

# Early Childhood Education Program Update



June 24, 2025

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CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# Outline

Topic	Federal Head Start	State Child Care
Prior Meeting Updates		
Federal Environment Updates	To date	
Child Care Center Services	May 2025	May 2025
Policy Council Actions	May 2025	
Budget	Apr 2025	Apr 2025
Monitoring	May 2025	May 2025
Official Funder Communication	May 2025	May 2025
Recommendation	✓	
Appendices	For Information	

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# Federal Environment Updates

## Sources of Information

1. Project 2025
2. Executive Orders
3. Federal Department Actions
4. Congressional Actions

## Categories of Impact

1. Potential Funding Reduction
2. Potential Funding Increase
3. Changes to Program Regulations
4. Change that may Impact Customers
5. Change that may Impact Contracts with Partners

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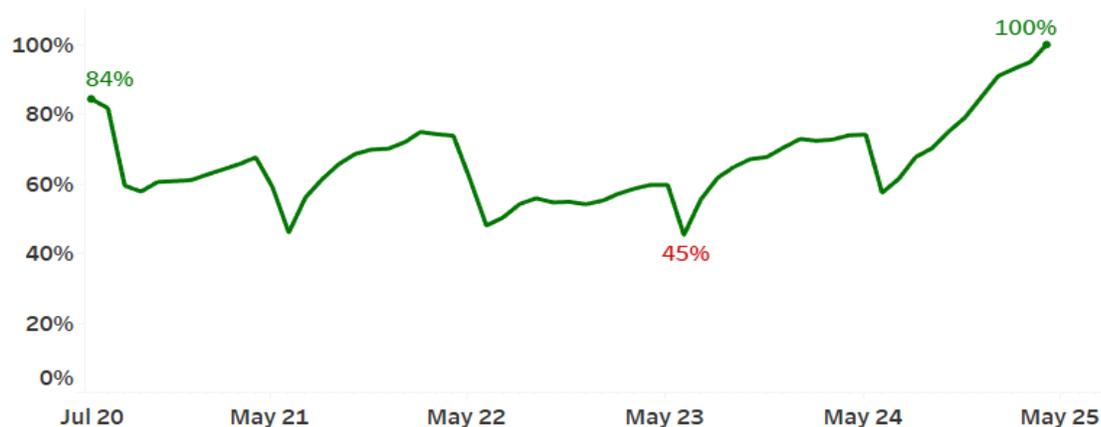


# Center Enrollment Rates

Federal Filled Slots



State Filled Slots



Total Filled Slots



**Current Slot Allotments:**

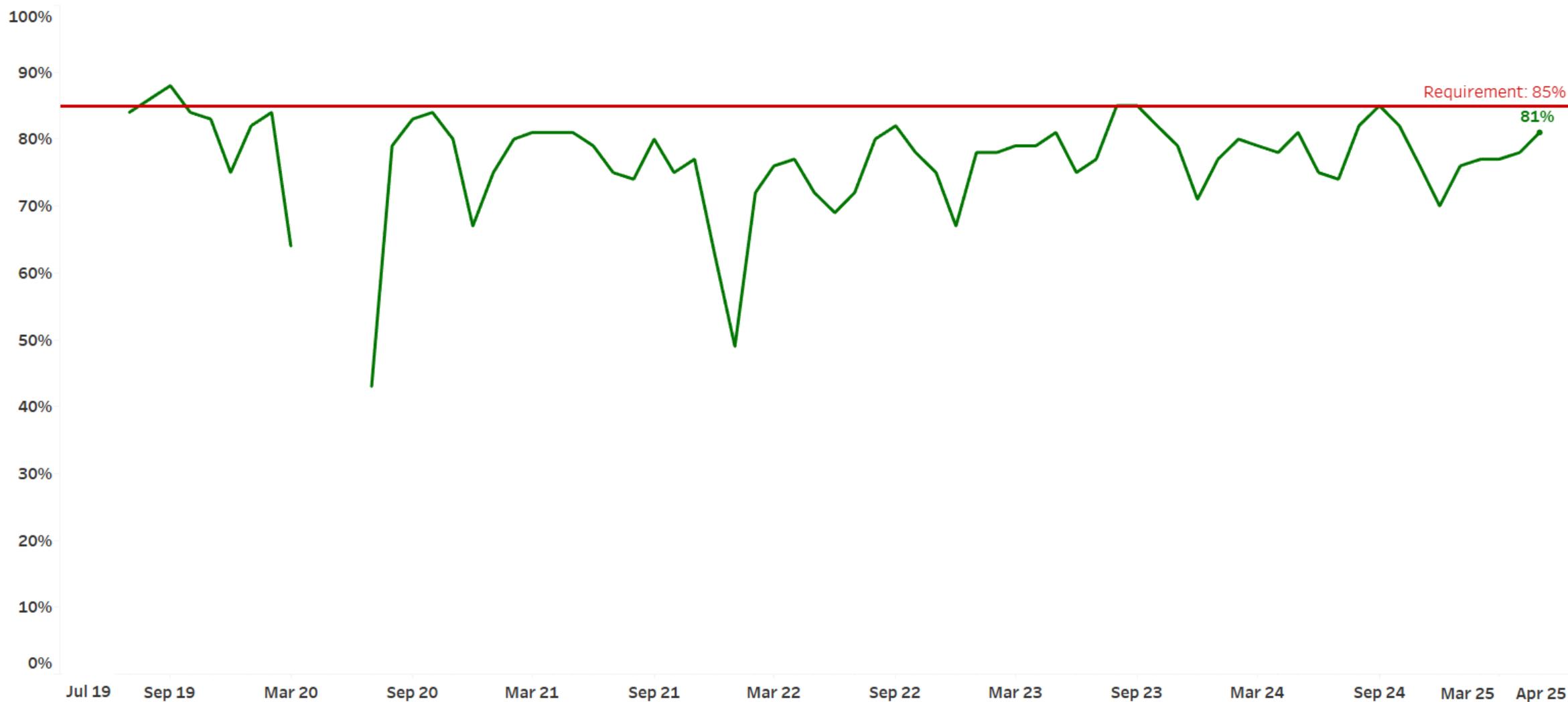
- Federal Slots (Head Start) = 1,201 (1,201 filled slots as of May 2025)
- State Slots (CDE and CDSS) = 764 (764 filled slots as of May 2025)
- Total Unique Slots = 1,345 (1,345 filled slots as of May 2025)

**Current Enrollment Requirements:**

- Federally Funded = 97% slots filled
- State Funded = Currently “hold harmless” meaning no penalties for not filling all slots. When “hold harmless” ends in June 2025, we will no longer be funded for unfilled slots.

