



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Contra Costa Resilient Shoreline Committee

Supervisor Diane Burgis, Chair, District III
Supervisor John Gioia, Vice Chair, District I

Monday, September 8, 2025

9:00 AM

**District 1 Office: 11780 San Pablo Ave.
Suite D, El Cerrito, CA 94530 |**

**District 3 Office: 3361 Walnut Blvd.
Suite 140, Brentwood, CA 94513**

ZOOM LINK

<https://cccouny-us.zoom.us/j/87279631115>

| Dial: 888 278 0254 |

CONFERENCE CODE: 198675

The public may attend this meeting in person at either above locations and/or remotely via call-in or ZOOM.

AGENDA ITEMS

1. INTRODUCTIONS

Chair Burgis called the meeting to order at 9:01am.

Staff: Ryan Hernandez - DCD | Asst. Dept. Director || CCRS Staff
Attendees: Raquel De La Torre - DCD | Secretary || CCRS Admin. Support
John Kopchik - DCD | Director
Jody London - DCD | Sustainability Coordinator
Nicole Shimizu - DCD | Planner
District 3 - Brentwood
Jill Ray - District 2 | District Representative
Jaclyn Perrin-Martinez - BCDC | Climate Action Planning Mgr.
Naama Raz-Yaseef - The Watershed Project
Juliana Gonzalez - The Watershed Project
Ann B. Spaulding - Consultant
Aaron Pope
Bruce "Ole" Ohlson - East County Mr. Bicycle
Charles Gardiner
Chris Toler
Jan Warren
Susan Psara

Tanya

Present:

District I Supervisor John Gioia and District III Supervisor Diane Burgis

2. PUBLIC COMMENT

NO PUBLIC COMMENT.

3. RECEIVE and APPROVE the Record of Action for the February 18, 2025, Committee Meeting with any necessary provisions.

Attachments: [2.18.25_DRAFT Minutes](#)

The Committee unanimously APPROVED the Record of Action from the February 18, 2025, meeting with no changes.

4. RECEIVE presentation on Accelerating Local Adaptation Through the Regional Shoreline Adaptation Plan (RSAP) and provide direction to staff as appropriate.

Attachments: [BCDC Accelerating Local Adaptation Through RSAP](#)

The Committee DIRECTED Staff to continue pursuing a coordinated sub-regional shoreline resilience planning approach with the cities legally required to prepare shoreline adaptation plans; to assist those cities in securing funding; to continue applying for state and federal grants to address funding gaps; and to collaborate with BCDC and regional partners to utilize the shoreline tracking tool and related resources while engaging additional shoreline communities and special districts where feasible.

Vice Chair Gioia thanked BCDC staff and noted that many Bay Area jurisdictions are already moving ahead of the 2034 requirement to begin adaptation planning. He asked Staff to clarify how much funding the County currently has, the additional funding needed to complete a compliant plan, and how the County's work aligns with the cities legally required to develop their own shoreline plans, including Richmond, Hercules, Pinole, and Martinez. He also emphasized the benefits of developing one unified sub-regional plan rather than multiple standalone plans. Staff explained that the County has secured \$1.5 million from the Ocean Protection Council, with allocations for plan development, community engagement, staff time, and vulnerability assessment updates. Staff clarified that Richmond is developing its own plan with its own funding, while other shoreline cities are funded to participate in the County's planning process but are not required under the MOU to join a single sub-regional plan. Staff stated that a full cost estimate for producing one combined plan is not yet available and will require further work. Staff also noted that the County continues to apply for additional funding, including a recent application for a \$750,000 National Fish and Wildlife Foundation grant, and is prepared to provide letters of support to cities and special districts seeking their own funding. Chair Burgis expressed interest in understanding state and federal funding streams, particularly for monitoring shoreline conditions over time. She requested clarification regarding the availability of the BCDC adaptation tracking tool. BCDC staff confirmed the tool is live on the BCDC website, though many required jurisdictions currently appear as "not initiated" due to typical administrative timelines associated with funding, procurement, and project start-up. BCDC staff reiterated their availability to provide technical support throughout the process.

PUBLIC COMMENT

Jan Warren expressed appreciation for the County's leadership in supporting smaller shoreline communities with limited staffing and funding capacity. She raised concerns about the long-term reliability of State funding given ongoing budget deficits and expressed interest in understanding the legislative framework governing future funding availability.

5. RECEIVE presentation on the Contra Costa County Shoreline Leadership Academy and provide direction to staff as appropriate.

Attachments: [Contra Costa County Shoreline Leadership Academy Update](#)

The Committee DIRECTED Staff to continue developing the Contra Costa County Shoreline Leadership Academy; to prioritize broad and inclusive outreach across all shoreline communities; to ensure the cohort reflects the county's geographic, cultural, racial, ethnic, economic, and experiential diversity; and to provide outreach materials promptly so Supervisors may distribute them through their community networks and upcoming public events, including Coastal Cleanup Day.

Nicole Shimizu provided an update on the development of the Shoreline Leadership Academy, noting that the program aims to build residents' capacity to participate in sea level rise planning through a six-month academy beginning in early 2026. She outlined the project team, curriculum development, recruitment timeline, and how the Academy will run in parallel with the Resilient Shoreline Plan's community engagement efforts. Participants will apply the skills they gain directly to the development of the Resilient Shoreline Plan and will graduate equipped to serve as long-term local shoreline resilience advisors.

Vice Chair Gioia emphasized the importance of countywide recruitment and asked Staff to provide a flyer immediately so that he and Chair Burgis can share it widely, including at Coastal Cleanup Day. Chair Burgis encouraged drawing inspiration from the Delta Protection Commission's award-winning Delta Leadership Program, highlighting the value of recruiting participants with varied professional and cultural backgrounds-such as farmers, engineers, advocates, cultural stewards, reclamation district members, and small water suppliers-to ensure a diversity of lived experience and perspectives. Both Supervisors underscored the importance of including residents from shoreline communities both within and outside BCDC's jurisdiction, including areas like North Richmond.

The Committee also discussed the Academy's paid participation model, noting its purpose in making participation accessible for community members who might otherwise be unable to engage. Staff highlighted that the Academy seeks to cultivate a long-term advisory cohort and will include government-focused curriculum, field visits, and opportunities for participants to develop small community-based projects.

PUBLIC COMMENT

Naama Raz-Yaseef (The Watershed Project) expressed strong support for the Academy and clarified that the program is intended for community members without professional shoreline backgrounds, with emphasis on diversity and community-level leadership development. She also supported efforts toward greater regional coordination.

Jan Warren encouraged inclusion of youth participants, noting their long-term stake in sea level rise impacts.

6. RECEIVE the report on Staff Activities supporting the Contra Costa Resilient Shoreline Committee.

Attachments: [CC Resilient Shoreline Staff Report](#)

The Committee ACCEPTED the report on staff activities supporting the Contra Costa Resilient Shoreline Committee.

Staff provided an overview of recent work, noting that the attached written report summarizes the team's activities over the past six months. Staff highlighted the extensive behind-the-scenes coordination required to manage the Ocean Protection Council grant, including work with shoreline cities, County accounting staff, and internal departmental divisions to establish the administrative and reporting structures necessary for grant compliance. Staff reported that the County now has a signed agreement with the State and an executed MOU with all shoreline cities, demonstrating continued momentum. Staff also referenced earlier updates on the Shoreline Leadership Academy and described recent outreach efforts through the Resilient Shoreline Coalition, including presentations at the Bay Point Community Resource Fair, the East Bay Leadership Council, and an upcoming regional panel with BCDC. Staff added that grant applications remain ongoing, including a recent application to the National Coastal Resilience Fund.

Vice Chair Gioia had no questions. Chair Burgis expressed appreciation for Staff's consistent communication and leadership, noting that even during months without Committee meetings, Staff provided regular updates and continued making substantial progress. She thanked Staff for their diligence and dedication.

PUBLIC COMMENT

No public comment was received on this item.

7. ADJOURN until the next Contra Costa Resilient Shoreline Committee meeting to be held on October 13, 2025, at 9:00am.

Chair Burgis ADJOURNED the meeting at 9:54am.

GENERAL INFORMATION

HOW TO PROVIDE PUBLIC COMMENT

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

DRAFT