

2025 INTERNAL OPERATIONS COMMITTEE ACTIVITY REPORT

REPORTS

File ID	File Type	File	File Title	Agenda Date	Agenda Nr.	Final	Controlling Body
		Status				Action Date	
25-1206	Consent Item	Passed	ACCEPT report on the Auditor-Controller's audit activities for 2024, APPROVE the proposed schedule of financial audits for 2025, and REFER to the Internal Operations Committee a review of the County's policy on incentives for County programs and services, as recommended by the Internal Operations Committee.	4/1/2025	C.2.	4/1/2025	BOARD OF SUPERVISORS
25-1207	Consent Item	Passed	ACCEPT the 2023/24 annual report from the Public Works Director on the Internal Services Fund and status of the County's Vehicle Fleet and disposition of low-mileage vehicles, as recommended by the Internal Operations Committee. (No fiscal impact)	4/1/2025	C.3.	4/1/2025	BOARD OF SUPERVISORS
25-2296	Consent Item	Passed	ACCEPT the Triennial Advisory Body Phase II Report prepared by the County Administrator's Office, and APPROVE recommendations to improve compliance with pertinent County policies and procedures and on changes to mandatory training for advisory body staff and Board appointees, as recommended by the Internal Operations Committee. (No fiscal impact)	6/10/2025	C.5.	6/10/2025	BOARD OF SUPERVISORS
25-2743	Consent Item	Passed	APPROVE and AUTHORIZE the Use of County Parks Policy as recommended by the Internal Operations Committee.	7/8/2025	C.133.	7/8/2025	BOARD OF SUPERVISORS
25-4084	Consent Item	Passed	APPROVE updates to the County's social media policy, as recommended by the Internal Operations Committee. (No fiscal impact) Animal Benefit Fund Annual Report pending ASD	10/7/2025	C.11.	10/7/2025	BOARD OF SUPERVISORS
25-4624	Consent Item	Passed	APPROVE and AUTHORIZE the allocation of \$148,501 in Fish and Wildlife Propagation funds to 15 eligible projects based on the Fish and Wildlife Committee's recommendations, as recommended by the Internal Operations Committee. (100% Fish and Wildlife Propagation Fund) Women and Girls Comm Update NO REPORTOUT	11/4/2025	C.1	11/4/2025	BOARD OF SUPERVISORS

APPOINTMENTS

25-2290	Consent Item	Passed	REAPPOINT Sarah Birdwell to the County Representative seat on the County Connection Advisory Committee to a new term that will expire on June 30, 2028, as recommended by the Internal Operations Committee.	6/10/2025	C.20.	6/10/2025	BOARD OF SUPERVISORS
25-2291	Consent Item	Passed	REAPPOINT Scott Gordon to the Board Appointee #4 seat on the Contra Costa County Employees' Retirement Association Board of Trustees to a new term ending on June 30, 2028, as recommended by the Internal Operations Committee.	6/10/2025	C.21.	6/10/2025	BOARD OF SUPERVISORS
25-1204	Consent Item	Passed	REAPPOINT Willie Robinson to the County West Subregion seat on the Affordable Housing Finance Committee to a new three-year term that will expire on June 30, 2028, as recommended by the Internal Operations Committee.	4/1/2025	C.26.	4/1/2025	BOARD OF SUPERVISORS
25-4542	Consent Item	Passed	APPOINT Vinoy Mereddy to the Board of Supervisors #1 seat on the Airport Land Use Commission to complete the unexpired term ending on May 7, 2028, as recommended by the Internal Operations Committee.	11/4/2025	C.16	11/4/2025	BOARD OF SUPERVISORS
			Law Library Pending	12/9/2025		12/9/2025	BOARD OF SUPERVISORS
			Affordable Housing Finance Committee Pending	12/9/2025		12/9/2025	BOARD OF SUPERVISORS
			HazMat Comm pending	12/9/2025		12/9/2025	BOARD OF SUPERVISORS

REFERRALS

25-1864	Consent Item	Passed	REFER to the Internal Operations Committee a review of the County's policy on gift cards as incentives for County programs, as recommended by the County Administrator. (No fiscal impact)	5/13/2025	C.6.	5/13/2025	BOARD OF SUPERVISORS
25-2295	Consent Item	Passed	REFER to the Internal Operations Committee the development of a parks policy governing the use of County parks, as recommended by the Public Works Director, Countywide. (No fiscal impact)	6/10/2025	C.4.	6/10/2025	BOARD OF SUPERVISORS