

# CONTRA COSTA COUNTY

*1025 ESCOBAR STREET  
MARTINEZ, CA 94553*



## Meeting Minutes

**Tuesday, April 16, 2024**

**7:00 PM**

**Knightsen Farm Bureau 3020 Second Street, Knightsen, CA 94548**

**Knightsen Town Advisory Council**

**1. Roll Call and Introductions**

**Present** Kim Carone, Sankara Dumpa, Dale Giessman, and Maria Jehs

**2. Approval of Agenda**

**A motion was made by Jehs, seconded by Giessman, that the agenda be approved. The motion carried by the following vote:**

**Aye: Carone, Dumpa, Giessman, and Jehs**

**Result: Passed**

**3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers will be limited to three minutes).**

- Linda Matteri** - Provided comment regarding the potential future slaughterhouse project.
- Rich Perry** - Provided comment regarding the potential future slaughterhouse project.
- Liz Ritchie** - Provided comment regarding the Knightsen Wetlands project.
- Carolyn Stein** - Provided comment regarding her request for an ECCID update agenda item.
- Al Bello** - Provided comment regarding public discourse on the internet and in Knightsen.
- Gilbert Sommerhalder** - Provided comment regarding the vacant seat on KTAC and his thought on the Supervisor and her staff.

**4. Agency Reports**

- a. Contra Costa County Office of the Sheriff  
Contra Costa County Fire Protection District  
Office of Supervisor Diane Burgis

**Contra Costa County Office of the Sheriff** - Lt. Jacquez was not present but provided staff from the Supervisor's Office with a written comment that provided calls for service for the previous month and highlighted a residential burglary on 3/23/24. This update was read into the record by Stephen Griswold.

**Contra Costa County Fire Protection District** - Michelle Rinehart was present to provide an update on Wildfire Mitigation program and the pre-season wildfire preparedness town hall on 5/29/24.

**Office of Supervisor Burgis** - Stephen Griswold, Deputy Chief of Staff provided an introduction to KTAC and the community outlining his background and connection to the community. He also outlined the requirements for appointment to KTAC and encouraged residents to apply for the seat.

**5. Consent Items - Items are subject to removal from the consent calendar by request of any MAC member. Items removed from the consent calendar will be considered with the discussion items.**

- a. [24-1098](#)

**Attachments:** [02-20-24 Draft Record of Actions](#)

**A motion was made by Jehs, seconded by Carone, that this Consent Item was approved. The motion carried by the following vote:**

**Motion: Jehs**

**Second: Carone**

**Aye: Carone, Dumpa, Giessman, and Jehs**

**Result: Passed**

**6. Discussion Items**

**a.** [24-1099](#)

A motion was made by Carone, seconded by Jehs, that August 24, 2024 be approved as the date for the 2024 clean-up. The motion carried by the following vote:

**Motion:** Carone  
**Second:** Jehs  
**Aye:** Carone, Dumpa, Giessman, and Jehs  
**Result:** Passed

**b.** [24-1100](#)

**Attachments:** [Agency Comment Request CDDP24-03008](#)

Mr. Conrad Fromme was present to answer questions regarding this application and after a back and forth with members of KTAC and after public comment, a motion was made by Carone, seconded by Giessman, that this discussion be recommended for approval. The motion carried by the following vote:

**Motion:** Carone  
**Second:** Giessman  
**Aye:** Carone, Dumpa, Giessman, and Jehs  
**Result:** Passed

**c.** General Plan Amendment and Climate Action Plan - Informational Item

Mr. Will Nelson, Principal Planner with the Contra Costa County Department of Conservation & Development presented on this item. No action was taken by KTAC.

**7. Correspondence/Announcements**

**a.** [24-1101](#)

**Attachments:** [KTAC April 2024 Correspondence](#)

Correspondence was received.

**8. Future Agenda Items**

**9. Adjourn**

The next meeting is currently scheduled for May 21, 2024.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, (925) 655-2330.