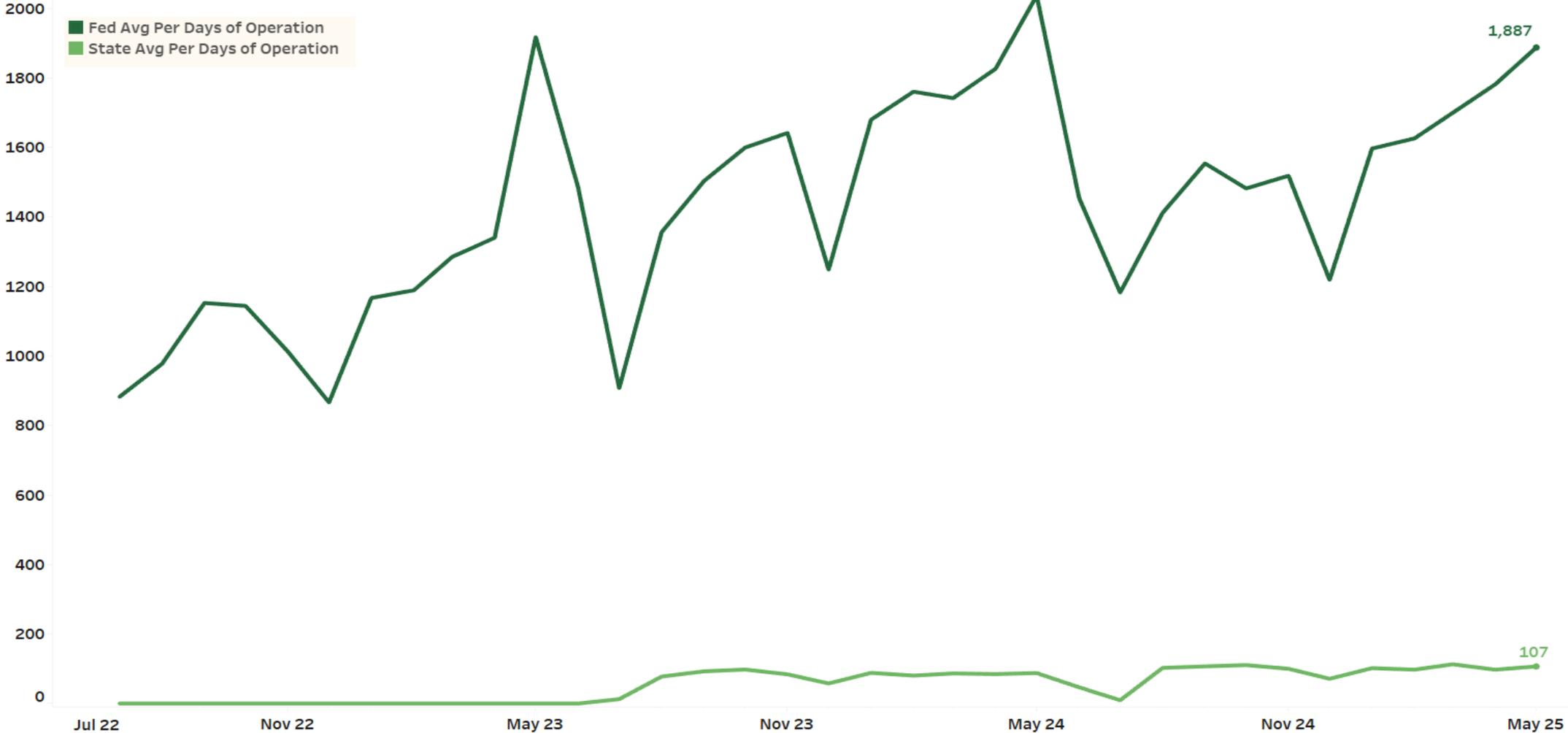
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# Center Attendance Rates



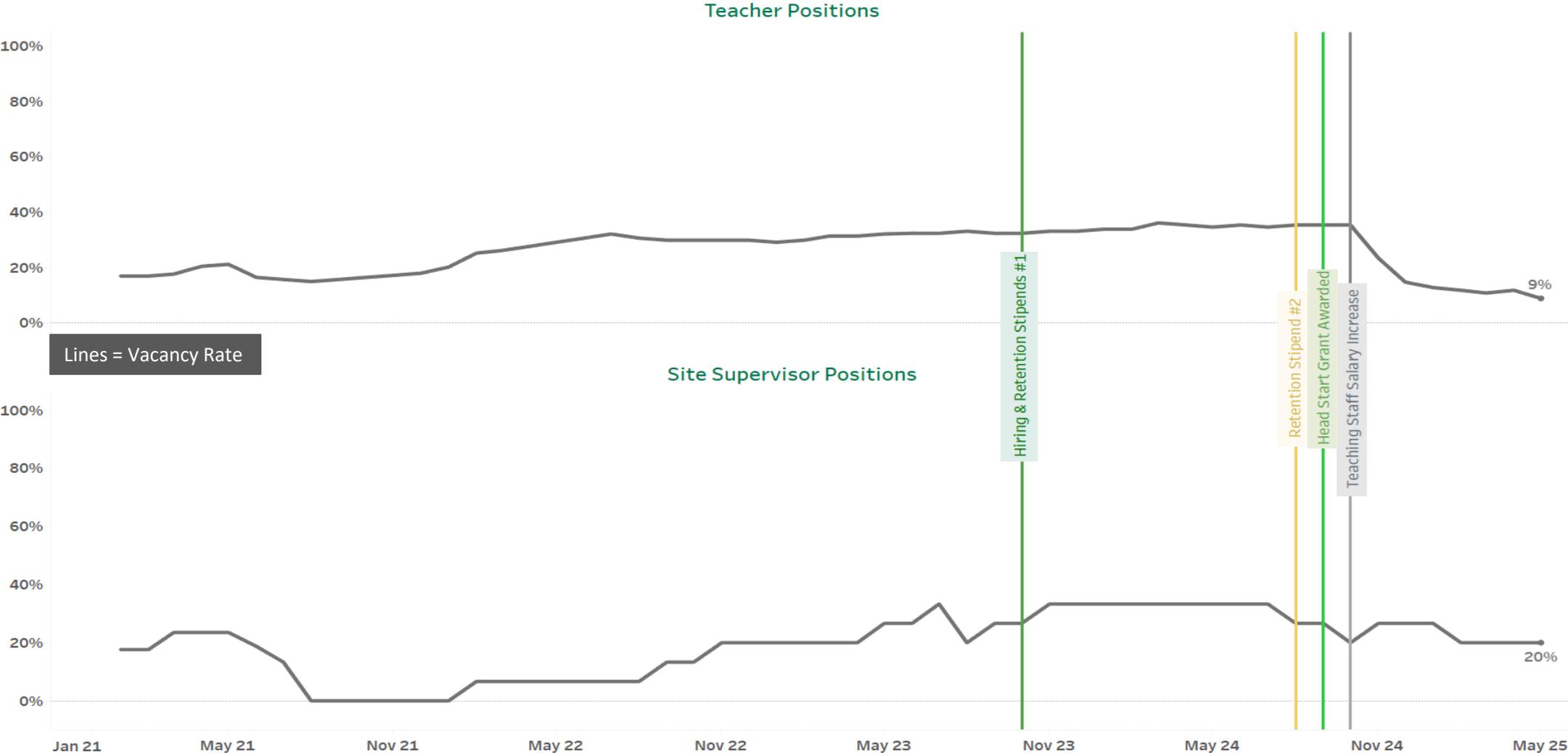
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# Average Center Meals & Snacks Per Day



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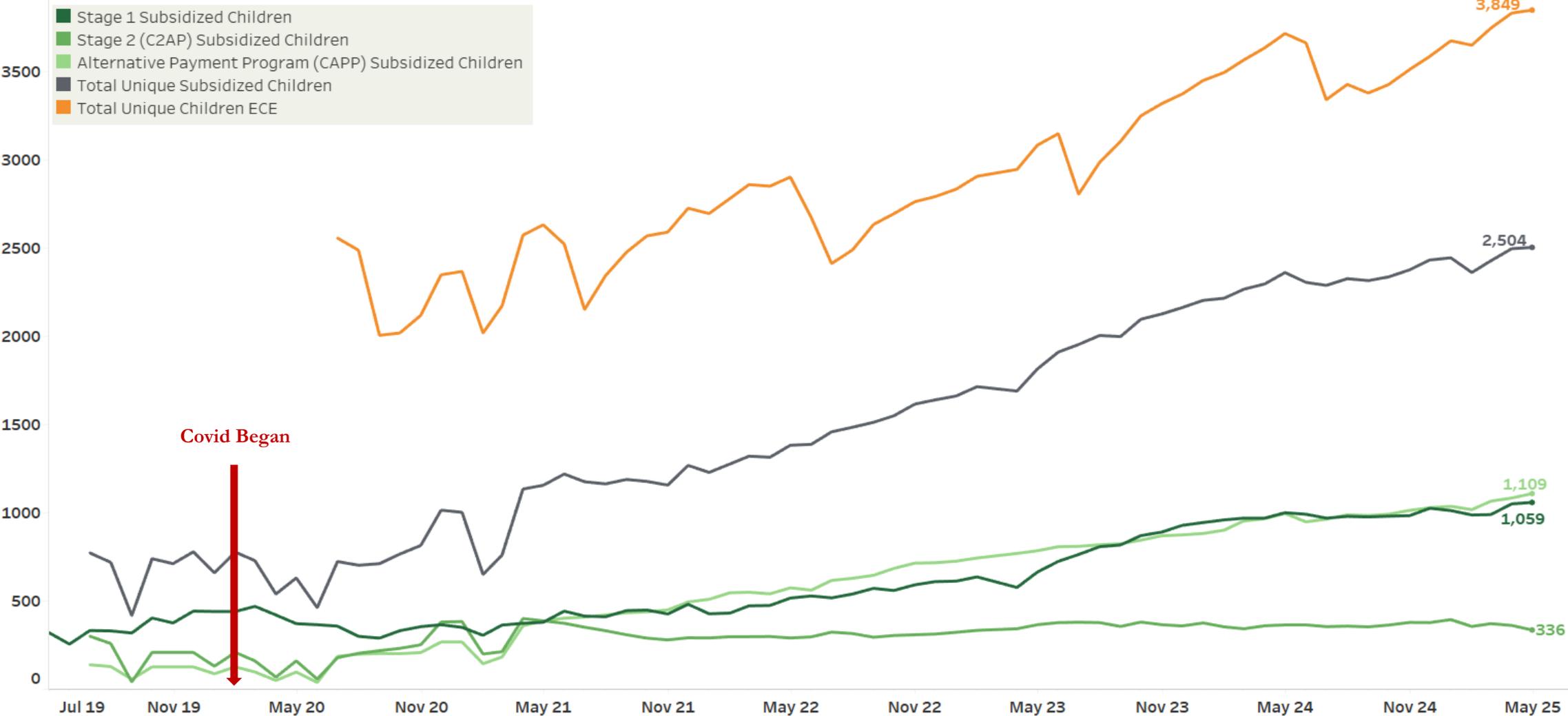
# Center Teacher and Site Supervisor Vacancies



Teacher vacancies rates declined starting in November 2024 due to elimination of FTEs along with hiring.

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# Child Care Subsidies



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# May 2025 Policy Council Actions

The Head Start Policy Council convened on May 21, 2025. Key actions included:

- Received monthly updates on program administration and financials
- Received presentation on the 2024 Single Audit of Child and Adult Care Food Program (CACFP)
- Received presentation on the Guaranteed Basic Income Program
- Received update on OHS Risk Assessment Notification (RAN) Monitoring Report deficiency

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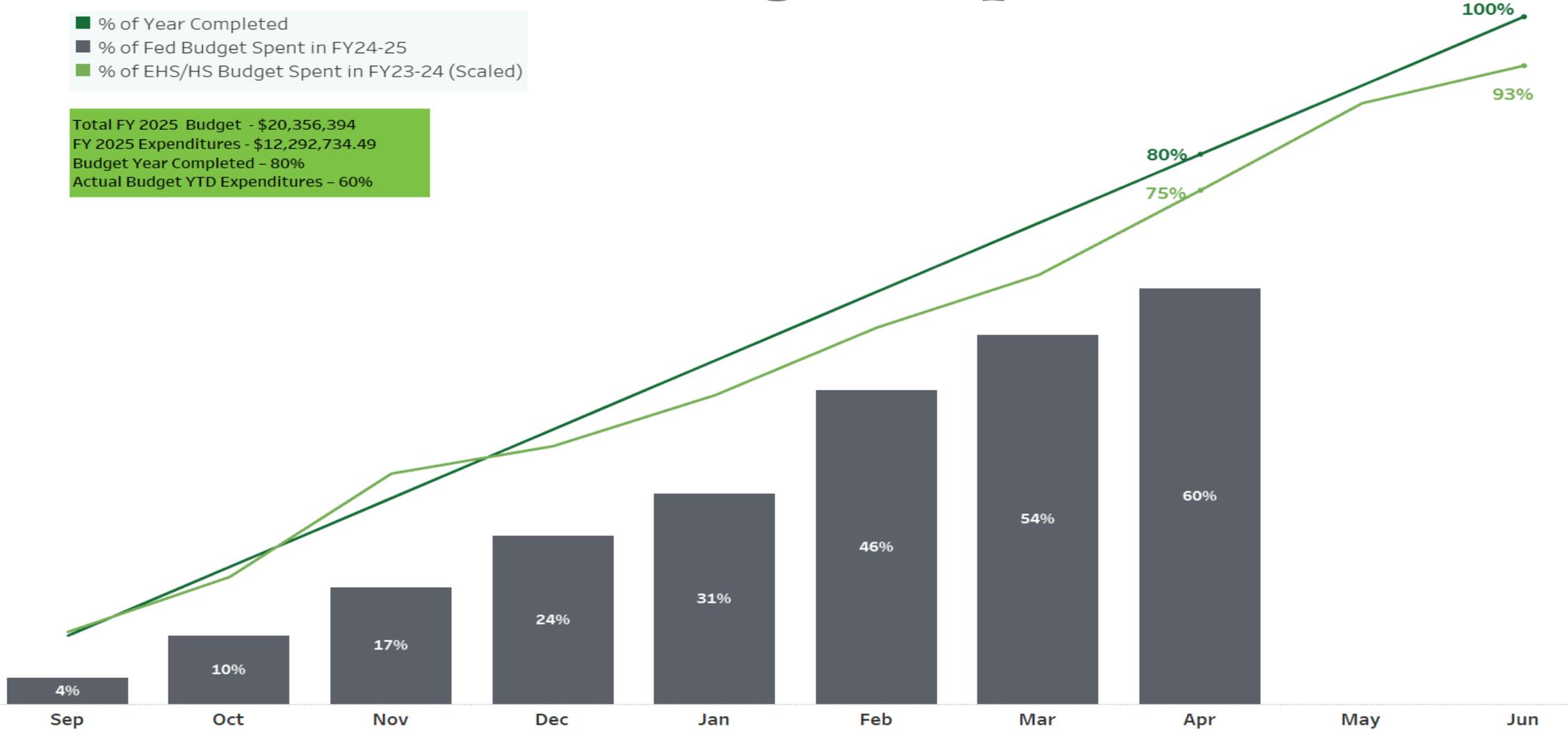
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# Head Start Budget Expenditures

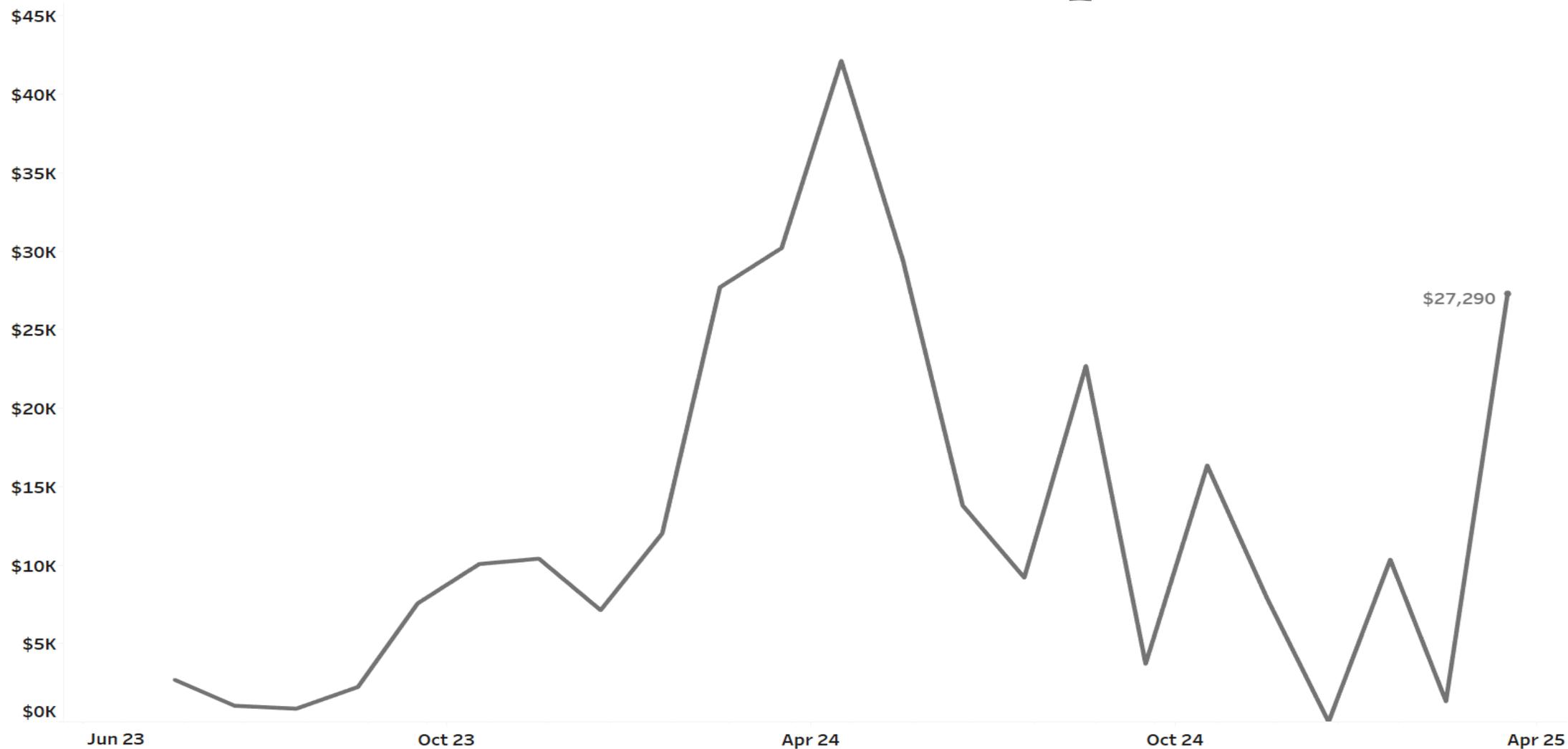
- % of Year Completed
- % of Fed Budget Spent in FY24-25
- % of EHS/HS Budget Spent in FY23-24 (Scaled)

Total FY 2025 Budget - \$20,356,394  
FY 2025 Expenditures - \$12,292,734.49  
Budget Year Completed - 80%  
Actual Budget YTD Expenditures - 60%



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# Head Start Credit Card Expenditures



All credit card expenditures are made by authorized staff for budgeted purchases to support reasonable program expenditures.

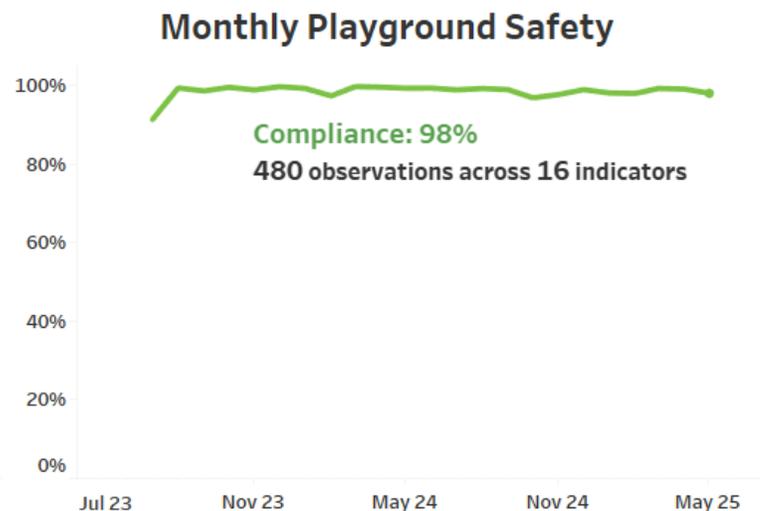
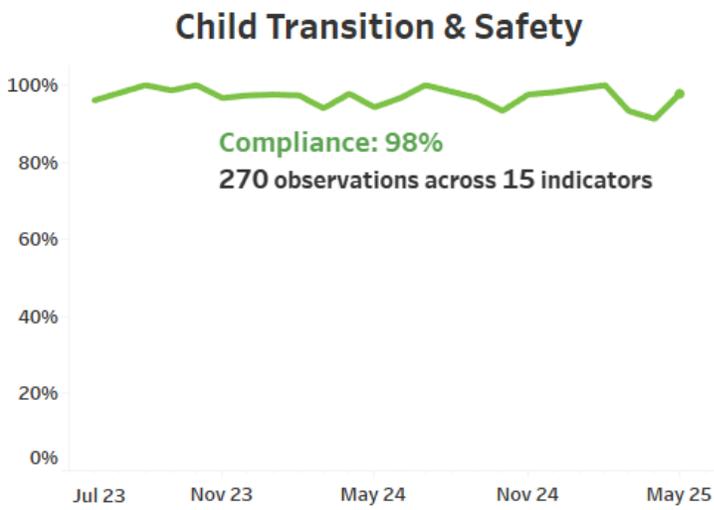
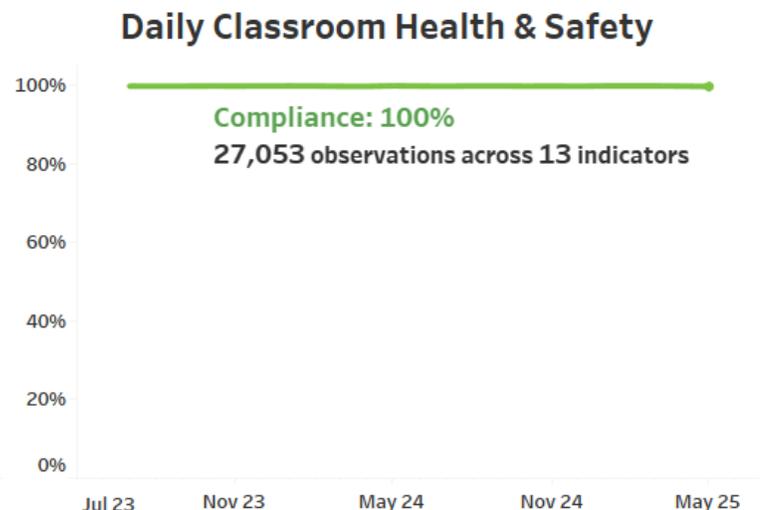
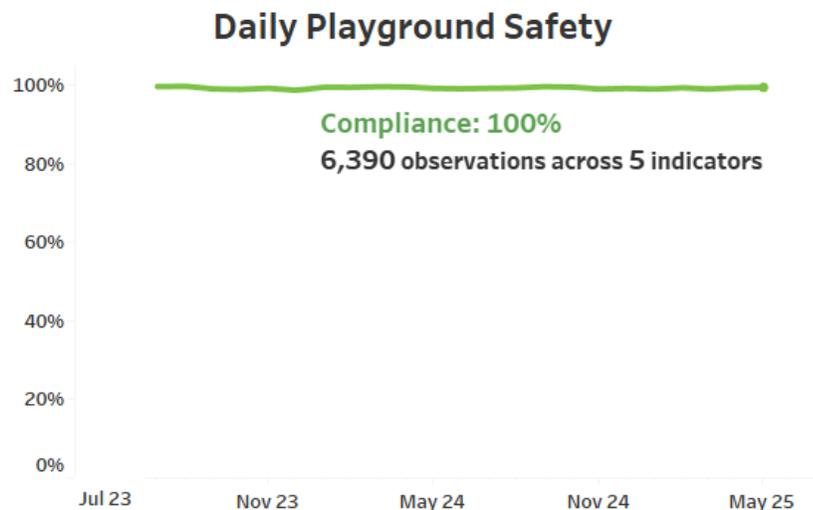
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# Health and Safety Compliance

