

CONTRA COSTA COUNTY

*1025 ESCOBAR STREET
MARTINEZ, CA 94553*



Meeting Minutes

Tuesday, March 10, 2026

6:00 PM

3090 Ranch Lane Bethel Island, CA

Bethel Island Municipal Advisory Council

1. Roll Call and Introductions

- Mark Whitlock, Chair
- Phil Kammerer, Member
- Belinda Bittner, Member
- Rob Brunham, Member

2. Pledge of Allegiance**3. APPROVAL of this agenda.**

This was approved.

4. General Public comment on any item under the jurisdiction of the Committee and NOT on this agenda (speakers shall be limited to two minutes).

None

5. BIMAC Council Member Reports

a. Mark Whitlock, Chair - None

- Flock cameras fully funded for 2026

b. Phil Kammerer, Member - Bethel Island Dumping Survey Community Project; Developed Q4 2025; Trial run at Feb 3 Willow Mobile Home Park food bank event; Survey will be open through April 2, 2026; Questions to Phil Kammerer, Resident via email at: phillipkammerer@peoplepc.com.

Survey will be open through April 2, 2026; Questions to Phillipkammerer@peoplepc.com and attached to agenda.

c. Belinda Bittner - None

None

d. Rob Brunham - None

- Larry from code enforcement (Supervisor) is retiring; new guy will be Matt (District 3 staff will verify)

6. Agency Reports

a. Contra Costa County Office of the Sheriff, Lt. White

- Report attached reviewed

- Re: February homicide: Suspect in custody, questions to DA office

b. Public comment on 6a. Speakers shall be limited to 2 minutes.

Unknown male: Any suspects on woods harbor? A: No

c. Contra Costa County Supervisor Diane Burgis, Anna Cleese - District Representative

- Willow Road Repair - Pending temperate weather conditions

- Woods Harbor: Significant activity from agencies and departments since last meeting, relevant and updates will be provided as appropriate.

- BIMAC open seat: Appointee recommendation, Roger Broom; Process on-going; Projected appointment timeline of April 2026

- Community Clean Up Day will be October 17, 2026; Developing updated flyer with more current messaging, please send contact information for locations for flyer placement to Anna.Cleese@bos.cccounty.us as we need find more places to distribute the flyer; D3 staff will be working to establish new platforms for material distribution on the island.

- Piper Road Project (January 2026 request on Future Agenda)

Piper repair update: Jan 2026 request, in progress upcoming meeting with public works

Project Funding

Funding Source: SB1 Local Gas Tax

Estimated Cost of Construction: \$296,000

Project Schedule

Advertise Date: Spring 2026

Bid Due Date: Spring 2026

Working Days: 20

Estimated Construction Date: Summer 2026

Estimated Completion Date: Summer 2026

Project Updates

December 2023 - Submitted a request to FEMA for Federal Funding.

May 2024 - 35% Plans completed and are under review.

November 2024 - Project design is moving toward 65% stage

December 2024 - 65% PS&E completed and under review.

February 2025 - CEQA is approved by DCD.

March 2025 - CEQA is schedule to go to the board, after which the property acquisition progress and 95% will begin.

Project Links

Visit our Planroom to download project bid documents obtain a planholders list, addendums, and project questions and answers.

Notice to Bidders (PDF)

Register for the project pre-bid meeting

Bid Opening Link

Bid Results (PDF)

Contact Information

Project Manager: Abraham Lee

Email: abraham.lee@pw.cccounty.us

Details available on Public Works Project website:

<https://www.contracosta.ca.gov/261/Advertised-Upcoming-Construction-Project>

CCCFPD, Michelle Rinehart - County Coordinator, Wildfire Mitigation & Grants
Girls Empowerment Camp

- (GEC) is a free 2-day camp on May 2nd and 3rd for teens ages 14-18. GEC introduces them to the fire service and provides campers with a realistic, hands-on overview of firefighting and exposure to all aspects of public safety career opportunities in the fire service. Additionally, the program empowers campers with life skills and professional guidance that encourages them to pursue a career in public safety. The camp is held at the Contra Costa Fire Training Center in Concord.

