Contra Costa County
Fiscal Year 2025-2026 Recommended Budget

Library

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County Librarian

For more information, call (800) 984-4636 or visit https://ccclib.org/

The Contra Costa County Library brings people and ideas together. The Library Department's primary goal is to provide facilities and collections that meet the variety of educational, recreational, and cultural information needs of the community and to provide access to high-quality services for children, teens, and adults.

DEPARTMENT OVERVIEW

Department Description

The Library budget comprises expenditures and revenue for the following four budget units administered by the Library Department:

- Support and Countywide Services
- Library Community Services
- Revenue - County Library Taxes
- Plant Acquisition – Library Fund

Most expenses of the County Library are funded by property taxes. Any Net Fund Costs shown for Support Services, Countywide Services and Library Community Services are funded with property taxes from the "Revenue – County Library Taxes" budget.

Program Area Description

The **Support Services Division** includes Automation, Virtual Library, Circulation Services, Technical Services and Collection Management. Automation oversees IT operations for the Integrated Library System, all hardware, software, and desktop support, new technologies, internet services and the Wide Area Network linking all library locations. The Virtual Library maintains online services through the library website, ccclib.org, library intranet, and develops and implements new technologies in support of library strategic goals and initiatives. Circulation Services provides management support for the lending of library materials, patron accounts, and inter-library loans of library materials. Technical Services provides for catalog and database maintenance, and processing of materials. Collection Management provides for the selection, acquisition, and accounting of library materials.

The **Countywide Services Division** includes Public Services Administration, Centralized County Library Services, Literacy Services, the Wilruss Children's Library Fund, and services to children and teens currently in the custody of County Probation Department Juvenile Facility. These services either provide direct customer service countywide or provide support to the branch libraries, including program support in adult, young adult, and youth areas. Public Services Administration provides overall leadership, management, and support for branch operations. Centralized County Library Services directly serve library customers countywide or support branch operations and programs. Literacy Services administers the library's adult literacy program, Project Second Chance. The Wilruss Children's Library Trust Fund provides programs that promote literacy and a lifelong love of books and reading in socially and economically disadvantaged areas of Contra Costa County. Library services are provided at the Betty Fransden Library in the Juvenile Hall to provide access to reading materials and computers for the young people housed there.

The **Library Community Services Division** provides library services through 26 County Library branches in five regions. These services include public services, collections, programs, and facilities that are tailored specifically for each community.

The **Revenue – County Library Taxes** budget accounts for the Library Fund's apportionment, in accordance with state law, of approximately 1.5% of the countywide 1% property tax revenue. Note that these revenues fund the "net Fund costs" in the Library's budget schedules.

The **Library Fund's Plant Acquisition** budget provides for the acquisition and maintenance of County-owned Library System capital assets. The County owns library facilities in the unincorporated areas of El Sobrante, Kensington and Rodeo, and in the cities of Antioch, Pinole, and Walnut Creek (Ygnacio Valley).

The Library manages four **County Service Areas** that provide extended library services for the communities of El Sobrante, Moraga, Pinole and Walnut Creek/Ygnacio Valley. For more information about these County Service Areas, please see the Library Special Districts section of the Recommended Budget.

In February 2022, the Board approved a one-time allocation of $4 million of Measure X Sales Tax funds to address deferred maintenance at the County-owned library facilities. During the FY24-25 budget hearings, the Board approved an additional $1.9 million of Measure X funds and then again, in November 2024, the Board allocated an additional $517,241 of Measure X funds to these projects. Improvements may include installation or upgrade of heating, ventilation and air conditioning systems, and replacement of aged, out-of-date electrical or plumbing to improve energy and water efficiency. Addressing these deferred maintenance needs provides long-term cost efficiencies as well as increases in the County's capacity to offer public spaces during adverse events such as heat or smoke.

Other Funds

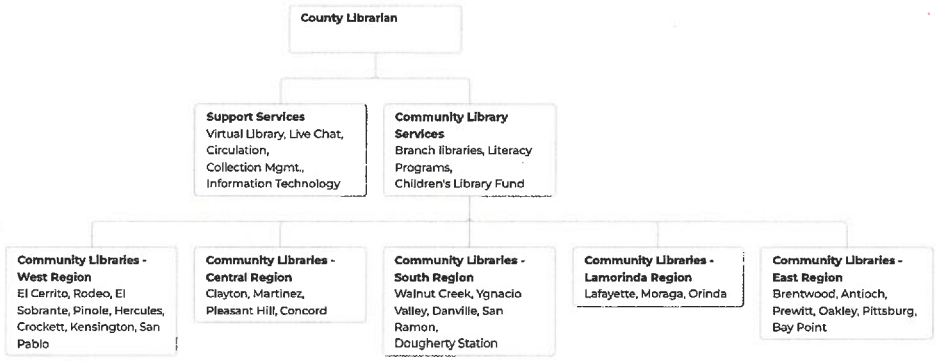
The **Casey Library Gift Trust** was established from proceeds from the estate of Nellie Casey. Funds are restricted for use in the Ygnacio Valley Library, also known as the Thurman G. Casey Memorial Library.

Organizational Chart

During FY24-25, the Board of Supervisors canceled 1 vacant position. The Recommended Budget adds 1 Library Services Manager and 1 Information Systems Programmer Analyst II positions to oversee and support the Virtual Library and Circulation teams and ensure website compliance with applicable laws and regulations; increases one part-time Senior Library Literacy Assistant to full-time at the San Pablo branch; adds 1 Librarian II position at the Pittsburg branch; adds 1 Librarian II and 1 Library Assistant-Journey Level to the San Ramon Library to reinstate extra hours above the base; cancels 2 permanent intermittent Library Assistant-Journey Level positions no longer required; cancels 1 Librarian II and 1 Clerk Senior Level positions that were replaced in FY 24/25 by full-time positions, for a net increase of 1.6 FTE positions.

Agency - Name	FY24-25 Revised	FY25-26 Recommended	Change
85 - LIBRARY	247.4	249	1.6

Library Functional Organization



Expenditures Summary

The Recommended Budget reduces expenditures by approximately $13.3 million from the current year Revised Budget. In order of magnitude, significant changes to the Revised Budget include the removal of a one-time Library Fund balance of $8.8 million and a one-time Measure X allocation of $3.9 million; reductions to outside contract costs of approximately $1.3 million and to equipment and vehicles of $840,250; a net increase in Salaries and Benefits expense of approximately $681,000 including 1.6 FTE additional positions, negotiated wage and benefit increases, and a 4% vacancy factor; an increase of approximately $480,000 in data processing and building occupancy costs; and other miscellaneous adjustments that resulting a net increase of approximately $382,000.

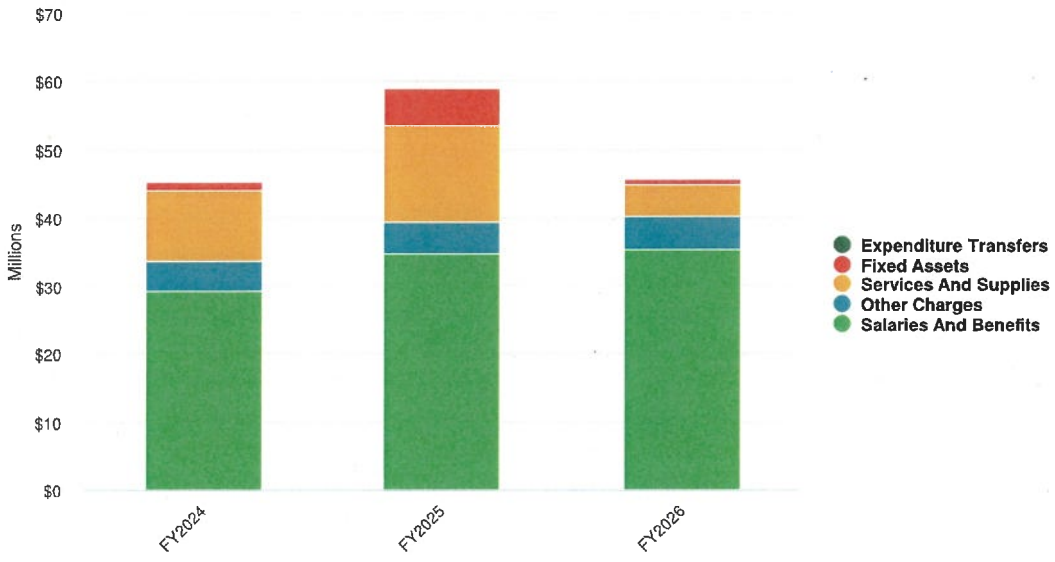
$45,693,217 **-$13,303,459**
(-22.55% vs. prior year)

The Library relies on prior-year fund balance to finance budget year expenses. Fund balances are reserved and budgeted, as may be needed, at the close of each fiscal year.

