



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, April 16, 2026

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/84706790338> |
Webinar ID: 847 0679 0338

CAB Programs & Services Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Tiffany Anaya called the meeting to order at 11:11 a.m.

1. Roll Call and Introductions

Present Tiffany Anaya, and Wilanda Hughes

Absent Rena Hurley

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment was received.

Upcoming events include Clean Slate Day, hosted by the Reentry Success Center in partnership with Contra Costa County's Public Defender's Office on April 17, 2026; the Reentry Simulation on April 21, 2026; and the LAO Open House on April 24, 2026.

3. CONSIDER approving the Record of Action from the March 19, 2026, CAB [26-1603](#) Programs & Services Subcommittee meeting.

Attachments: [DRAFT CAB Programs & Services Record of Action - March 19, 2026](#)

Motion: Hughes

Second: Anaya

Aye: Anaya, and Hughes

Absent: Hurley

Result: Passed

4. Discuss CAB Programs & Services Subcommittee Work Plan.

[26-1604](#)

Attachments: [Programs & Services Work Plan 2025](#)

Discussion was held.

No Public comment was received.

Subcommittee members reviewed the work plan and discussed priorities, goals, and responsibilities for the upcoming year.

5. Review In-Custody Survey Results.

[26-1605](#)

Attachments: [FINAL 2025 In-Custody Survey Results](#)
[In-Custody Survey Questions 2025](#)

Discussion was held.

Public comment was received.

The Subcommittee reviewed the in-custody survey results and received additional context from Jody Sicheneder regarding survey distribution and participation. Jody reported that survey notifications were sent via the tablet system at least twice daily; however, response rates remained low. Identified barriers to participation included competing activities during free time and the absence of incentives such as compensation or commissary credits.

The Subcommittee discussed alternative methods to increase participation, including administering paper surveys in library settings during browsing periods and within housing units. While members expressed interest in shifting from tablet-based surveys to paper distribution, Jody noted that this approach would likely alter the survey collection period. The Subcommittee affirmed the importance of continuing in-custody survey efforts and discussed strategies to improve outreach and increase response rates.

6. Discuss and Finalize Focus Group Logistics and Planning.

[26-1606](#)

Attachments: [Focus Group Presentation](#)
[Focus Group Infographic](#)
[Client Feedback Process - DRAFT](#)

Discussion was held.

Public comment was received.

The Subcommittee discussed focus group logistics and planning. Members reviewed the purpose of the focus groups: to better understand clients' knowledge of and access to services, as well as the quality of services received, to inform future CAB recommendations.

The Subcommittee discussed conducting focus groups within jail settings in partnership with educational programming, with confirmation that in-custody classes are open to CAB facilitating focus groups during class time. The Subcommittee also discussed conducting post-release focus groups with individuals within 90 days of release, in coordination with reentry hubs to support outreach and planning.

It was noted that conducting in-custody focus groups requires clearance through an application process and completion of the required monthly training. The Office of Reentry & Justice will support CAB in implementing focus groups.

The Subcommittee will draft pre- and post-focus group questions for review, discussion, and finalization.

7. Discuss Scheduling for Future CAB presentations to the Programs & Services Subcommittee.

Discussion was held.

Public comment was received.

The Subcommittee discussed programs it would like to hear from, including Hope Solutions, GRIP, COPE, Rainbow Community Center, Family Justice Center, Calli House, Department of Rehabilitation, and East Bay Regional Center, among others. The purpose of these presentations is to gain a better understanding of available services within the County and to increase awareness of resources that support the community.

8. The next meeting is currently scheduled for Thursday, June 18, 2026, at 11 a.m.

Next Steps:

- Debrief CAB Retreat 2026
- Review CAB Programs & Services Work plan
- Discuss focus group questions and logistics
- Discuss future Presentations
- Review Client Feedback Timeline

9. Adjourn

The meeting was adjourned at 12:03 p.m. by Tiffany Anaya. The next scheduled meeting of the Subcommittee is Thursday, June 18, 2026, at 11 a.m.

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For Additional Information Contact:

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