

**SIDE LETTER
BETWEEN
Contra Costa County
and
Professional and Technical Engineers IFPTE, Local 21**

This Side Letter is by and between Professional and Technical Engineers IFPTE, Local 21 (“Local 21”) and Contra Costa County (“County”). Following approval by the Board of Supervisors, this Side Letter will be effective as of July 1, 2025.

This Side Letter amends the Memorandum of Understanding (“MOU”) between the County and Local 21, (July 1, 2022 – June 30, 2026) by adding a new subsection to Section 42 – Special Benefits for Management Employees by Department or Class. The following portion of the MOU will be amended as follows:

SECTION 42 – SPECIAL BENEFITS FOR MANAGEMENT EMPLOYEES BY DEPARTMENT OR CLASS

[Subsections 42.1 – 42.33 remain unchanged.]

42.34 Victim Witness Canine Handler Differential. When an employee in the classification of Victim Witness Assistance Program Supervisor/Mass Victimization Advocate (2KHB) is assigned as a canine handler through the Victim Witness Assistance Grant, the incumbent will be eligible to receive a differential in the amount of \$245.25 per month for the additional canine care duties performed outside of work hours. These duties include but are not limited to handling, caring, feeding, exercising, grooming, bathing, kennel cleaning, cleaning of vehicles, and ordinary transport to and from the veterinarian. This differential will cease if the grant is terminated or no longer funded to the level to support these duties.

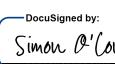
Decisions to assign or unassign employees to Canine Handler duties are at the sole discretion of the Department Head or designee.

This Side Letter will remain in effect for the term of the current MOU between the County and Local 21 (July 1, 2022 – June 30, 2026). The terms of the Side Letter will be incorporated into the successor MOU unless otherwise negotiated by the parties. All other terms and conditions of the current MOU between the County and Local 21 remain unchanged by this Side Letter.

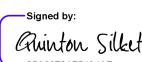
Date: 1/9/2026

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