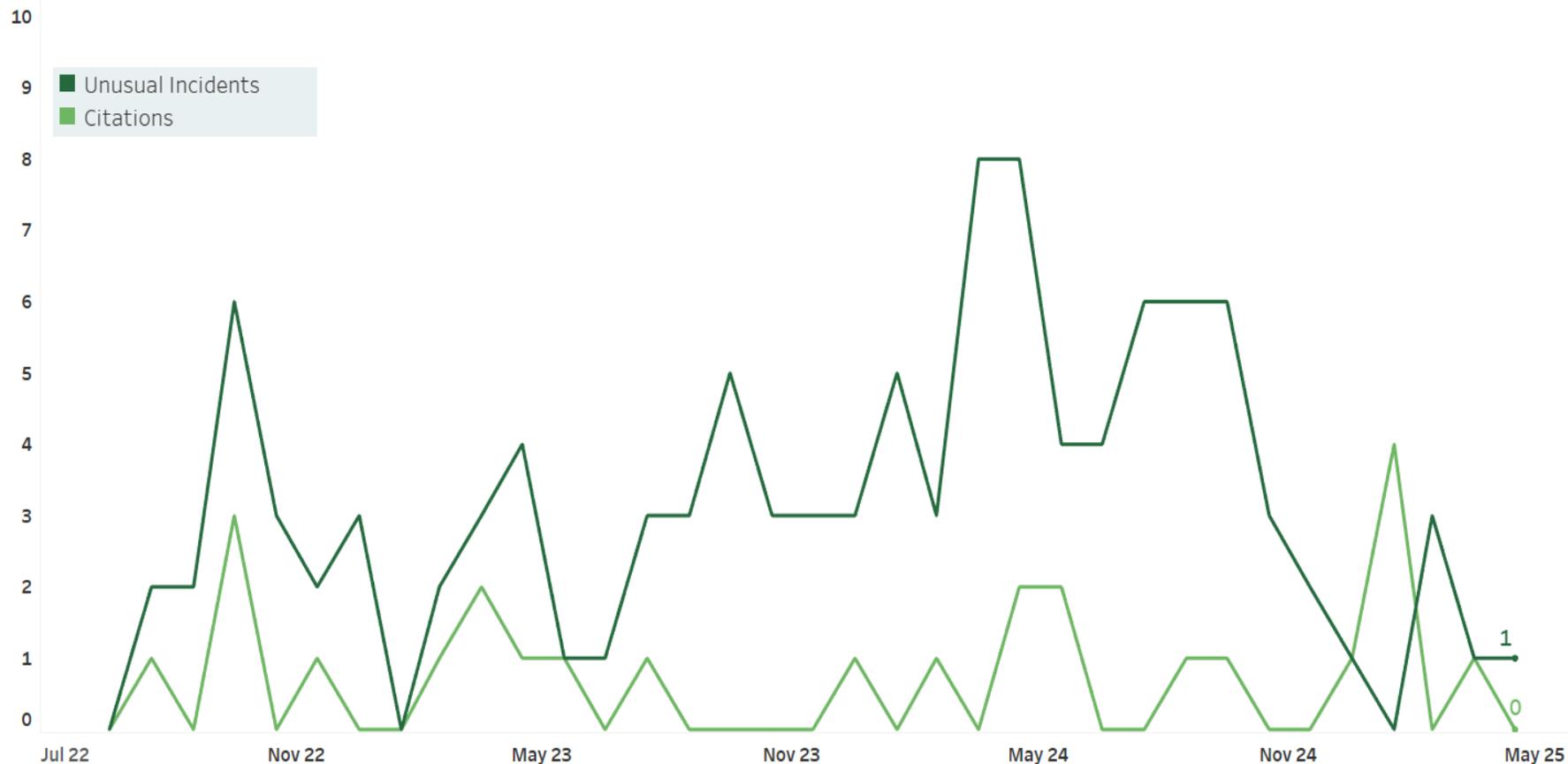


Indicators with non-compliances over 10% in May 2025:

- Alarms and locks in hallways, front doors, and gates are in working order.  
(10/89 = 11% non-compliance)

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# Unusual Incidents & Citations



**Reportable incidents as defined by the Office of Head Start (OHS)**  
 OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

**California Department of Social Services Community Care Licensing Citations**  
**Type A:** An immediate risk to the health, safety or personal rights of children in care.  
**Type B:** If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

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# OHS RAN Timeline

## April 2025 – Notification of Review

- April 17: Risk Assessment Notification (RAN) issued by Office of Head Start (OHS)
- April 24: RAN review conducted, Supervisor Andersen attended

## May 2025 – Governing Body Notifications

- May 19: Discussed RAN with BOS Head Start Committee
- May 20: Discussed RAN with full BOS
- May 21: Discussed RAN with Policy Council

## May 2025 – Corrective Actions

- May 1: RAN Monitoring Report issued
- May 5: Correction Action period began
- May 8: Met with Head Start Training and Technical Assistance (TTA)
- May 30: Met with TTA to review final Quality Improvement Plan (QIP)
- May 30: Submitted documentation of QIP

## June 2025 – QIP Submission, Follow Up Review

- June 4: Final submission of QIP. Corrective Action period ended.
- June 9: Follow-up review with OHS

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# OHS RAN Root Causes & Corrective Actions

	<b>Root Cause</b>	<b>Corrective Action</b>
1	Our standards of conduct and related training are strength-based; specific prohibited behaviors are not explicitly identified.	Revised the Standard of Conduct to include prohibited behaviors.
2	Our interview questions and reference checks did not explicitly solicit information about prohibited behaviors.	Revised interview questions and reference checks to include screening for risk of prohibited behaviors.
3	Expectations for stopping and reporting prohibited behavior are not in our written procedures.	Revised procedures to <ol style="list-style-type: none"> <li>a. include requirement to intervene, stop, and report prohibited behaviors, and</li> <li>b. implement progressive discipline for failure to intervene, stop, and report prohibited behaviors.</li> </ol>
4	Management considered incidents of prohibited behaviors as standalone rare events.	Revised monthly monitoring report and meeting to include discussion of trended aggregate incidents of abuse, neglect, and inappropriate conduct.

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# CDSS Child Care Bulletin

**Child Care Bulletin 25-07 issued:** May 6, 2025

**Subject:** Travel and Mileage Reimbursement Guidance

**Information:** Provide child care and development contractors with updated information regarding elimination of travel prohibitions for state-funded and state-sponsored travel, travel and per diem rates, out-of-state travel approval, and updated mileage reimbursement rates.

**Action:** No action needed.



# CDSS Child Care Bulletin

**Child Care Bulletin 25-08 issued:** May 13, 2025

**Subject:** California Work Opportunity and Responsibility to Kids (CalWORKs) Stages One, Two (C2AP), and Three (C3AP) Child Care Programs for Family Reunification Participants Pursuant to Assembly Bill 135

**Information:** Provide guidance to County Health and Human Services Agencies (HHSAs) and Child Care and Development contractors administering the CalWORKs Stages One, Two, and Three Child Care Programs for families receiving CalWORKs Family Reunification (FR) services pursuant to Assembly Bill 135.

**Action:** No action needed.



# CDSS Child Care Bulletin

**Child Care Bulletin 25-09 issued:** May 16, 2025

**Subject:** Fiscal Year 2025-26 Voucher-Based Child Care and Development Initial Contract Award Allocations

**Information:** Informs voucher-based child care and development contractors of initial contract allocations for Fiscal Year 2025-26.

**Action:** No action needed. Contra Costa County will receive \$13,201,794 for the California Alternative Payment Program (CAPP).



# CDSS Child Care Bulletin

**Child Care Bulletin 25-10 issued:** May 16, 2025

**Subject:** Fiscal Year 2025-26 Direct Service Child Care and Development Initial Contract Award Allocations

**Information:** Informs child care and development contractors of initial contract allocations for Fiscal Year 2025-26.

**Action:** No action needed. Contra Costa County will receive \$10,419,720 for the General Child Care Program (CCTR).



# CDSS Child Care Bulletin

**Child Care Bulletin 25-12 issued:** May 16, 2025

**Subject:** Fiscal Year 2025-26 CalWORKs Initial Contract Award Allocations

**Information:** Informs CalWORKs Stage 2 child care and development contractors of initial contract allocations for Fiscal Year 2025-26.

**Action:** No action needed. Contra Costa County will receive \$5,936,493 for the CalWORKs Stage 2 Program (C2AP).



# CDSS Child Care Bulletin

**Child Care Bulletin 25-13 issued:** May 20, 2025

**Subject:** Guidance for Implementation of Assembly Bill 393 for Dual Language Learners

**Information:** Beginning July 1, 2025, Center Based CCTR contractors must collect data on the number of Dual Language Learners in the program and the language composition of program staff.

**Action:** This is currently required of all State preschoolers (CSPP). Staff will expand the collection of this data to include the CCTR children.



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# Recommendation

CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program and provide guidance, as recommended by the Employment and Human Services Director.

