



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COUNCIL ON HOMELESSNESS MINUTES

Date: Thursday, January 9, 2025, 3 pm – 4 pm

Recording link: Available by email request to CChomelesscouncil@cchealth.org

Council Member Attendance:

- In-Person (17): Alejandra Chamberlain; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey; Hope Dixon; Jazmin Ridley; Juno Hedrick; LeAnn Matthews; Leslie Gleason; Mia Fairbanks; Sherina Criswell; Shawn Ray; Tony Ucciferri; Verneda Clapp; Wayne Earl; Yahel Moreno
- Remote (2): Carolyn Foudy; Nicole Green
- Absent (0): None

Staff Attendance: Jaime Jenett, H3; Jamie Schecter, H3; Mark Mora, Homebase; Tania Morales, Homebase

Community Member Attendance:

- In-Person: Bessie Scott, City of Antioch; Walter Schlueter, Community member; Cinnamon Etta, H3.
- Remote: Ms. Evon Ufland, Agape's Restore & Renew Home; Jill Ray, BOS District 2; Edi Birsan, City of Concord; Christina Mellin, Community member; Justice Person, Community member; Jaclyn Tummings, Conservation and Development; Peter Myers, Contra Costa County; Anna Cleese, Contra Costa County Board of Supervisors; Elizabeth Winstead, Contra Costa County Department of Rehabilitation; Melanie Erickson, Contra Costa County Department of Conservation and Development; Austin Zappas, Enfiaré Inc; Brianna Ramos, Fresh Lifelines for Youth; Brittany Ferguson, H3; Carina Rodriguez-Pena, H3; Caroline Miller, H3; Cheryl Leonor, H3; Ernesto Robles, H3; Janel Fletcher, H3; Mary Juarez-Fitzgerald, H3; Emily Bero, Hope Solutions; Theresa Cox, Independent Living Resources of Solano & Contra Costa Counties; Angela Corona, Lao Family Community Development; Carmen Cano, Lao Family Community Development; Julie Clemens, LSS of Northern California; Wayne Pope, Member of Pacheco Municipal Advisory Council; Carolyn Bradford, Safe Return Project; Rena Moore, Safe Return Project; Ricardo Baires, Safe Return Project; Kelsey Mayeda, San Ramon Campus, Diablo Valley College; Sarah White, SHELTER, Inc.; Christi Rossi, SHELTER, Inc.; Trish Heaney, White Pony Express; Teri Lundvall, Winter Nights Family Shelter Inc.; **17078532327**.

Time	Agenda Item	Presenter
3:00	1. <u>Call to Order</u> – Chair starts the meeting	a. Wayne Earl, <i>Chair and Faith Community Representative</i>



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- Wayne Earl called the meeting to order.		
3:00	2. <u>Public Comment</u> – Open period for members of the public to comment on items not listed on the agenda.	a. Members of the public
- None.		
3:15	3. <u>Introductions</u> a. Hybrid Meeting Norms b. Roll call of Council members and introduction of guests c. Poll – Who’s in the room?	a. Wayne Earl, <i>Chair and Faith Community Representative</i> b. Wayne Earl, <i>Chair and Faith Community Representative</i> c. Wayne Earl, <i>Chair and Faith Community Representative</i>
<p>a. Wayne Earl went over the hybrid meeting norms and guidelines to help ensure that meetings are conducted in a safe and respectful environment that encourages participation and inclusivity.</p> <p>b. Wayne Earl conducted a roll call of Council members and invited guests to introduce themselves in the chat.</p> <p>c. Wayne Earl conducted the poll activity called “Who is in the room?” with the purpose of getting a sense of who is attending the meeting. The poll was conducted via Zoom poll. All answers are anonymous, and the results are provided below:</p> <p>1. Question 1: How many Council on Homelessness meetings have you attended?</p> <p>Answer: This is my first meeting: 3 (11%) I’ve attended some meetings: 7 (25%) I’ve attended a lot of meetings: 18 (64%) I prefer not to answer: 0 (0%)</p> <p>2. Question 2: Do you have lived experience of homelessness?</p> <p>Answer: Yes, currently 1 (3%) Yes, within the past 7 years 1 (3%) Yes, more than 7 years ago 8 (26%) No 68 (68%) I prefer not to answer 0 (0%)</p> <p>3. Question 3: What best describes your racial identify?</p> <p>Answer: African American/Black 8 (18%) American Indian/Alaskan Native 4 (9%) Asian/Pacific Islander/Native Hawaiian 2 (4%) Hispanic/Latinx 8 (18%) White 17 (38%) Multi-racial 4 (9%)</p>		



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	I describe myself in another way	1 (2%)
	I prefer not to answer	1 (2%)
3:20	<p>4. <u>Consent Calendar (ACTION ITEM)</u></p> <ul style="list-style-type: none"> a. APPROVE minutes from the December 5, 2024 Council meeting b. APPROVE staff report for the January 9, 2025 Council meeting c. APPROVE rescheduling Council on Homelessness Meeting on July 3, 2025 to July 10, 2025 	a. Wayne Earl, <i>Chair and Faith Community Representative</i>
<p>Motion</p> <ul style="list-style-type: none"> • State of Motion: <ul style="list-style-type: none"> ○ To approve the consent calendar items as listed above. • Discussion: <ul style="list-style-type: none"> ○ Some members decided to change their votes due to not being present at the previous meeting. It was clarified that it is common practice to abstain during the vote when a Council member does not attend the previous meeting but members can feel comfortable with their votes if they read all of the materials in advance. A Council member may also request that items from the consent calendar be pulled for discussion. • Procedural Record <ul style="list-style-type: none"> ○ Motion made by: Dani Jimenez ○ Seconded by: Mia Fairbanks ○ AYES: Carolyn Foudy; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey;; Jazmin Ridley; Juno Hedrick; Mia Fairbanks; Nicole Green; Shawn Ray; Sherina Criswell; Shawn Ray; Wayne Earl; Yahel Moreno ○ NOES: None ○ ABSTAINS: Alejandra Chamberlain; Hope Dixon; LeAnn Matthews; Leslie Gleason; Tony Ucciferri; Verneda Clapp ○ ABSENT: None 		
3:25	<p>5. <u>Committee Report Outs- report outs from each of the committees below.</u></p> <ul style="list-style-type: none"> a. Plan for Accelerating Transformative Housing (PATH) Committee <ul style="list-style-type: none"> i. (ACTION ITEM) APPROVE 2025 PATH Committee work plan as recommended by the PATH Committee b. Youth Advisory Board (YAB) Update 	<ul style="list-style-type: none"> a. Jamie Schecter, <i>H3</i> b. Caroline Miller, <i>H3</i> and Juno Hedrick, <i>Vice Chair and Lived Experience Advisor</i>
<p>a. <u>Plan for Accelerating Transformative Housing (PATH) Committee:</u></p>		