- For additional information, contact ContraCostaGEC@cccfpd.org

- REGISTRATION OPENS ON APRIL 1 AT 9:00AM! 4. To register:

<https://contracostafirefoundation.org/girls-empowerment-camp/>

ii. 2026 Weed Abatement Deadlines

- East County - May 15, 2026 (Includes the following communities: Antioch, Bay Point, Bethel Island, Brentwood, Byron, the - Township of Discovery Bay, Knightsen, Marsh Creek, Morgan Territory, Oakley, Pittsburg

More information @ <https://www.cccfpd.org/200/Weed-Abatement-Annual-Program>

iii. Broschard retirement; CAO leading recruitment

- Correction to last meeting minutes requested

- Michelle Rinehart reported that the Deputy Fire Chief Planning and Development Brian Helmick has retired. His position was reorganized to Deputy Chief of Community Risk Reduction. The Operations Deputy Chief is Chief Stark and the Deputy Chief of Administration is Chief McAlister. Tracie Dutter is the new Deputy Chief of Community Risk Reduction as of November 1st.

iv. Resources placed on public information table (Safer from Wildfires, United Policyholders - Fire and Flood handout, CWS postcard

PUBLIC COMMENT

- Q Bittner: Is there a requirement around your home? A: 0-5 feet but there is a meeting coming soon, they are receiving feedback regarding draft language and updates with most current discussion can be provided, enforcement on changes are about 3 years away

Contra Costa County Supervisor Diane Burgis, Anna Cleese - District Representative

i. Willow Road Repair - Pending temperate weather conditions

ii. Woods Harbor: Significant activity from agencies and departments since last meeting, relevant and updates will be provided as appropriate.

iii. BIMAC open seat: Appointee recommendation, Roger Broom; Process on-going; Projected appointment timeline of April 2026

iv. Community Clean Up Day will be October 17, 2026; Developing updated flyer with more current messaging, please send contact information for locations for flyer placement to Anna.Cleese@bos.cccounty.us as we need find more places to distribute the flyer; D3 staff will

- be working to establish new platforms for material distribution on the island.
- v. Piper Road Project (January 2026 request on Future Agenda)
 - Piper repair update: Jan 2026 request, in progress upcoming meeting with public works
 - Project Funding Source: SBI Local Gas Tax Estimated Cost of Construction: \$296,000
 - Project Schedule Advertise Date: Spring 2026
 - Bid Due Date: Spring 2026 Working Days: 20 Estimated
 - Construction Date: Summer 2026
 - Estimated Completion Date: Summer 2026
 - Project Updates December 2023 - Submitted a request to FEMA for Federal Funding. May 2024 - 35% Plans completed and are under review
 - November 2024 - Project design is moving toward 65% stage
 - December 2024 - 65% PS&E completed and under review
 - February 2025 - CEQA is approved by DCD
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 - Project Links Visit Planroom to download project bid documents obtain a planholders list, addendums, and project questions and answers.
 - Contact Information Project Manager: Abraham Lee Email: abraham.lee@pw.cccounty.us
 - Details available on Public Works Project website: <https://www.contracosta.ca.gov/261/Advertised-Upcoming-Construction-Project>

PUBLIC COMMENT

- None

7. Consent Items

[26-917](#)

Attachments: [260106 Minutes BIMAC](#)

- approved to include recommended edits from MRinehart (CCCFPD)

This Consent Item was approved with conditions.

[26-915](#)

Attachments: [260210 minutes BIMAC](#)

This Consent Item was approved.

[26-916](#)

Attachments: [BIMAC Correspondence](#)

8. Discussion Items

a. CONSIDER and DISCUSS adjourning meetings to discuss items NOT under the purview of BIMAC (ex: community projects) quarterly

C Cleese: Reminder BIMAC is unrelated; community meeting only, not a voting or advisory body; items discussed in community meetings cannot fall under the purview of BIMAC if BIMAC members are in attendance to maintain Brown Act and public meeting requirements

Q Carver: What would they discuss?

A Cleese: Anything

C Whitlock: Thinks it is a good idea

Q unknown male: Who would enforce rules or keep an agenda

A Cleese: No one unless appointed; Just an idea to discuss things as a community that are not under the purview of BIMAC; county staff or department staff would necessarily present.

C Cleese: Someone would have to take the lead and coordinate to move forward

b. Future Agenda Items

- Stone Road Work: Jan 2026 request, in progress

- BIMID drainage updates (public request made by Lisa Kirk), in progress

- BIMID & Stone Road Drainage (Jan 2026 item) will be handled by Supervisor Burgis office moving forward

9. Adjourn

6:54

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3020 Ranch Lane, Bethel Island, 24 hours/day. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Anna Cleese, District Representative, 925-655-2336

The next meeting is currently scheduled for April 14, 2026 at 6:00pm.