

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2023 EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2023

AS OF AUGUST 2023

1	2	3	4	5	6
DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	Should be 67% % YTD	Month of AUGUST
a. PERSONNEL	3,469,789	2,645,142	824,647	24%	94,112
b. FRINGE BENEFITS	1,462,739	963,067	499,672	34%	66,165
c. TRAVEL	22,185	20,459	1,726	8%	306
d. EQUIPMENT	70,000	33,547	36,453	0%	-
e. SUPPLIES	483,500	421,529	61,971	13%	8,182
f. CONTRACTUAL	3,653,613	2,149,956	1,503,657	41%	168,776
g. CONSTRUCTION	-	-	-	0%	-
h. OTHER	4,600,305	4,337,684	262,621	6%	(279)
I. TOTAL DIRECT CHARGES	13,762,131	10,571,385	3,190,746	23%	337,262
j. INDIRECT COSTS	557,866	522,352	35,514	6%	-
k. TOTAL-ALL BUDGET CATEGORIES	14,319,997	11,093,738	3,226,259	23%	337,262
<i>In-Kind (Non-Federal Share)</i>	<i>3,082,170</i>	<i>2,275,605</i>	<i>806,565</i>	<i>26%</i>	<i>84,315</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2023 EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2023

AS OF AUGUST 2023

1	2	3	4	5	6
	Total Budget	Remaining Budget	Total YTD Actual	Should be 67% % YTD	Actual Aug-23
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	2,864,923	2,041,244	823,679	29%	93,895.98
Temporary 1013	604,866	603,898	968	0%	216.35
a. PERSONNEL (Object class 6a)	3,469,789	2,645,142	824,647	24%	94,112.33
b. FRINGE BENEFITS (Object Class 6b)					
Fringe Benefits	1,462,739	963,067	499,672	34%	66,164.62
b. FRINGE (Object Class 6b)	1,462,739	963,067	499,672	34%	66,164.62
c. Travel (Object Class 6c)					
HS Staff	22,185	20,459	1,726	0%	305.98
c. TRAVEL (Object Class 6c)	22,185	20,459	1,726	8%	305.98
d. EQUIPMENT (Object Class 6d)	70,000	33,547	36,453	0%	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	45,000	23,846	21,154	47%	2,660.40
2. Child and Family Services Supplies (Includes classroom Supplies)	125,000	87,443	37,557	30%	5,260.15
4. Other Supplies	-	-	-	0%	-
Computer Supplies, Software Upgrades, Computer Replacemer	290,000	290,000	-	0%	-
Health/Safety Supplies	5,000	5,000	-	0%	-
Household Supplies	11,000	7,740	3,260	30%	261.49
Employee Health and Welfare costs (formerly Employee morale)	7,500	7,500	-	0%	-
TOTAL SUPPLIES (6e)	483,500	421,529	61,971	13%	8,182.04
f. CONTRACTUAL (Object Class 6f)					
1. Adm Svcs (e.g., Legal, Accounting, Temporary Contracts)	62,000	34,279	27,721	45%	-
2. Health/Disabilities Services	-	-	-	0%	-
Health Consultant	23,050	15,130	7,920	34%	-
5. Training & Technical Assistance - PA11	-	-	-	0%	-
One Solution Technology	100,000	100,000	-	0%	-
Leadership Trainings/Seminars/Worshops	55,000	50,470	4,531	8%	982.50
Demogtaphic/Data Research	50,000	37,363	12,638	25%	-
Practice Based Coaching/Classroom Observation	40,000	32,264	7,736	19%	-
Family Development Credential/Reflective Practice	40,000	38,385	1,615	4%	-
Reflective Supervision	75,000	75,000	-	0%	-
8. Other Contracts	-	-	-	0%	-
New Partnership	485,053	485,053	-	0%	-
Aspiranet	1,024,205	481,845	542,360	53%	(21,187.80)
Crossroads	207,876	120,516	87,360	42%	(3,649.80)
KinderCare	323,502	182,062	141,440	44%	(81,705.60)
Tiny Toes	53,917	30,289	23,628	44%	(4,826.22)
YMCA (West)	434,291	266,751	167,540	39%	(42,675.04)
YMCA (East)	679,719	200,549	479,170	70%	321,837.60
f. CONTRACTUAL (Object Class 6f)	3,653,613	2,149,956	1,503,657	41%	168,775.64
g. CONSTRUCTION (6g)	-	-	-	0%	-
h. OTHER (Object Class 6h)					
2. Bldg Occupancy Costs/Rents & Leases	40,000	17,152	22,848	57%	-
4. Utilities, Telephone	12,000	5,711	6,289	52%	1,301.99
6. Bldg. Maintenance/Repair and Other Occupancy	1,062,000	877,443	184,557	17%	(4,697.78)
7. Incidental Alterations/Renovations	450,202	450,182	20	0%	-
8. Local Travel (55.5 cents per mile effective 1/1/2012)	8,000	6,255	1,745	22%	-
9. Nutrition Services	-	-	-	0%	-
Child Nutrition Costs	6,500	6,238	262	4%	-

