

**AMENDMENT NO. 2 TO THE PARTICIPATING ADDENDUM**  
**for**  
**Office Supplies, Related Products and Services under OMNIA Purchasing Cooperative**  
**Program**

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Participating Entity:  
**CONTRA COSTA COUNTY**

Contractor: EPIC Business Essentials, LLC (Contract #R190301)

This Amendment No. 2 (“Amendment”) to the Participating Addendum (“Agreement”) is made and entered into as of May 13, 2025 (“Effective Date”), by and between Contra Costa County, a political subdivision of the State of California, (“County”) and EPIC Business Essentials, LLC, a Wisconsin limited liability company (“Contractor”). The County and the Contractor are sometimes referred to herein together as the “Parties,” and each as a “Party.”

Recitals

Whereas, the Contractor offers goods and services under a cooperative purchasing contract, designated as Contract No. R190301 (“Master Contract”), awarded by Region 4 Educational Service Center, a Texas public agency. The Master Contract is made available to public agencies nationwide through the OMNIA Partners cooperative purchasing program. Whereas, the County and the Contractor executed the Agreement to enable the County to participate under the Master Contract, allowing the County to purchase office supplies under favorable terms through any of Contractor’s independent distributors.

Whereas, the Master Contract included an original expiration date of May 31, 2024, and allowed Region 4 Educational Service Center and Contractor to agree to extend the contract by up to five additional one-year periods. The term of the Master Contract has been previously extended by one year, through May 31, 2025.

Whereas, to ensure the County can continue to purchase office supplies under the terms of the Master Contract, the Parties desire to extend the term of the Agreement by one additional year, through May 31, 2026, with no change to the payment limit or any other terms.

Amendment

Now, therefore, the County and the Contractor agree to amend the Agreement as follows:

1. Section 1 (Term). Section 1 (Term) of the Agreement is deleted in its entirety and replaced new Section 1 (Term), to read:

“1. Term. The term of this Agreement begins on the Effective Date, and it expires May 31, 2026. The County and EPIC may agree to extend this Agreement by up to three additional years, one year at a time, by amending this Agreement, provided that the Master Contract remains in effect as of the date the term of this Agreement is extended. Any extension of the term of this Agreement is subject to the prior approval of the County’s Board of Supervisors, its governing body.”

Except to the extent modified by this Amendment, the Agreement, as previously amended, remains unchanged and in full force and effect.

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IN WITNESS WHEREOF, the Parties have executed this Amendment No. 2 to the Participating Addendum as of the Effective Date first written above.

Participating Entity: <b>Contra Costa County</b>	Contractor: <b>EPIC Business Essentials, LLC</b>
Signature:	Signature:
Name:	Name:
Title:	Title:
	Signature:
	Name:
	Title:

Approved as to form:

Thomas L. Geiger, County Counsel

By: \_\_\_\_\_  
Stephen M. Siptroth  
Assistant County Counsel

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