

# Application Form

## Profile

Frank \_\_\_\_\_ Qin \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Vallejo \_\_\_\_\_ CA \_\_\_\_\_ 94591 \_\_\_\_\_  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### [District Locator Tool](#)

#### Resident of Supervisorial District:

N/A - Out of County

Phillips 66 (Rodeo Refinery) \_\_\_\_\_ Operations Superintendent \_\_\_\_\_  
Employer Job Title

#### Length of Employment

16 Years

#### Do you work in Contra Costa County?

Yes  No

#### If Yes, in which District do you work?

District 5 - Federal D. Glover

#### How long have you lived or worked in Contra Costa County?

4

#### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

#### Which Boards would you like to apply for?

Hazardous Materials Commission: Submitted

**Seat Name**

Business Seat Alternate

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

5+

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**Education**

**Select the option that applies to your high school education \***

High School Diploma

**College/ University A**

**Name of College Attended**

University of Illinois Urbana-Champaign

**Degree Type / Course of Study / Major**

Chemical Engineering

**Degree Awarded?**

Yes  No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

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## Other Trainings & Occupational Licenses

### Other Training A

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#### Certificate Awarded for Training?

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Yes  No

### Other Training B

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#### Certificate Awarded for Training?

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Yes  No

#### Occupational Licenses Completed:

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## Qualifications and Volunteer Experience

### Please explain why you would like to serve on this particular board, committee, or commission.

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Being able to commit time to sustain and promote the local communities where I live and work is something that appeals to me. Successfully managing hazardous materials and hazardous waste is a fundamental part of my job, and I would like to learn and influence how that process is implemented outside of the workplace. I am interested in participating in the policies and initiatives for Contra Costa County and would also like to have an opportunity to share any knowledge I can from my experience in industry with regards to health, safety, and environmental impact. Collaborating with people from diverse backgrounds and with different perspectives is something I enjoy doing.

### Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

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I have worked in industry in California for 16 years in various roles as an engineer, supervisor, or superintendent. My top priorities at work include operating our manufacturing facilities with the highest level of attention to personnel & process safety, as well as preserving or improving our surrounding environment and communities. I work with multiple operations, maintenance, health & safety, and environmental teams on a routine basis, and I am able to communicate with a wide range of people. I have a degree in Chemical & Biomolecular Engineering from the University of Illinois. Please see my attached resume for more details.

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[Upload a Resume](#)

### Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

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Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Hazardous Materials Commission

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

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### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

Yes  No

**If Yes, please identify the nature of the relationship:**

## Please Agree with the Following Statement

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**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

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I Agree

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### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

## Contact

[www.linkedin.com/in/frank-qin-05581b7a](https://www.linkedin.com/in/frank-qin-05581b7a) (LinkedIn)

## Top Skills

Process Engineering

Gas

Oil & Gas

## Certifications

Steam Engineer - Unlimited Horsepower

# Frank Qin

Operations Superintendent at Phillips 66  
San Francisco Bay Area

## Experience

### Phillips 66

10 years 4 months

#### Operations Superintendent

December 2020 - Present (2 years 6 months)

Rodeo, California

#### Process Operations Department

- Business team lead for department of 80 Operations personnel, 9 Frontline Supervisors, 4 Engineers

- Supported Renewable Diesel, Crude Distillation, Delayed Coking, Sulfur Recovery, Naphtha Hydrotreating, Reforming Units

#### Operations Superintendent

June 2018 - November 2020 (2 years 6 months)

Wilmington, California

#### Bulk Operations Department

- Business team lead for department of 52 Operations personnel, 8 Frontline Supervisors, 2 Engineers

- Supported refinery utilities systems, tank farm, oil movements, fuels blending, marine terminal, truck & railcar loading racks

#### Process Supervisor

September 2015 - May 2018 (2 years 9 months)

Wilmington, California

#### Bulk Operations Department

- Captained department of 22 Operations personnel in refinery utilities systems area

- Lead for all Operations, Maintenance, Turnaround, Projects activities in area

#### Operations Engineer

February 2013 - August 2015 (2 years 7 months)

Wilmington, California

#### Bulk Operations Department

- Supported refinery-wide utilities systems including the following:

- Cogeneration Unit, Boiler Plant, Compressed Air Plant, Flares, Wastewater Treatment, Fuel Gas, Industrial Water, Fire Water systems

## ConocoPhillips

4 years 7 months

### Operations Engineer

January 2011 - January 2013 (2 years 1 month)

Wilmington, California

#### Hydroprocessing Department

- Supported 5 Hydrotreating, Reforming, Isomerization, Vapor Recovery Units
- Completed Turnaround for Hydrocracker and Hydrogen Plant

### Maintenance Coordinator

September 2010 - December 2010 (4 months)

Wilmington, California

#### Turnaround Maintenance Department

- Supervised all contractors conducting repair work for towers, vessels, exchangers in Alkylation Unit during Major Turnaround period

### Advanced Process Control Engineer

July 2008 - December 2010 (2 years 6 months)

Los Angeles, California

#### Process Engineering and Optimization Department

- Developed new applications at Crude Distillation, Gasoline Blending, Ultra Low Sulfur Diesel Hydrotreating Units

## ConocoPhillips

### Operations Engineer Intern

May 2007 - August 2007 (4 months)

Carson, California

#### Carson Plant Operations Department

- Supported Crude Distillation, Gas Oil Hydrotreating Units

## Abbott

### Process Engineer Intern

May 2006 - August 2006 (4 months)

Abbott Park, Illinois

#### Global Pharmaceutical Operations Department

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## Education

University of Illinois at Urbana-Champaign

Bachelor of Science (B.S.), Chemical and Biomolecular  
Engineering · (2004 - 2008)