

**Equity Council Meeting Minutes**  
**Contra Costa Health Plan–Community Plan**  
**June 10, 2025**

✓ Allison Liu	Kimberly Ceci, MD, LifeLong
✓ Andrea Sandler, MD, CCRMC	✓ Kishore Nath, MD, John Muir Health
Anh Thang Dao-Shah, John Muir Health	✓ Lisa Diemoz, CCH
Ann Wrixon, CC CASA	✓ Nicolás Barceló, MD, CCHP
✓ Beth Hernandez, CCHP	✓ Olga Kelly, MD, CCH
Christy Saxton, CCH	Phyllis Carroll, Brighter Beginnings
✓ Ernesto De La Torre, CC CHW	Rachael Birch, CCPH
✓ Gilbert Salinas, CCH	Rajiv Pramanik, MD, CCH
✓ Imran Junaid, MD, Jiva Health	✓ Sara Levin, MD, CCHP, Co-Chair
Irene Lo, MD, CCHP, Co-Chair	✓ Sefanit "Sofe" Mekuria, MD, CCPH
Jennifer Bruggeman, CCBH	Shannon Ladner-Beasley
Karen Jovin, CCH	✓ Viola Lujan, La Clinica

**GUESTS**

✓ Arnie DeHerrera (scribe)
✓ Jersey Neilson
✓ Miranda Peña
✓ Sofia Rosales
✓ Tiffany Brelland

Topic	Discussion/Decision/Action	Follow up Action and Person Assigned
<b>Call to Order</b>	The Quality Improvement and Health Equity Committee or Equity Council meeting was called to order by Irene Lo, MD at 12:00 PM on June 10, 2025, via Zoom.	
<b>Introductions and Information</b>	There were no introductions during this meeting.	

Reports		
<b>Senior Medical Director Update</b>	The report presented by the Senior Medical Director and Acting Interim CMO, Dr. Sara Levin. Dr. Levin acknowledged the current challenges posed by the new administration in Washington, DC and budget constraints in Sacramento, emphasizing the organization's strong mission and commitment to care for members of CCHP.	
<b>DEI &amp; TGI Trainings Update</b>	<p>Quality Improvement Program Manager, Allison Liu, presented this update to items previously shared at Equity Council.</p> <p>Transgender, Gender Diverse, and Intersex (TGI) Training: training rolled out to staff on 12/2/2024; all CCHP staff have completed TGI training as of 2/24/2025; training required every 2 years; curriculum was approved by DHCS</p> <p>Diversity, Equity &amp; Inclusion (DEI) Training: CCHP launched DEI training to all staff in January 2025; as of 6/3/2025, 46.5% of CCHP staff completed the training; staff has through December to</p>	



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	complete DEI training; DEI training to Providers as well as D-SNP training will launch in July 2025. Viola Lujan from La Clinica asked for clarification on which Provider Trainings would be required. Allison provided the information.	
<b>NCQA Accreditation</b>	<p>Allison Liu provided a high-level update of the NCQA Equity Accreditation. Temporary guidance has been provided by NCQA regarding 5 specific elements:</p> <ul style="list-style-type: none"> <li>• HE 1A – Building a Diverse Staff</li> <li>• HE 1B – Promoting DEI Among Staff</li> <li>• HE 2A – Systems for Individual-Level Data (Factor 3 – Gender Identity)</li> <li>• HE 2D – Collection of Data on Gender Identity</li> <li>• HE 6B – Use of Data to Assess Disparities (Factor 3 – Gender Identity)</li> </ul> <p>These elements and factors will be scored as N/A during our Health Equity Accreditation. This temporary guidance is now valid through 6/30/2026.</p> <p>The Provider Directory Update has been completed. It now shows language(s) spoken by practitioners and through practice (bilingual staff); race and ethnicity are listed (if available). These are provided to better align with equity standards. Andrea Sandler asked if the required to have the PCP race and ethnicity data or is it required to share the data if you have it available. Allison explained that it is not a requirement; it is voluntary for providers to provide race and ethnicity, but we do our best to gather language proficiency of the providers and office staff.</p>	
<b>Community Advisory Committee</b>	<p>Allison Liu provided information about the Community Advisory Committee (CAC). The CAC team attended the MCP CAC Workshop in March 2025. This was a workshop presented by DHCS.</p> <p>The CAC will meet quarterly in 2025. CCHP will follow all requirements of the CAC as detailed by DHCS. CCHP is currently recruiting new members of the CAC as members that started in 2023 will term out.</p>	
<b>Health Education and IHI Project</b>	<p>The Health Education team from the Quality &amp; Health Equity unit presented this report. Health educators Tiffany Brelland and Sofia Rosales contributed to the report. The report presented various projects focusing on:</p> <ul style="list-style-type: none"> <li>• Chronic disease management and health literacy</li> <li>• Provider &amp; community engagement including maternal health initiatives and preventive health classes</li> <li>• Supporting CalAIM centers</li> <li>• Development of newsletters</li> </ul> <p>These projects were developed to help our Medi-Cal population gain knowledge regarding their health needs.</p>	