Expenditures by Expense Type

Salaries and benefits represent 77% of Library expenditures, are increased by approximately $681,000 from the current year Revised Budget, and will fund all but $1.4 million of the 249 FTE positions cost in the Recommended FY 25/26 Budget. It is anticipated that the Library will avoid $1.4 million in costs from staff attrition and department management of position vacancies (a vacancy factor), as it continues to transition to a new branch level staffing model. Services and Supplies are reduced by $9.3 million through a combination of reductions to contract costs, removal of a one-time Library Fund balance, and other miscellaneous adjustments. Other Charges are increased by $57,541 to support increased costs of data processing and building occupancy. Fixed Assets are reduced by approximately $4.7 million comprising the removal of one-time Measure X appropriations $3.9 million for capital projects and a reduction of $840,250 for equipment and vehicles.

Budgeted and Historical Expenditures by Expense Type



Name	FY2024 Actuals	FY2025 Revised Budget	FY2026 Recommended Budget	FY24-25 Revised vs. FY25-26 Recommended ($)	FY24-25 Revised vs. FY25-26 Recommended (%)
Salaries And Benefits	$29,211,588	$34,615,460	$35,296,340	$680,881	2%
Services And Supplies	$10,306,037	$14,033,106	$4,752,454	-$9,280,652	-66.1%
Other Charges	$4,434,489	$4,819,082	$4,876,623	$57,541	1.2%
Expenditure Transfers	$86,430	$98,779	$77,800	-$20,979	-21.2%
Fixed Assets	$1,307,441	$5,430,250	$690,000	-$4,740,250	-87.3%
Total:	**$45,345,985**	**$58,996,676**	**$45,693,217**	**-$13,303,459**	**-22.5%**

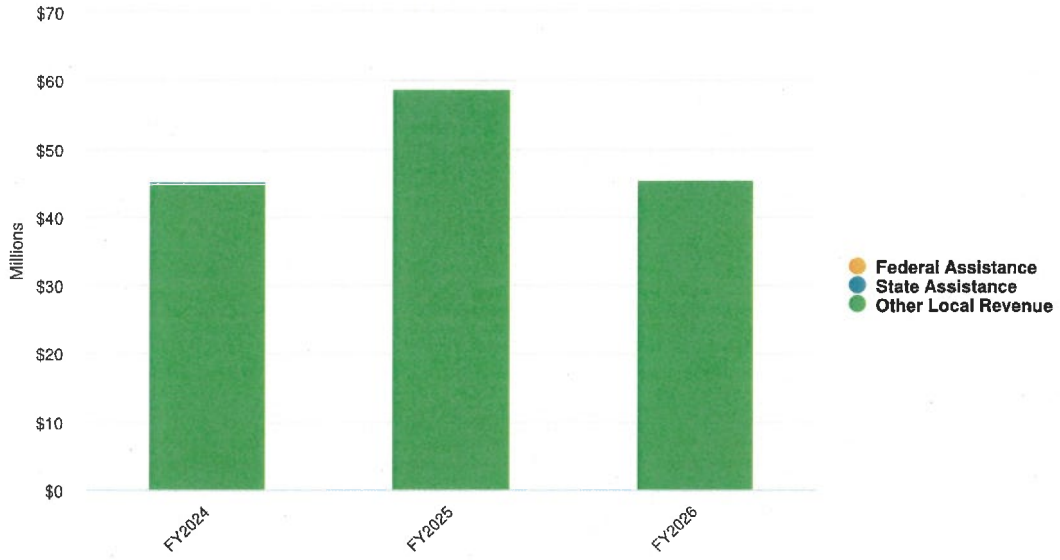
Revenues Summary

$45,693,217 **-$13,303,459**
(-22.55% vs. prior year)

Revenues by Source

The Library Fund receives a 1.5% apportionment of the countywide 1% property tax revenue, which accounts for 88% of the Library's revenue. The Recommended Budget assumes an increase of 1.5% in property tax revenue from the FY23-24 actual receipts, or approximately $1.3 million. The Library receives approximately 11% of its revenue from those cities that opt to fund additional hours of service above 40 hours per week. The Recommended Budget increases City revenues by approximately $1.4 million. The remaining 1% of Library revenue is a combination of federal and state grants, Measure X sales tax, donations, sale of documents and services, and use of Library Fund balance. A one-time allocation of Measure X funding in the amount of $1.9 million for capital projects was removed from the FY25-26 revenue estimate.

Budgeted Revenues by Source



Name	FY2024 Actuals	FY2025 Revised Budget	FY2026 Recommended Budget	FY24-25 Revised vs. FY25-26 Recommended ($)	FY24-25 Revised vs. FY25-26 Recommended (%)
Federal Assistance	$108	$0	$110	$110	N/A
State Assistance	$582,153	$246,975	$312,200	$65,225	26.4%
Other Local Revenue					
Taxes Current Property	$39,630,196	$38,878,657	$40,247,978	$1,369,321	3.5%
Taxes Other Than Cur Prop	-$248,628	-$193,364	-$252,357	-$58,993	30.5%
Use Of Money & Property	$39,698	$31,600	-$145,056	-$176,656	-559%
Intergovernmental Revenue	$3,861,233	$3,381,690	$4,669,436	$1,287,746	38.1%
Charges For Services	$70,958	$90,200	$96,900	$6,700	7.4%
Miscellaneous Revenue	$735,227	$3,442,329	$764,006	-$2,678,323	-77.8%
Fund Balance	$675,039	$13,118,589	$0	-$13,118,589	-100%
Total Other Local Revenue:	**$44,763,723**	**$58,749,701**	**$45,380,907**	**-$13,368,794**	**-22.8%**
Total:	**$45,345,985**	**$58,996,676**	**$45,693,217**	**-$13,303,459**	**-22.5%**

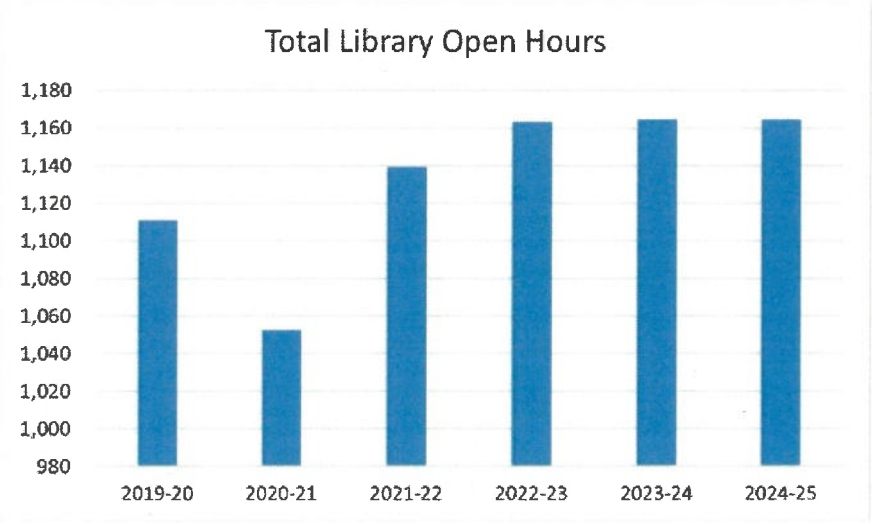
Key Budget Updates

The Contra Costa County Library serves communities through 26 libraries located across the county. Library services include knowledgeable and welcoming staff, rich collections to meet the reading and research needs of the public, vibrant programs such as children's story times, wireless access to high-speed internet for personal computing devices, public computers with a variety of personal computing programs, and quiet study spaces and meeting rooms.

On July 1, 2021, the County increased the base level of open hours from 35 to 40 for all full-service libraries. City partners are annually provided options to increase their funding to support 46, 52, or 56 total open hours for their locations. The following table shows the changes in County- and city-funded open hours over the past five years. In FY20-21, directly following the beginning of the COVID-19 pandemic, three cities discontinued funding extra hours for four libraries. In FY21-22, each of those cities resumed funding extra hours, some at the same level as years prior to the pandemic and some less. In FY22-23, two more cities (Pittsburg and Pleasant Hill) opted to fund extra open hours. On October 4, 2023, the Rodeo Library's open hours schedule changed and, as a result of the more efficient schedule, they are now open one more hour per week. Last fiscal year, the city of San Ramon reduced the number of extra hours it was funding from 56 open hours per week down to 46 open hours per week starting on July 1, 2024. After San Ramon voters passed a 1% local sales tax (Measure N) in November 2024, on February 11, 2025, the City Council voted to restore the San Ramon Library's hours back to 56 weekly open hours, which was implemented on March 31, 2025.* For the past three years, total weekly open hours across all library branches have been stabilized at levels higher than pre-pandemic levels.

