



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Aviation Advisory Committee

Thursday, May 14, 2026

10:00 AM Byron Airport, 760 Osprey Court, Byron

<https://cccounty-us.zoom.us/j/81584763482>

Call In: (408) 961-3928 or Toll Free (855) 758-1310

Conference Code: 815-8476-3482

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in.

Persons who wish to address the Aviation Advisory Committee during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing (408) 961-3928 followed by the access code 815 8476 3482#. Those participating via Zoom should indicate they wish to speak on an agenda item by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “#2” on their phone.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the committee, the total amount of time that a member of the public may use in addressing the committee on all agenda items is 10 minutes. Your patience is appreciated.

For assistance in advance of the meeting with remote access contact Airports staff at (925) 608-8000 or email airport.team@airport.cccounty.us

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Chair Stappen welcome the attendees and thanked the Patriots Team and Foundation for hosting the AAC meeting at their hangar.

Present Gareth Ashley, Peter Baker, Richard Celestre, Elizabeth Leddy, Keith McMahon, and Shawn Stappen

Absent Christopher Baker, and Emily Barnett

1.a. Aviation Advisory Committee Attendance Roster

[26-2042](#)

Attachments: [2026 AAC Attendance Roster](#)

2. **Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).**

There were no items brought up during public comment.

3. Approval of the Aviation Advisory Committee's March 12, 2026, Meeting Minutes [26-2043](#)

Attachments: [DRAFT AAC Meeting Minutes 3-12-26](#)
Motion: Celestre
Second: Ashley
Aye: Ashley, Baker, Celestre, Leddy, McMahon, and Stappen
Absent: Baker, and Barnett
Result: Passed

4. **Consider Consent Items:**

4.a. Accept relevant Staff Reports for March and April 2026 [26-2044](#)

Attachments: [March 2026 Staff Reports](#)
[April 2026 Staff Reports](#)
Motion: McMahon
Second: Ashley
Aye: Ashley, Baker, Celestre, Leddy, McMahon, and Stappen
Absent: Baker, and Barnett
Result: Passed

4.b. Accept the Airport Noise and Statistics Report for February and March 2026 [26-2045](#)

Attachments: [Noise Abatement Stats February 2026](#)
[Noise Abatement Charts February 2026](#)
[Operations February 2026](#)
[Noise Abatement Stats March 2026](#)
[Noise Abatement Charts March 2026](#)
[Operations March 2026](#)
Motion: Leddy
Second: Celestre
Aye: Ashley, Baker, Celestre, Leddy, McMahon, and Stappen
Absent: Baker, and Barnett
Result: Passed

5. **Presentation**

5.a. Patriots Jet Team and Foundation presented by Don Paiva[26-2046](#)**Attachments:** [Patriots Team Foundation Presentation](#)

Randy Howell, founder of the Patriots Jet Team and Foundation shared that his proudest accomplishment is making a meaningful difference in children's lives, and he enjoys airshows. Mr. Howell said he's appreciative of the working relationship between the Byron Airport staff and Patriots and reminisced about the way the airport looked when he first moved there. Mr. Howell introduced Don Paiva, Executive Director, and Board Director.

Don Paiva explained that the foundation is an all-volunteer non-profit organization whose mission is to serve the community offering valuable and life-changing experiences to students across the San Francisco Bay Area and Central Valley by getting them excited about aviation, space, and STEM (Science, Technology, Engineering, and Mathematics). Their 5-year target is \$250,000 in aviation scholarships, \$150,000 in College Engineering Scholarships, and \$40,000 in STEM Grant Programs. The 13th Annual Benefit Gala will be on September 19, 2026, and the keynote speaker is Colonel Nicole "Fifi" Malachowski who is the first woman USAF Thunderbirds Pilot.

6. Action Items

There were no action items for this meeting.

7. Airport Business Tenants Forum

No comments or questions were raised for this item.

8. Discussion Items**8.a. AAC Vacancy Update**[26-2047](#)**Attachments:** [AAC Vacancy Update](#)

- District 1 office - currently does not have any applicants for this position but they are recruiting.
- District 3 office - Shawn Stappen was appointed to a term expiring on 2/28/27.
- District 4 office - Gareth Ashley was reappointed to a term expiring on 2/28/29.
- District 5 office - Christopher Baker was reappointed to a term expiring on 2/28/29.
- Member-at-Large - Supervisor Carlson will recommend reappointing Eric Meinbress to this seat at the upcoming Airport Committee meeting on 6/11/26.
- Byron Airport Neighbor - the last recruitment ended with no appointment. Airports Staff will discuss the next steps with District 3.

8.b. Airport Land Use Commission Vacancy - Director of Airports' Appointee [26-2048](#)

Attachments: [Airport Land Use Commission \(ALUC\) Vacancy - Director of Airports' Appointee](#)

Director Baer noted that there are two (2) appointees of the Airport Manager on the ALUC and announced that Shawn Stappen has been appointed to the Airports Manager's Appointee 2 position to a term ending on May 6, 2030.

8.c Unleaded Fuel Update and Marathon Community Benefits Agreements Application

Rashid Yahya announced that their Marathon Community Agreement Application (with the County's partnership) to make Unleaded Avgas more affordable was submitted at the end of last month and the results will be announced around September 2026. The awarded amount is still unknown but in total, the CBA could award about one (1) million dollars per year.

Regarding unleaded fuel, Mr. Yahya informed that they have pumped 11,000 gallons of UL94 in two and a half months, and despite their fuel truck being down for maintenance, and the daily increase in avgas prices.

8.d. Update on Sewer Project at CCR

Central Sanitation District has been working on renovations to the public sewers serving Buchanan Airport and surrounding businesses. The project involves eliminating two (2) pumping stations that are located along John Glenn Drive which has been completed along with the work on Sally Ride Drive. There are two lines that will be abandoned: one runs under the runways and the other is to the south (departure end of 1L). After this work is done there will be no more public sewer system operations within the operational fenceline of the airports. Director Baer added that the Airport will need to close at night, for up to three (3) nights while the work is being done.

8.e. Update on Crack Seal Project at CCR

Director Baer reported that the County began crack sealing the taxi lanes between the East Ramp hangar rows and the tie-down rows but only half was completed due to limited funding.

8.f. Update on Fixed-Based Operator (FBO) Closure - Sterling Aviation

This item was deferred to the next meeting due to time constraints.

8.g. Construction Update from Concord Plaza Hotel[26-2049](#)**Attachments:** [Concord Plaza Hotel Update](#)

Evelyn Cayaban, Sales Manager, Hogan Hospitality Group announced that the renovations for the soon to be Marriott Courtyard and Marriott Fairfield Inn are underway. The rooms will be inviting, modern, and spacious. Marriott Courtyard will feature 190 rooms and will cater to travelers and Fairfield Inn, with 129 rooms, will be designed for families. The sign and lobby have been remodeled. Their target opening date is July 30, 2026.

8.h. Update on Hangar Inspections

This item was deferred to the next meeting due to time constraints.

8.i. Department of Conservation & Development - Update on Urban Limit Line[26-2050](#)**Attachments:** [2026 Urban Limit Line Renewal](#)

Daniel Barrios, Senior Planner with the Department of Conservation and Development reported that the Board of Supervisors voted to place a measure to renew the Urban Limit Line (ULL) on the June 2, 2026, primary election ballot. The ULL was established by Measure C in 1990 to protect open space and agricultural land, prevent urban sprawl, and maintain the 65/35 Land Preservation Standard to focus development where infrastructure and services already exist or are planned. The ULL renewal includes clarifications to policies and procedures to administering the ULL and limited adjustment to the Line itself.

9. Potential Future Agenda Items

- 1) Update on Fixed-Based Operator (FBO) Closure - Sterling Aviation
- 2) Per - and Polyfluoroalkyl Substances (PFAS)

10. Adjourn

Chair Stappen adjourned the meeting at 11:31 AM.

The next meeting is currently scheduled for July 9, 2026 at 10:00 a.m. at Buchanan Field Airport, 181 John Glenn Dr, Suite 100, Concord

The next Airport Committee meeting is currently scheduled for June 11, 2026, at 10:00 a.m. at Buchanan Field Airport, 181 John Glenn Dr, Suite 100, Concord

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 181 John Glenn Drive, Suite 100, Concord, CA, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Buchanan Field Airport at (925) 608-8000 or email: airport.team@airport.cccounty.us

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