

CONTRA COSTA COUNTY ECONOMIC DEVELOPMENT COMMITTEE– Meeting Record

December 1, 2025 10:30 A.M. In Person/Via Zoom

Supervisor Candace Andersen, District II

Supervisor Diane Burgis, District III

1. Welcome and Introductions

Supervisor Andersen called the meeting to order at 10:30 AM. Supervisors Andersen and Burgis introduced themselves.

2. Public comment on any item not listed on this agenda.

No public comments.

3. REVIEW and APPROVE meeting record of October 6, 2025, Contra Costa County Economic Development Committee

Sup. Burgis approved of the meeting minutes, as did Sup. Andersen. Will pass on to the BOS.

4. DIRECT Staff to Convene a Series of Contra Costa Business Collaborative Series of Business Roundtables in 2026

Project Manager George Carter presented on conducting business roundtables in 2026. These roundtables were led by Mr. Carter in the past when he named it BESTeam: Business, Enhancement, Support, Team Efforts. The purpose is to engage businesses that may lack accessibility to resource partners. DCD Economic Development would host one event per district starting with districts 2 and 3. The City of Antioch's ABC Collaborative is being used as a recent model of how the County can create a successful series. Collaborations with local business professionals to provide resource assistance will be established with assistance from the City of Antioch.

The Economic Development team will capture metrics such as attendance, how many businesses meet with the business resource, providers, and outcomes from those meetings.

The Committee directed staff to pursue convening the Contra Costa County Business Collaborative Series.

5. RECEIVE Presentation on Findings from the Unincorporated Spring Business Survey, and DIRECT Staff to Coordinate with Application Permit Center (APC)

Economic Development Planner Salvador Morales presented on the Contra Costa County Unincorporated Business Survey. The presentation focused on how business owners are processing the current economic conditions.

The Committee Directed Staff to collaborate with the Permitting Center staff to integrate the business survey within their early interactions with prospective businesses. Also integrate BluDot software into the PUV application to increase the business contact database.

6. RECEIVE Report from and/or Provide Direction to Staff Regarding County Economic Development Work Program

The TeamCA Site Selectors Conference was held on November 5-7. A site tour was held which showcased TeamCA partner city locations for the invited private sector site selectors.

7. Committee Member Comments

The committee would like the BluDot invoice attached to the minutes for future reference.

8. Adjourn to the next meeting (February 2, 2026)

Sup. Burgis adjourned the meeting.

Invoice number F5642984-0002
Date of issue December 19, 2025
Date due January 18, 2026
PO Number 031602

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650 Castro St Ste 120 #96003
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