City	Branch Name	FY19-20		FY20-21		FY21-22		FY22-23		FY23-24		FY24-25	
		County Base	City Extra	County Base	City Extra	County Base	City Extra	County Base	City Extra	County Base	City Extra	County Base	City Extra
Antioch	Antioch	35	0	35	0	40	0	40	0	40	0	40	0
Antioch	Prewett	35	n/a	35	n/a	35	n/a	35	n/a	35	n/a	35	n/a
Brentwood	Brentwood	35	21	35	0	40	12	40	12	40	12	40	12
Clayton	Clayton	35	5	35	5	40	0	40	0	40	0	40	0
Concord	Concord	35	13	35	13	40	12	40	12	40	12	40	12
Danville	Danville	35	21	35	21	40	16	40	16	40	16	40	16
El Cerrito	El Cerrito	35	11	35	11	40	6	40	6	40	6	40	6
Hercules	Hercules	35	8	35	8	40	6	40	6	40	6	40	6
Lafayette	Lafayette	35	19	35	19	40	16	40	16	40	16	40	16
Martinez	Martinez	35	0	35	0	40	0	40	0	40	0	40	0
Moraga	Moraga	35	0	35	0	40	0	40	0	40	0	40	0
Oakley	Oakley	35	5	35	5	40	0	40	0	40	0	40	0
Orinda	Orinda	35	21	35	21	40	16	40	16	40	16	40	16
Pinole	Pinole	35	0	35	0	40	0	40	0	40	0	40	0
Pittsburg	Pittsburg	35	0	35	0	40	12	40	0	40	12	40	12
Pleasant Hill	Pleasant Hill	35	0	35	0	40	12	40	0	40	12	40	12
San Pablo	San Pablo	35	12	35	0	40	12	40	12	40	12	40	12
San Ramon	Dougherty Station	35	44	35	44	40	6	40	6	40	6	40	6
San Ramon	San Ramon	35	19	35	19	40	16	40	16	40	16	40	6/16*
Walnut Creek	Walnut Creek	35	21	35	0	40	12	40	12	40	12	40	12
Walnut Creek	Ygnacio Valley	35	21	35	0	40	12	40	12	40	12	40	12
n/a	Bay Point	18	n/a	34.5	n/a	35.5	n/a	35.5	n/a	35.5	n/a	35.5	n/a
n/a	Crockett	18	6	18	6	18	6	18	6	18	6	18	6
n/a	EL Sobrante	35	n/a	35	n/a	40	n/a	40	n/a	40	n/a	40	n/a
n/a	Kensington	35	n/a	35	n/a	40	n/a	40	n/a	40	n/a	40	n/a
n/a	Rodeo	18	5	18	5	19	5	18	5	18	5	19	5
TOTAL		859	252	875.5	177	987.5	177	986.5	153	986.5	177	987.5	167/177*
		County Base	City Extra	County Base	City Extra	County Base	City Extra	County Base	City Extra	County Base	City Extra	County Base	City Extra
TOTAL OPEN HOURS		1,111		1,052.5		1,139.5		1,163.5		1,164.5		1,154.5/1,164.5*	

In FY22-23, all library branches were fully open and all pre-pandemic services, including in-person programs and events, were available. Library usage patterns have shifted post-pandemic. Some usage has far surpassed pre-pandemic levels, such as e-book and e-audiobook usage, and overall collection usage has surpassed pre-pandemic levels. Foot traffic and physical book checkouts are not back to pre-pandemic levels, but with the shift towards digital usage, this is not surprising. The Library expects to continue to see foot traffic and physical checkouts increase in future years due to facility and collection improvements.



In FY22-23, all Library branches were fully open and all pre-pandemic services, including in-person programs and events, were available. Library usage isn't back to pre-pandemic levels for some services, but for other services, usage far surpasses pre-pandemic levels, such as e-book and e-audiobook usage.