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The PATH Committee presented its 2025 work plan to accelerate efforts to reduce unsheltered homelessness. The annual priorities are to reduce unsheltered homelessness, target prevention resources to overrepresented groups, monitor encampments and services, monitor shelter capacity, and monitor new housing opportunities. The target audience is providers in the homelessness response system, stakeholders interested in data driven innovation, and people experiencing or are at risk of homelessness. The work plan outlines four quarterly goals that includes orienting new members, assessing shelter and housing data, adopting prevention tools, reviewing outcomes for prevention/rapid exit, and adopt priorities and workplan for 2026.

Motion

- State of Motion:
 - To approve the 2025 PATH Committee work plan as recommended by the PATH Committee.
- Discussion:
 - None.
- Procedural Record
 - Motion made by: Tony Ucciferri
 - Seconded by: Leslie Gleason
 - AYES: Alejandra Chamberlain; Carolyn Foudy; Courtney Pal; Dani Jimenez; Gabriel Lemus; Heather Worobey; Hope Dixon; Jazmin Ridley; Juno Hedrick; LeAnn Matthews; Leslie Gleason; Mia Fairbanks; Nicole Green; Shawn Ray; Sherina Criswell; Shawn Ray; Tony Ucciferri; Verneda Clapp; Wayne Earl; Yahel Moreno
 - NOES: None
 - ABSTAINS: None
 - ABSENT: None

b. Youth Advisory Board (YAB):

YAB has been working on various projects including the Coordinated Entry housing needs assessment redesign committee, the housing services request for funding proposal panel, and the development of their own bylaws. The Board has revised and solidified the core leadership roles and received 11 applications. They also held a holiday celebration and participated in a panel at the Contra Costa Pulse, a community news and media outlet committed to amplifying the voices of under-served residents and led by young people, which featured an [article](#) about YAB. The next steps for quarter 1 for 2025 were shared. The final YAB Bylaws are expected to be submitted to the Council on Homelessness soon.

3:45	6. <u>Old Business</u> <ul style="list-style-type: none"> a. 2025 Point-In-Time Count b. Funding Updates 	<ul style="list-style-type: none"> a. Jamie Schecter, <i>H3</i> b. Jamie Schecter and Christy Saxton, <i>H3</i>
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a. Point-in-Time Count Committee:

Volunteer registration is still open for the PIT Count event on January 30th, 5:30 – 9:30 am. The team is close to their target number of volunteers, but more are welcome to join. There are four trainings



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scheduled for the month of January before the PIT count takes place. The methodology was approved in the December meeting.

b. Funding Updates:

The Consolidated Housing and Homeless Services RFP process is still ongoing and panelists, including YAB members, are reviewing each of the applications. The recommendations will be announced next month. The Homeless Housing Assistance and Prevention (HHAP) round six funding application, from the California Department of Housing Community Development, is expected to be released in January 2025. Because this grant requires solid collaboration between the CoC and the County, H3 will look for input on the application and funding priorities. Anyone interested in receiving email notifications and updates for Funding Opportunities can sign up for the newsletter [here](#).

3:52	7. <u>New Business</u> a. None	
None		
3:52	8. <u>Announcements</u>	a. All
<p>a. General Announcements:</p> <ul style="list-style-type: none"> - Jamie Schecter shared ways that COH members can submit feedback about trainings and the different committees, which can happen during meetings, one-on-one time, or at the committee level. - Jamie Schecter encouraged the Council members to fill out their conflict-of-interest forms. - H3 introduced and welcomed the new Research Evaluation Manager, Janel Fletcher. - Leslie Gleason announced that Trinity Center has opened the Emergency Shelter program, a shelter opportunity with guaranteed dinner with a safe and warm sleeping accommodation seven nights a week in Walnut Creek. The shelter is expected to operate through March. It has a pre-approved process where people should meet all the criteria, one for which is to have been a member of Trinity Center for 15 days. Anyone interested should visit Trinity Center to begin the process. 		
3:57	9. <u>Pin It</u>	a. <i>Wayne Earl, Chair and Faith Community Representative</i>
<ul style="list-style-type: none"> • The next COH meeting will be on February 6th, from 1:00 – 3:00pm at 1025 Escobar Street in Martinez. • A list of upcoming meetings was shared and will also be sent via email. Jaime Jenett clarified that there will be one link for all committee meetings and that members will receive advance communication to let them know when meetings will be in-person or virtual. 		



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Commonly Used Acronyms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DCD	(Contra Costa County) Department of Conservation and Development
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PUI	Persons Under Investigation
PWLE	People With Lived Experience of Homelessness
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income



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SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 18-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool