

Community Advisory Board Outreach Budget

Total Budget: \$1,000

Essential Display Items:

- **Foldable Table (mid-range):** \$75-100 *Portable 6ft folding table with sturdy construction*
- **Table Cloth with Logo (mid-range):** \$45-65 *Custom-printed polyester tablecloth with organization branding*
- **Table Sign Holders (2-3):** \$25-35 *Acrylic sign holders for event information and board mission*
- **Brochure Holders (2):** \$20-30 *Clear acrylic tri-fold literature displays*

Board Member Materials:

- **Name Badges (12):** \$60-80 *Professional reusable badges with inserts for 12 members*
- **Brochure Printing (500):** \$300-350 *Full-color, double-sided tri-fold brochures on quality paper*

Additional Supplies:

- **Pens with Logo (100):** \$50-75 *Branded pens for distribution to interested community members*
- **Hand Truck/Collapsible Wagon:** \$60-80 *For transporting materials to and from events*
- **Miscellaneous Supplies:** \$40-50 *Tape, clips, extra paper, markers for last-minute signage*

Contingency/Flexibility: \$100-150

For unexpected expenses or price fluctuations

Budget Summary:

- Display Items: \$165-230
- Board Member Materials: \$360-430
- Additional Supplies: \$150-205

- Contingency: \$100-150
- **Estimated Total: \$775-1,015**