

2025 ANNUAL REPORT



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Randall J. Henderson, District I / Vice Chair (September – December)

Matthew Guichard, District II

Susanna Thompson, District III / Vice Chair (January – August) / Chair (September – December)

Don Mayo, District IV

Richard S. Nakano, District V

Mike Egan, At Large #1

Brian J. Oftedal, At Large #2 / Chair (January – August)

Mark DeMarce, At Large Alternate #1

Mario DiPrisco, At Large Alternate #2

Emily Cooper, Staff

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Contra Costa County Fire Protection District Advisory Fire Commission

Meetings: Bi-monthly meetings were held: February, April, June, August, October and December. Special meetings were held: July and September.

Location/Time: All 7 p.m. meetings were hybrid for the public and in-person for Commissioners and staff.

Chair: Brian J. Oftedal (January – August)
Susanna Thompson (September – December)

Staff: Emily Cooper

Reporting Period: January through December 2025

I. ACTIVITIES

- Conducted regular business of the Commission
- Attended Board of Supervisors Meetings
- Attended Contra Costa County Fire Protection District Board of Directors meetings
- Attended Fire Academy Graduation Ceremony
- Attended the Annexation Ceremony of the Rodeo-Hercules Fire Protection District
- Attended Station 94, Downtown Brentwood Groundbreaking Ceremony
- Attended the Annual Fallen Firefighter and 9/11 Memorial Service
- Attended the Fire District Open House
- Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Exercised oversight of the approval process for the disposal of surplus property

III. ATTENDANCE/REPRESENTATION

- Vacancies: At Large Alternate #3 was vacant from January through December.
- Diversity: Commission consists of a variety of retired and active business professionals/owners, including a Former Firefighter; an Attorney; a Business Owner; an International Fire Protection Consultant; a Former Banker/VP,

former Civil Grand Jury Foreperson; a retired Security Advisor; Fire Captain/Paramedic; Retired Patient Care Practitioner and Retired Investment Manager, City Council Member.

- Level of Participation:

Meeting Attendance	
Henderson	7 of 8
Guichard	8 of 8
Thompson	8 of 8
Mayo	5 of 8
Nakano	8 of 8
Egan	7 of 8
Oftedal	4 of 8
DeMarce	8 of 8
DiPrisco	6 of 8

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. TRAINING/CERTIFICATION

- All Commissioners are current on Implicit Bias Training, Brown Act Training, and Ethics Training.

V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Contribute to the development of a weed abatement appeal process.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.