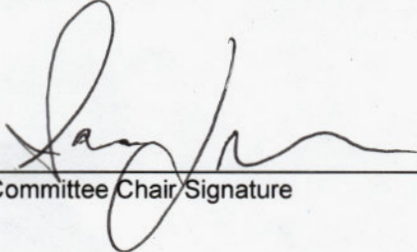


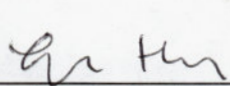
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	<p>"One-Pagers" have been developed by the Health Education team to help educate our members as well as "next steps" to show the members what they can do for "help if they need it." The Health Education team requests feedback with every one-pager that is distributed to help improve materials.</p> <p>The Equity Committee liked the samples of one-pagers that have been developed for the members and would like to see these materials available for download on the website. Sofia stated that this is coming; the materials should be available on the CCHP website later this month. The Health Education team also provided their email address to the Committee for ease of contact regarding any materials requests or further questions.</p> <p>Sofia Rosales was asked to present at the Harvard T.H. Chan School of Public Health. We collaborated with The Institute for Healthcare Improvement (IHI) and Brighter Beginnings to help improve Well Child Visits. The targeted population selected for the collaborative was 18-21 year olds. The team wanted to raise this HEDIS measure from 11% to 48.1% (MPL) by March 2025. With a targeted approach using a Journey Map developed with IHI, the team was able to develop a strategy to achieve success with the set goals. The Well Care Visits increased by 95% to currently 21.5%.</p>	
<b>Quarterly and Annual Review: Grievances Related to Language Access and Discrimination</b>	<p>Allison Liu presented this report. DHCS approved the CAP as of 6/5/2025. The finding from last year's audit stated that CCHP did not submit grievances alleging discrimination, along with detailed information regarding grievances to DHCS as required. CCHP implemented policies and procedures to ensure this is corrected.</p> <p>An increase in grievances noted, with common issues including appointment cancellations, pain medication management, transportation concerns, and language access. Targeted outreach to providers about interpreter services was recommended.</p>	
Consent Items		
<b>Equity Council Meeting Minutes</b>	<p>Three consent items were presented to the Council for approval:</p> <ul style="list-style-type: none"> <li>• Equity Council Meeting Minutes – 03/11/2024</li> <li>• Policy QM14.802 CCHP Staff &amp; Network Provider Cultural Competency Training</li> <li>• New ADMIN Policy – Community Advisory Committee</li> </ul> <p>The consent items were approved unanimously by the Equity Council.</p>	
Closing		
<b>Adjournment</b>	Meeting in recess at 1:00 PM. The next Quality Council meeting is scheduled for September 9, 2025, at 12:00 PM via Zoom.	

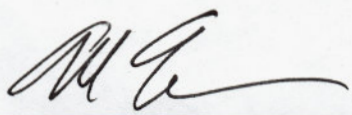
Unless otherwise indicated below, Contra Costa Health Plan—Community Plan, hereby adopts all issues, findings, or resolutions discussed in the meeting minutes for Contra Costa Health Plan's Quality Improvement and Health Equity Committee, dated June 10, 2025, and attached herein.

Excepted Matters: None

**Approved by CCHP Health Equity Council:**

  
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Committee Chair Signature      10/13/25      Date

  
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Committee Co-Chair Signature      10/15/25      Date

  
\_\_\_\_\_  
Quality Management Administrative Assistant Signature      10/9/2025      Date