting Minutes of Novmeber 13 2025 draft](#)

**A motion was made by Tiglao, seconded by Medlen, to approve the EOC Business Meeting Minutes of November 13 2025. The motion carried unanimously.**

**Motion:** Tiglao

**Second:** Medlen

**Aye:** Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

**Result:** Passed

6. RECEIVE Fiscal- Report for October 2025 for CSBG Grant 25F-6007. [25-5421](#)

**Attachments:** [CSBG October 2025 Budget to Actual](#)

Castle-Barber presented the Fiscal Report for October 2025 for CSBG Grant 25F-6007

Castle-Barber also included that the 2026 funding has been received by the state

**This Discussion Item was received.**

7. APPROVE Annual Advisory Report the Board of Supervisors. [25-5422](#)

**Attachments:** [Advisory Body Annual Report 12-11-25 DRAFT](#)

**A motion was made by Tiglao, seconded by Lopez, to approve the 2025 Annual Advisory Body Report to the Board of Supervisors, with the corrected spelling of Ajit's last name.. The motion carried by the following vote:**

**Motion:** Tiglao

**Second:** Lopez

**Aye:** Kaushal, Lafayette, Lopez, Medlen, Sewell, and Tiglao

**Abstain:** Zeimer

**Result:** Passed

8. APPROVE the 2026-2027 CSBG Subcontractors and Funding Amounts. [25-5423](#)

**Attachments:** [2026 RFP 1227 Scoring final](#)

Castle-Barber explained the process of approval

Zeimer explained her perspective on the process of selecting subcontractors in the process

Members expressed their frustration with the process

**A motion was made by Lopez, seconded by Kaushal, to approve the final 2026-2027 subcontractor allocations. The motion carried by the following vote:**

**Motion:** Lopez

**Second:** Kaushal

**Aye:** Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

**Result:** Passed

9. APPROVE agenda for EOC Business Meeting of 1-8-2026

[25-5424](#)

**Attachments:** [Proposed Agenda Items for 1-8-2026 EOC Meeting](#)

**A motion was made by Lopez, seconded by Tiglao, to approve the EOC Business Meeting Agenda for January 8 2026. The motion carried by the following vote:**

**Motion:** Lopez

**Second:** Tiglao

**Aye:** Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

**Result:** Passed

10. Next Steps

Roshunda will report out on the actual Outreach expenditures.

Roshunda will request that fiscal add back the target spending percentages to the budget.

Devlyn requested a written document with the request that the EOC select fewer contractors.

Will ask Karen to update the EOC on the Policy Council at the next meeting.

11. Meeting Evaluation

none

The next meeting is currently scheduled for 2/4/26 for Exec and 2/5/26 for Fiscal at 10 am..

12. Adjourn

Chair Medlen adjourned the meeting at 11:39 am.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: C. Castle-Barber 925-608-8819