



## Meeting Minutes - Draft

### CONTRA COSTA COUNTY Hazardous Materials Commission

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Friday, April 10, 2026

10:00 AM

777 Arnold Dr., Martinez, CA 94553 -  
Paramount Room

<https://cchealth.zoom.us/j/98031936341>

Meeting ID: 980 3193 6341

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#### Operations Committee

**Chair: Marielle Boortz**

**Vice Chair: Jamin Pursell**

The meeting was called to order at 10:02 AM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Marielle Boortz, Terry Baldwin, Lou Flores, Maureen Brennan, Jamin Pursell

Commissioners Present Online: Tim Bancroft

Staff Present: Adam Springer

Public Present: Jennifer Quallick

2. CONSIDER approval of the March 13, 2026 Hazardous Materials Commission Operations Committee meeting minutes.

The commissioners present voted to approve the March 13, 2026 Hazardous Materials Commission Operations Committee meeting minutes.

Motion: Jamin Pursell

Second: Terry Baldwin

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. DISCUSS the Hazardous Materials Commission priorities for 2026 and develop a work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers.

The commissioners present discussed the commission priorities with extra attention to the priorities assigned to this committee. This committee had previously decided to develop a work plan rather than solely depending on guest speakers to obtain more information on the committee's priorities. Commissioner Brennan expressed interest in having a presentation in May to discuss the Industrial Safety Ordinance (ISO) and has a potential speaker, David Lindsay. She would also like to receive an update from the hazmat programs regarding tank farms being added in to the ISO. The committee members expressed interest in PFAS treatment for water and considered options for speakers: West County Waste Water, company in Orange County that installs PFAs treatment systems for drinking water, Dr. Danielle (mushroom technology for remediation). Commissioner Boortz noted that regarding battery fires, she has only recently seen articles relating to e-bikes; Commissioner Flores planned to share an update during agenda item #8: San Francisco is proposing a ban on e-bikes. The commissioners present were interested in this proposal and would like to learn more about what specifically is being proposed and how they could recommend something like this to be implemented in our county. Commissioner Brennan shared she came across an article using bread crumbs for hydrogen generation when the committee was considering potential guest speakers such as Raven.

5. DISCUSS the logistics of holding another public forum including panelists, venue, schedule, formatting, resources, food options, etc.

Commissioner Flores felt that the forum last year was successful in terms of the material and the guest speakers featured, but that the area of struggle was a lack of advertising. Once the venue and date is confirmed, the commission would like to advertise a save the date on their website. Commissioner Boortz proposed reviewing the flyer from last year's forum and revising it for this year's forum during the next Operations committee meeting. Commissioner Brennan suggested including local schools/colleges in their advertising efforts. County, city, and union newsletters were also suggested as a means of advertising.

6. DISCUSS and draft Hazardous Materials Commission procedures, particularly those that involve the Operations Committee, e.g., candidates interview process.

The commissioners present reviewed the topics they previously brainstormed and felt should have a document outlining the procedure(s) that the committee follows: checklist for public forum, interviews for commissioners, interviews/selection of student interns, expectations/assignments for interns, a draft of an onboarding process for new commissioners which will be assigned to the Planning & Policy Committee to complete.

7. DISCUSS and DEVELOP a letter requesting to reserve the IBEW union hall for the September 17th Hazardous Materials Commission public forum.

For the sake of time, this agenda item was moved up and discussed after the approval of meeting minutes. Commissioner Boortz noted that the room rental requires a \$250 fee for cleaning and set up of the hall. Staff will draft a letter and request that the cleaning fee is waived considering that the commission does not have a budget and that the forum would be an educational event for the public. Commissioner Brennan pointed out that since the Hazardous Materials Programs and Con Fire are expected to merge in the coming months, we could request Con Fire to cover this fee if the IBEW Board does not agree to waive the fee.

The commissioners present voted to allow staff to draft a letter and send it to Rachael Shoemake on behalf of the committee.

Motion: Jamin Pursell

Second: Terry Baldwin

8. Announcements from commissioners on items of commission interest.

Commissioner Flores attended a Zoom meeting regarding the proposal of SB 954 which would amend some of the provisions of SB 131 that was passed last year. He noted that SB 131 weakened CEQA regulations and Commissioner Brennan also attended the meeting and felt this topic was something the commission should look into.

9. Plan next meeting agenda.

The next meeting is currently scheduled for May 8, 2026 at 10:00 AM.

Adjourn

The meeting was adjourned at 11:13 AM.

For Additional Information Contact: Adam Springer at 925-655-3216