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2023 EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2023

AS OF AUGUST 2023

1	2	3	4	5	6
	Total Budget	Remaining Budget	Total YTD Actual	Should be 67% % YTD	Actual Aug-23
(CCFP & USDA Reimbursements)	(1,500)	(454)	(1,046)	0%	-
13. Parent Services	-	-	-	0%	-
Parent Conference Registration - PA11	3,000	3,000	-	0%	-
PC Orientation, Trainings, Materials & Translation - PA11	4,000	4,000	-	0%	-
Policy Council Activities	1,500	1,500	-	0%	-
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	8,000	8,000	-	0%	-
Child Care/Mileage Reimbursement	3,000	3,000	-	0%	-
14. Accounting & Legal Services	-	-	-	0%	-
Auditor Controllers	3,500	1,087	2,413	69%	-
Data Processing/Other Services & Supplies	7,000	2,453	4,547	65%	-
15. Publications/Advertising/Printing	-	(334)	334	0%	333.78
Recruitment Advertising (Newspaper, Brochures)	150,123	148,640	1,483	1%	-
16. Training or Staff Development	-	-	-	0%	-
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC,	18,000	15,206	2,794	16%	1,000.00
Staff Trainings/Dev. Conf. Registrations/Memberships - PA11	111,533	110,117	1,416	1%	-
17. Other	-	-	-	0%	-
Site Security Guards	21,000	19,968	1,032	5%	-
Vehicle Operating/Maintenance & Repair	16,000	7,183	8,817	55%	859.47
Equipment Maintenance Repair & Rental	17,978	16,632	1,346	7%	923.61
Dept. of Health and Human Services-data Base (CORD)	1,000	1,000	-	0%	-
Other Operating Expenses (Facs Admin/Other admin)	80,000	57,238	22,762	28%	-
Comprehensive Services with State Child Development Program	2,549,969	2,549,969	-	0%	-
h. OTHER (6h)	4,600,305	4,337,684	262,621	6%	(278.93)
i. TOTAL DIRECT CHARGES (6a-6h)	13,762,131	10,571,385	3,190,746	23%	337,261.68
j. INDIRECT COSTS	557,866	522,352	35,514	6%	-
k. TOTALS (ALL BUDGET CATEGORIES)	14,319,997	11,093,738	3,226,259	23%	337,261.68
<i>Non-Federal Share (In-kind)</i>	<i>3,082,170.25</i>	<i>2,275,605.42</i>	<i>806,564.83</i>	<i>26%</i>	<i>84,315.42</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2023 HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2023