The Library's FY25-26 Recommended Budget is reduced by approximately $13.3 million from the FY24-25 Revised Budget reflecting the combined effects of the following significant changes, ordered by magnitude:

- $8.8 million reduction in services, supplies, and other charges resulting from the removal of a Library Fund balance allocated in FY24-25 for operations and one-time expenses
- $3.9 million reduction to fixed assets resulting from the removal of one-time Measure X funds allocated in FY24-25 for building projects
- $1.5 million increase in employee compensation for negotiated wages and benefits for current staffing
- $1.4 million decrease in salaries and benefits in anticipation of staff vacancies, both planned and unscheduled
- $1.3 million reduction in outside contract costs
- $840,250 reduction to fixed assets for equipment and vehicle costs
- $590,000 for a net increase in staffing
- $480,000 increase in data processing and building occupancy costs
- $376,000 in miscellaneous net cost increases

The Recommended Budget adds 1 Library Services Manager and 1 Information Systems Programmer Analyst II positions to oversee and support the Virtual Library and Circulation teams and ensure website compliance with applicable laws and regulations; increases one part-time Senior Library Literacy Assistant position to full-time at the San Pablo branch; adds 1 Librarian II position at the Pittsburg branch; adds 1 Librarian II and 1 Library Assistant-Journey Level positions to the San Ramon Library to reinstate extra hours above the base; cancels 2 permanent intermittent Library Assistant-Journey Level positions no longer required; and cancels 1 Librarian II and 1 Clerk Senior Level positions that were replaced in FY 24/25 by full-time positions, for a net increase of 1.6 FTE positions. The Recommended Budget funds all but a modest 4% or $1.4 million of the cost of current and added positions in anticipation of both planned and unscheduled staff vacancies. During FY24-25, the Library consistently maintained an average rate of vacant positions at approximately 6.5%.

The Library relies primarily on property tax revenue to fund services. The budget assumes an increase of 1.5% or about $1.4 million in property tax revenue, which, along with city contributions and grant funding, will enable the Library to maintain a structurally balanced budget.

Some federal funds supplement the Library Department's offerings via resources provided by the State Library to all public libraries in California at no cost. These resources include hundreds of free trainings for library staff annually and New York Times subscription access for all library cardholders (a savings of approximately $35,000 annually). Additionally, the Library receives federal e-rate reimbursements annually. E-rate provides deep discounts for Internet access and some Internet-related equipment. The Library receives approximately a 60% reimbursement for Internet access, which is a savings of approximately $118,000 annually. For Internet equipment, the Library is eligible to receive approximately a 60% discount on up to $1.6 million of eligible equipment through June 2026. To date, the Library has purchased and received 60% reimbursements on $530,000 of purchases.

The Recommended Budget also includes the Board's allocation of Measure X sales tax funds in the amount of $215,040 for staffing the mobile early literacy outreach program with 1 Bilingual Librarian and a 0.8 FTE Driver Clerk. The Library's early literacy outreach program provides mobile early literacy services to the following socio-economically disadvantaged communities: Antioch, Bay Point, Bethel Island, Byron, Concord, El Sobrante, Knightsen, Monument Corridor in Concord, Martinez, North Richmond, Oakley, Pinole, Pittsburg, Rodeo and San Pablo. The original allocation was $200,000 annually and in previous fiscal years has been increased commensurate with the cost of living to $215,040 for FY24-25. Measure X cost-of-living increases were not approved for FY25-26. Thus, the Library will absorb the estimated 3.1% cost increase.

It should be noted that the Board allocated one-time FY22-23 Measure X appropriations to the Library of $4 million to address deferred maintenance at five County-owned library facilities (Antioch, Kensington, Pinole, Rodeo, and Ygnacio Valley). The Library leveraged these Measure X funds for the required 50% match to obtain an additional $2.58 million in grant funding from the California State Library for the Pinole and Antioch Library projects. During the FY24-25 budget hearings, the Board allocated an additional $1.9 million to these projects and another $517,241 in November 2024 at the joint annual meeting of the Board of Supervisors and Measure X Community Advisory Board. Project planning for the facility upgrades is ongoing in collaboration with the Public Works Department with some work completed. The roof at the Kensington Library branch has been replaced, the HVAC and roof work at the Antioch Library has been completed. Other planned maintenance projects are in progress and project fund balances will be carried forward in FY25-26 to support completion.

In furtherance of the County's social equity objectives, the FY24-25 Adopted Budget allocated $10 million of the $25 million County capital improvement budget towards the development of a new library branch in the unincorporated area of Bay Point (for more information, see the Capital Facilities Master Plan section of this document). These funds were leveraged to provide the required 50% match for a $9.9 million grant from the State. The new Bay Point Library branch will be a 21,000 square foot space being constructed in partnership with an affordable housing project. The developer is providing a portion of the housing project building for the County and the County will finish the space by building the library branch and associated community space.

The Library also provides services through four Community Service Areas: El Sobrante, Pinole, Moraga, and Ygnacio Valley. More information about the budgets for these community service areas can be found in the FY25-26 Special Districts Budget.

