

POSITION ADJUSTMENT REQUEST

NO. 26329
DATE 9/3/2024

Department Probation
Department No./ Budget Unit No. 0308 Org No. 3000 Agency No. 30
Action Requested: ADOPT Position Adjustment Resolution 26329 to reclassify one (1) Network Administrator I (LNSA) position #16277 at salary plan and grade ZA5 1694 (\$8,393 - \$10,202) and incumbent, to Network Administrator II (LNSB) at salary plan and grade ZAF 1787 (\$9,203 - \$11,186). in the Probation department.

Proposed Effective Date: 10/1/2024

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$11,809.00 Net County Cost \$11,809.00
Total this FY _____ N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT GF

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sarah Shkidt

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

E. Farrell (for Enid Mendoza

9/9/2024

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/14/2024

ADOPT Position Adjustment Resolution 26329 to reclassify one (1) Network Administrator I (LNSA) position at salary plan and grade ZA5 1694 (\$8,393 - \$10,202) and incumbent, to Network Administrator II (LNSB) at salary plan and grade ZA5 1787 (\$9,203 - \$11,186). in the Probation department

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.

[x] 1/1/2025(Date)

Chris Miller

11/14/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/26/2024

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Elizabeth Farrell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 12-03-2024

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: