

CONTRA COSTA COUNTY

*1025 ESCOBAR STREET
MARTINEZ, CA 94553*



Meeting Minutes

Tuesday, August 20, 2024

7:00 PM

Knightsen Farm Bureau 3020 Second Street, Knightsen, CA 94548

Knightsen Town Advisory Council

1. Roll Call and Introductions

Present Kim Carone, Dale Giessman, Maria Jehs, and Linda Matteri
Absent Sankara Dumpa

2. Approval of Agenda

**A motion was made by Jehs, seconded by Giessman, that the agenda be approved.
The motion carried by the following vote:**

Motion: Jehs
Second: Giessman
Aye: Carone, Giessman, Jehs, and Matteri
Absent: Dumpa
Result: Passed

3. Pledge of Allegiance

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).

No Public Comments.

5. Agency Reports

- a. **Contra Costa Office of the Sheriff**
Contra Costa Fire Protection District
Office of Supervisor Burgis
Contra Costa County Code Enforcement

Contra Costa Office of the Sheriff - Lt Jacquez provided a monthly activity report including an update on several citizen complaints regarding a transient RV. A concern was posed to Lt. Jacquez regarding truck traffic on Knightsen Avenue related to the construction occurring on Cypress in Oakley. This information was also relayed to Oakley City Manager Josh McMurray.

Contra Costa Fire Protection District - Michelle Rinehart presented to discuss the Wildfire Mitigation program, Low Income Exterior Hazard program, and FireWise.

Office of Supervisor Burgis - No Report.

Contra Costa County Code Enforcement - Larry Tolson, Contra Costa County Code Enforcement Manager attended to introduce himself and other new staff that will cover the community of Knightsen. He provided staff's contact information for those in attendance.

6. Consent Items - Items are subject to removal from the consent calendar by request of any MAC member. Items removed from the consent calendar will be considered with the discussion items.

- a. **None**

7. Discussion Items

a. Firewise USA Update

Contra Costa Fire Protection District Inspector Derek Beruman provided a presentation on the benefits of establishing a FireWise community in Knightsen including the process needed to establish one. He also highlighted the need for home to have defensible space around their homes and properties.

b. Knightsen Community Cleanup Update

Stephen Griswold, Deputy Chief of Staff for Supervisor Burgis provided an update on the Knightsen Community Cleanup including this year's addition of Contra Costa County Environmental Health's Tire Amnesty Disposal Event. Participation by KTAC members at the cleanup was also discussed.

8. Correspondence/Announcements

[24-2601](#)

Attachments: [KTAC Augsut Correspondence](#)

Correspondence was received.

9. Adjourn

Meeting was adjourned at 7:50 PM

The next meeting is currently scheduled for October 15, 2024.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.contracosta.ca.gov. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, (925) 655-2330.