AS OF AUGUST 2023 - PERIOD 2

1	2	3	4	5	6
DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	Should be 67% %YTD	Month of Aug-23
a. PERSONNEL	\$ 5,554,577	\$ 2,841,452	\$ 2,713,125	49%	\$ 325,595
b. FRINGE BENEFITS	3,137,914	1,261,272	1,876,642	60%	250,515
c. TRAVEL	76,765	70,835	5,930	0%	714
d. EQUIPMENT	100,000	44,938	55,062	0%	-
e. SUPPLIES	1,179,933	944,840	235,093	20%	6,289
f. CONTRACTUAL	4,777,917	3,786,782	991,135	21%	(626,931)
g. CONSTRUCTION	500,000	500,000	-	0%	-
h. OTHER	5,575,808	4,646,750	929,058	17%	156,506
I. TOTAL DIRECT CHARGES	\$ 20,902,914	\$ 14,096,870	\$ 6,806,044	37%	\$ 112,686
j. INDIRECT COSTS	967,376	803,717	163,659	17%	9,509
k. TOTAL-ALL BUDGET CATEGORIES	\$ 21,870,290	\$ 14,900,586	\$ 6,969,704	57%	\$ 122,195
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 4,333,308</i>	<i>\$ 2,590,882</i>	<i>\$ 1,742,426</i>	<i>40%</i>	<i>\$ 30,549</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2023 HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2023

AS OF AUGUST 2023 - PERIOD 2

1	2	3	4	5	6
	Total Budget	Remaining Budget	Total YTD Actual	Should be 67% % YTD	Actual Aug-23
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	5,297,656	2,686,934	2,610,722	49%	312,120
Temporary 1013	256,921	154,518	102,403	40%	13,475
a. PERSONNEL (Object class 6a)	5,554,577	2,841,452	2,713,125	49%	325,595
b. FRINGE BENEFITS (Object Class 6b)	-	-	-		-
Fringe Benefits	3,137,914	1,261,272	1,876,642	60%	250,515
b. FRINGE (Object Class 6b)	3,137,914	1,261,272	1,876,642	60%	250,515
c. Travel (Object Class 6c)	-	-	-		-
HS Staff	76,765	70,835	5,930	8%	714
c. TRAVEL (Object Class 6c)	76,765	70,835	5,930	8%	714
d. EQUIPMENT (Object Class 6d)	-	-	-		-
1. Office Equipment	60,000	4,938	55,062	92%	-
4. Other Equipment	40,000	40,000	-	0%	-
d. EQUIPMENT (Object Class 6d)	100,000	44,938	55,062	55%	-
e. SUPPLIES (Object Class 6e)	-	-	-		-
1. Office Supplies	83,433	50,217	33,216	40%	3,940
2. Child and Family Services Supplies (Includes class	245,000	230,466	14,534	6%	-
4. Other Supplies	-	-	-		-
Health and Safety Supplies	1,000	1,000	-	0%	-
Computer Supplies, Software Upgrades, Comput	800,000	615,411	184,589	23%	514
Health/Safety Supplies	5,000	5,000	-	0%	-
Mental health/Disabilities Supplies	1,500	1,500	-	0%	-
Employee Morale	36,500	33,747	2,753	8%	1,834
Household Supplies	7,500	7,500	-	0%	-
TOTAL SUPPLIES (6e)	1,179,933	944,840	235,093	20%	6,289
f. CONTRACTUAL (Object Class 6f)	-	-	-		-
1. Adm Svcs (e.g., Legal, Accounting, Temporary Co	103,000	36,415	66,585	65%	-
2. Health/Disabilities Services	-	-	-		-
Health Consultant	64,500	31,901	32,599	51%	-
5. Training & Technical Assistance - PA11	-	-	-		-
Leadership Trainings/Seminars/Workshops	52,185	36,717	15,468	30%	1,353
Demographic/Data Research	37,000	25,309	11,691	32%	-
Practice Based Coaching/Classroom Observator	35,000	675	34,325	98%	-
Family Development Credential/Reflective Practic	15,000	8,757	6,243	42%	-
Reflective Supervision	55,000	55,000	-	0%	-
7. Delegate Agency Costs	-	-	-		-
YMCA Delegate Agency PA22	2,549,116	2,549,116	-	0%	(832,022)
YMCA Delegate Agency PA20	8,000	8,000	-	0%	-
8. Other Contracts	-	-	-		-
New Partnership	129,137	129,137	-	0%	-
KinderCare	44,262	33,030	11,232	25%	(6,128)
Tiny Toes	92,787	52,492	40,295	43%	(7,622)
YMCA-West	763,265	480,385	282,880	37%	(72,048)
YMCA-East	829,665	339,849	489,816	59%	289,536
f. CONTRACTUAL (Object Class 6f)	4,777,917	3,786,782	991,135	21%	(626,931)

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2023 HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2023

AS OF AUGUST 2023 - PERIOD 2

1	2	3	4	5	6
	Total Budget	Remaining Budget	Total YTD Actual	Should be 67% % YTD	Actual Aug-23
g. CONSTRUCTION (Object Class 6g)	-	-	-		-
h. OTHER (Object Class 6h)	-	-	-		-
2. Bldg Occupancy Costs/Rents & Leases	350,000	71,320	278,680	80%	30,451
(Rents & Leases/Other Income)	-	1,328	(1,328)		-
4. Utilities, Telephone	141,000	88,666	52,334	37%	26,472
5. Building and Child Liability Insurance	5,000	2,689	2,312	46%	-
6. Bldg. Maintenance/Repair and Other Occupancy	1,637,000	1,423,109	213,891	13%	42,299
8. Local Travel (55.5 cents per mile effective 1/1/20)	20,000	7,355	12,645	63%	686
9. Nutrition Services	-	-	-		-
Child Nutrition Costs	380,000	163,860	216,140	57%	42,463
(CCFP & USDA Reimbursements)	(60,000)	13,079	(73,079)	122%	-
13. Parent Services	-	-	-		-
Parent Conference Registration - PA11	1,060	1,060	-	0%	-
PC Orientation, Trainings, Materials & Translator	1,000	1,000	-	0%	-
Policy Council Activities	1,000	1,000	-	0%	-
Child Care/Mileage Reimbursement	5,000	5,000	-	0%	-
14. Accounting & Legal Services	-	-	-		-
Auditor Controllers	3,000	(660)	3,660	122%	-
Data Processing/Other Services & Supplies	23,000	11,715	11,285	49%	824
15. Publications/Advertising/Printing	-	-	-		-
Outreach/Printing	2,000	798	1,202	60%	-
Recruitment Advertising (Newspaper, Brochures)	134,877	125,199	9,678	7%	960
16. Training or Staff Development	-	-	-		-
Agency Memberships (WIPFLI, Meeting Fees, N	19,000	17,300	1,700	9%	-
Staff Trainings/Dev. Conf. Registrations/Member	402,998	383,304	19,694	5%	3,000
Mental Health, Disabilities, Health and Safety Tr	4,500	3,331	1,169	26%	-
17. Other	-	-	-		-
Site Security Guards	40,000	24,246	15,754	39%	-
Dental/Medical Services	1,000	1,000	-	0%	-
Vehicle Operating/Maintenance & Repair	130,000	59,948	70,052	54%	8,511
Equipment Maintenance Repair & Rental	308,000	305,216	2,784	1%	839
Dept. of Health and Human Services-data Base ((10,000	4,110	5,890	59%	-
Other Operating Expenses (Facs Admin/Other ad	250,000	165,404	84,596	34%	-
Other Departmental Expenses	1,060,287	1,060,287	-	0%	-
h. OTHER (6h)	5,575,808	4,646,750	929,058	17%	156,506
i. TOTAL DIRECT CHARGES (6a-6h)	20,902,914	14,096,870	6,806,044	33%	112,686
j. INDIRECT COSTS	967,376	803,717	163,659	17%	9,509
k. TOTALS (ALL BUDGET CATEGORIES)	21,870,290	14,900,586	6,969,704	32%	122,195
<i>Non-Federal Share (In-kind)</i>	<i>4,333,308</i>	<i>2,590,882</i>	<i>1,742,426</i>	<i>40%</i>	<i>30,549</i>