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# 2025 Head Start Governance Updates Calendar

	Federal Requirement*	1/21/25	2/25/25	3/25/25	4/15/25	5/20/25	6/24/25	7/22/25	8/12/25	9/16/25	10/21/25	11/18/25	12/16/25
<b>1. Monthly Program Updates</b>	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov-Dec '24	Jan '25	Feb '25	None	Mar-Apr '25	May '25	Jun '25	None	Jul '25	Aug-Sep '25	None	Oct '25
<b>2. Monthly Financial Updates</b>	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25
<b>3. Funder Communications</b>	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '26	Aug '25	Sep '25	Oct '25	Nov '25
<b>4. Annual HS Governance and Eligibility Training</b>	HSA 642(d)(3) HSPPS 1301.5, 1302.12(m)		Training										
<b>5. Annual Goals and Objectives (included in Grant application)</b>	HSPPS 1302.102(a)			Approval Item									
<b>6. Annual Non-Competitive Grant Renewal Application</b>	HSA 642(c)(1)(E) HSPSS 1301.2(b)(1)			Approval Item									
<b>7. Annual Selection Criteria and Recruitment Plan</b>	HSPSS 1302.13, 1302.14(a)				Approval Item								
<b>8. Annual Community Needs Assessment</b>	HSA 640(g)(1)(C) HSPPS 1302.11(b), 1302.102(d)(2)									Approval Item			
<b>9. FY25-26 Planning Calendar</b>	HSA 640(g)(1)(D) HSPPS 1302.11(b), 1302.102(d)(2)							Approval Item					
<b>10. Annual Self-Assessment</b>	HSA 642(d)(2) HSPPS 1302.102(b)(2)								Approval Item				
<b>11. Annual County Single Financial Audit</b>	HSA 642(d)(2) HSPPS 1301.2(b)(2)							Approval Item					
<b>12. Annual Program Information Report</b>	45 CFR Part 75										Share Results		
<b>13. CSB Agency Policies &amp; Procedures</b>	HSA 642(c)(1)(E)	As needed											

Contra Costa County Resolution 2023/274 includes all of these requirements.

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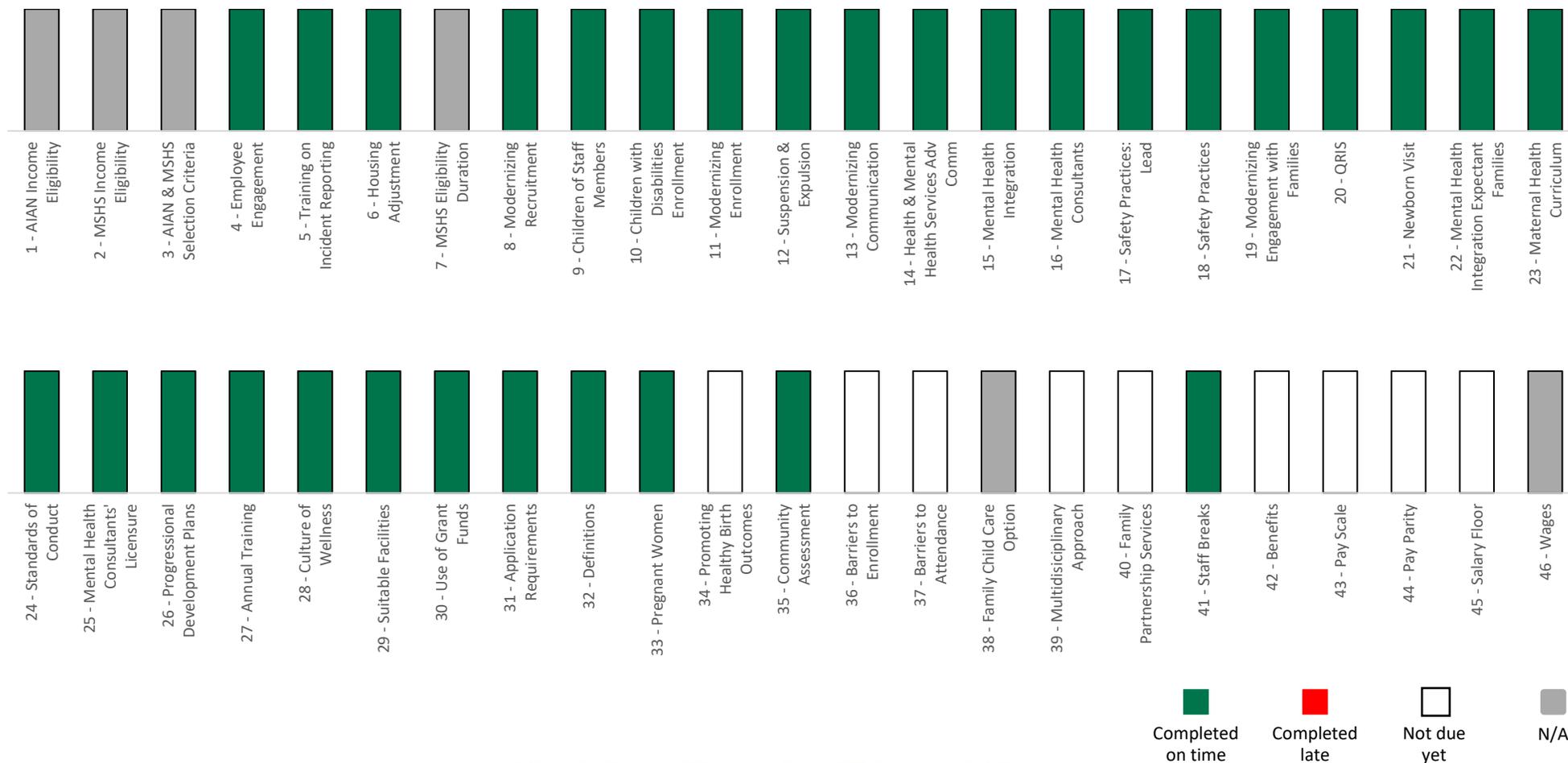


Planned



Completed

# HSPPS Compliance Timeline Progress Chart



7. New HSPPS Compliance Timeline and Analysis

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