



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Economic Opportunity Council

Thursday, June 12, 2025

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | Zoom:

[https://cccouny-us.zoom.us/j/87277367553?](https://cccouny-us.zoom.us/j/87277367553?pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.1)

[pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.](https://cccouny-us.zoom.us/j/87277367553?pwd=lbibPaFdusWVuV2vZUU242X2q3wGQa.1)

1 | Call in: 888 278 0254 code: 7038773

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Present Patricia Campbell, Ajit Kaushal, Buffie Lafayette, Janelle Lafrades, Nikki Lopez, Desire Medlen, LaTonia Peoples-Stokes, and Victor Tiglao

Absent Karanbir Bal, Jessica Cisneros, Karen Coleman, Monisha Merchant, Devlyn Sewell, Kanwar Singh, and Renee Zeimer

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 6:11 pm. Quorum Established.

Staff Present: Christina Castle-Barber, Roshunda Ward, and Michael Morris.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present.

3. APPROVE the EOC Business Meeting Minutes of 5-8-2025.

[25-2359](#)

Attachments: [EOC Business Meeting Minutes of 5-8-2025 DRAFT](#)

A motion was made by Lafrades, seconded by Medlen, to approve the Business Meeting Minutes of May 8, 2025 with one correction: Change Vice Chair to Secretary under Call to Order. The motion carried by the following vote:

Motion: Lafrades

Second: Medlen

Aye: Kaushal, Lafayette, Lafrades, Lopez, Medlen, Peoples-Stokes, and Tiglao

Absent: Bal, Cisneros, Coleman, Merchant, Sewell, Singh, and Zeimer

Abstain: Campbell

Result: Passed

4. APPROVE 2025-2026 Community Action Plan Revisions.

[25-2360](#)

Attachments: [2026-2027 Community Action Plan](#)

Castle-Barber went over the track-changes to the Community Action Plan.

A motion was made by Lopez, seconded by Lafayette, to approve the revisions to the 2026-2027 Community Action Plan. The motion carried by the following vote:

Motion: Lopez

Second: Lafayette

Aye: Campbell, Kaushal, Lafayette, Lafrades, Lopez, Medlen, Peoples-Stokes, and Tiglao

Absent: Bal, Cisneros, Coleman, Merchant, Sewell, Singh, and Zeimer

Result: Passed

5. RECEIVE April 2025 Fiscal Reports for CSBG Grant #24F-3007, including [25-2361](#) Amendments.

Attachments: [24F-3007 Final Report for Base and Discretionary](#)

Morris reviewed the April Fiscal Report and stated that we have fully spent the 2024 CSBG contract with a small amount of charges carrying over to the 2025 budget.

This Discussion Item was received.

6. RECEIVE update on CSBG Onsite Monitoring Visit 2025.

Castle-Barber shared that there was a call with CSD on May 30 about the CSBG onsite review that discussed the late submission of revenue contracts. The final report has not been received yet but will be on the agenda for the August meeting.

7. DISCUSS LIHEAP Advocacy Toolkit

Ward shared information from the National Energy & Utility Affordability Coalition (NEUAC) Conference she recently attended and discussed the advocacy toolkit they have. It can be found here: <https://neuac.org>.

8. DISCUSS CSBG Advocacy Update.

Castle-Barber shared information about H.R. 3131 CSBG Improvement Act of 2025 which would reauthorize CSBG. It is now referred to Committee on Education and Workforce. She informed the EOC that they can send thank you letters from ncaf.org. She also shared the information about the series of webinars by David Bradley coming up with the first one being 6/13/2025 at 10 am. She will attend. Castle-Barber also shared the National Association of Counties Policy Brief about CSBG for use in advocating.

9. DISCUSS Community Action Month Update

Castle-Barber reminded all that our presentation to the Board of Supervisors for Community Action Month got moved to June 24. Please be there at 9:30 am.

10. RECEIVE Reports:
 Staff
 Chair
 EOC Members

Staff Report: Castle-Barber shared plans for a new bureau that Community Services will become part of

and the change management efforts that will happen with this reorganization. Staff also shared that there are new advisory body training requirements which we will discuss at the August meeting.

Chair Report: No report this month.

EOC Members Reports: Tiglao reported that two of the three pieces of legislation that the EOC advocated for are dead and one is in danger of dying due to the large price tag it has if implemented. Several members encouraged attendance at the No King events on June 14, 2025.

11. Next Steps

No next steps.

12. Meeting Evaluation

Very efficient.

The next meeting is currently scheduled for August 14, 2025,

13. Adjourn

Chair Medlen adjourned the meeting at 6:56 pm.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819