The Recommended Budget will permit the Library to continue current operations, enhance the early literacy program, and innovate new programs to promote public service, especially to low-income residents.

Equity in Service Delivery

Since 2013, the Library's Strategic Plan has prioritized equity. The newly updated strategic plan makes the Library's commitment to equity even more explicit. Goal 2 of the updated strategic plan now states: "All library users feel welcome, included, and have a sense of belonging when using library services, resources, and facilities. To accomplish this, the Library will embark on a number of new initiatives, including creating a Racial Equity Action Plan in collaboration with the County's new Office of Racial Equity and Social Justice."

Since 1984, Project Second Chance (PSC), the Library's adult literacy program, has provided free, confidential one-on-one tutoring to adults who read at or below a sixth grade level. With one in five adults in Contra Costa County lacking the literacy skills needed to complete daily tasks, and a growing percentage of immigrant residents, over 60,000 of whom have limited English proficiency, the need for adult literacy services is more pressing than ever before. A grant from the California State Library enabled the Library to expand the PSC English language acquisition services in 2023, enrolling 63 adult learners in a new program focused on English-speaking skills. The Library continues to expand the PSC capacity to deliver services with both virtual and in-person tutoring, enrolling 366 learners in 2024, a 25% increase over 2023, the highest number of learners on record.

The Library's recent accomplishments and main equity priorities for the budget year include the following existing programs and new initiatives:

Self-Service Sundays
Beginning December 1, 2024, cardholders who sign up in advance can enter the Concord Library between 12 p.m. and 4 p.m. on Sundays. There are no staff on site, but two security guards are present to ensure that only those who have signed up for the service are entering the library. Patrons can browse the collection and check out books, return items, pick up holds, connect to Wi-Fi, and use the space for studying or reading. The pilot will run for six months and, if successful, will be expanded to additional library sites.

Collections
The Community Languages page on the Library's website was updated to increase the visibility of the Department's growing language collections and promote greater inclusion of non-native English speakers in our communities. The new page features updated and enhanced graphics, expanded information and translation tools, and easy access to specific language collections with one click. The Department also increased its collections of Chinese and Hindi language materials.

Library Wellness Teams
The Library has partnered with Contra Costa County Behavioral Health to place a Social Work Team, comprised of a clinical social worker and a community support worker, at the Antioch, Concord, and San Pablo Libraries. The Team provides education, resources, and referrals as needed, and also offers meditation and art sessions.

The Library also partnered with the Employment and Human Services Department to place Family Navigators at the same three libraries to help families get access to important support services. Navigators help with things like rent assistance, electronic access to public benefits, healthcare, and citizenship. The Navigators also assist families in signing up for Cash Aid, Medi-Cal or CalFresh, Senior Services, Family Services, Immigration Aid, and help with finding medical coverage.

The Social Work team combined with the Family Navigators make up the Library's newly formed Library Wellness Team. The Team operates at the Concord Library on Mondays and Tuesdays from 10-4; the San Pablo Library on Wednesdays and Thursdays from 10-4; and the Antioch Library on Fridays from 9-4.

One Year Of Rolling Reader Service
The Rolling Reader, the Library's new early literacy outreach all-electric van, completed its first year of service to the community in November 2024. The purpose of the Rolling Reader is to provide mobile early literacy services to socio-economically disadvantaged communities throughout the Library's service area. In one year, the Rolling Reader drove 6,285 miles to 233 events attended by 13,050 people. Rolling Reader staff have given away 7,136 books and 591 craft and STEM take-home activity kits. In the past year, staff worked with 65 different partner organizations and issued 175 new library cards.

Partnership with Stand Together Contra Costa
The Library Department and the Office of the Public Defender have begun a partnership to support Stand Together Contra Costa's (STCC) work at the Concord Immigration Court. Significant elements of the partnership include the Rolling Reader presenting regular storytimes in Spanish and giving away Spanish/English bilingual books to children at the new immigration court in Concord. STCC attorneys also provide a one-page document in Spanish highlighting relevant Library resources for their clients at the immigration court. It includes a QR (quick response) code to enable instant library card sign-up.

Increase in Bilingual Staff
In FY24-25, the Library Department added six more staff members receiving bilingual pay, bringing the total staff receiving bilingual pay to 32: 25 Spanish, 1 Tagalog, 2 Farsi, 2 Cantonese, 2 Mandarin.

In FY25-26, the Library Department will focus on implementing the action items articulated in the Department's new Racial Equity Action Plan, which is expected to launch in early FY25-26. The plan will focus on the following four areas as recommended by the Office of Racial Equity and Social Justice:

1. Language Access and Equity, with a focus on providing more and improved collections in Spanish, Hindi, Farsi, Russian, Vietnamese, and Korean; and translating the library card application into more languages;
2. Normalizing Racial Equity, which will include more robust training for library staff;
3. Community Engagement, which will include creating a community engagement plan in order to hear directly from members of our communities most affected by racism; and
4. Strengthening Department human resources practices.

Goals

The Library's goals for FY25-26 are to:

- Work with the County's Office of Racial Equity and Social Justice to complete a departmental Racial Equity Action Plan in accordance with the Library's updated strategic plan;
- Work with the City of Clayton on a facility refurbishment that will include new carpet, new furniture, and an updated layout;
- Implement self-service Sunday open hours at two more library locations;
- Coordinate with the cities of Antioch, Pinole, and Walnut Creek to transfer ownership and fiscal responsibility for the library facilities to those cities;
- Continue the popular Lunch at the Library Program, providing lunch and snacks to children during the summer and after school;
- Prioritize issuing a library card to all third-graders in public schools in accordance with California Senate Bill 321 (Ashby);
- Work collaboratively with the Public Works Department to make infrastructure improvements to County-owned library facilities using Measure X funds and other grant funding secured by leveraging the Measure X apportionment;
- Work collaboratively with the Public Works Department to plan and design the future Bay Point Library;
- Implement changes to the Library website to be in compliance with new ADA laws for government websites;
- Implement credit card payment option for public copiers and printers

		FY 2024-25										FY 2023-24		
Branch Name	Facility Owned By	Open Days/ Week	Open Hours/ week	City Funded Open Hours/ week	County Funded Open Hours/ week	Annual Open Hours	Total FTE	Pop. Served	Size in Square Feet	City Budgeted Operating Exp.	County Budgeted Operating Exp.	Volumes Held	Circulation*	# Public Internet Terminals
Antioch	County	5	40.0	0	40.0	2,080	5.8	81,894	11,000	$184,397	$999,939	36,899	34,332	28
Prewett	City	5	35.0	0	35.0	1,820	1.0	35,098	1,500	$0	$219,619	8,591	21,854	20
Brentwood	City	5	52.0	12	40.0	2,704	8.0	86,391	20,721	$139,636	$1,217,773	55,325	193,845	32
Clayton	City	5	40.0	0	40.0	2,080	5.0	11,641	15,500	$8,276	$799,357	41,689	116,269	14
Concord	City	6	52.0	12	40.0	2,704	8.5	123,095	11,300	$155,167	$1,262,563	50,421	106,803	18
Danville	City	6	56.0	16	40.0	2,912	7.5	58,852	17,000	$215,604	$1,067,768	65,267	199,312	35
El Cerrito	City	5	46.0	6	40.0	2,392	6.3	29,358	6,400	$79,737	$903,024	42,586	121,247	21
Hercules	City	5	46.0	6	40.0	2,392	6.8	26,456	21,500	$109,845	$764,696	44,007	86,704	32
Lafayette	City	6	56.0	16	40.0	2,912	7.5	27,141	34,930	$236,265	$1,054,784	62,099	185,731	39
Martinez	City	5	40.0	0	40.0	2,080	5.1	47,832	6,792	$9,275	$856,143	26,910	48,745	10
Moraga	City	5	40.0	0	40.0	2,080	5.1	17,242	10,913	$4,735	$789,185	33,766	41,069	10
Oakley	LUHSD	5	40.0	0	40.0	2,080	5.3	47,599	6,000	$9,275	$782,902	24,650	41,683	20
Orinda	Friends	6	56.0	16	40.0	2,912	7.5	19,246	17,136	$169,697	$995,456	59,964	137,611	30
Pinole	County	5	40.0	0	40.0	2,080	5.0	27,697	17,098	$202,430	$764,665	32,349	42,228	15
Pittsburg	City	5	52.0	12	40.0	2,548	6.1	75,559	9,196	$121,636	$818,010	33,888	50,445	16
Pleasant Hill	City	5	52.0	12	40.0	2,392	9.5	41,054	24,000	$254,115	$1,330,043	74,612	356,267	40
San Pablo	City	6	52.0	12	40.0	2,704	8.0	36,884	22,387	$142,798	$1,085,272	39,139	70,459	32
Dougherty Station	City	5	46.0	6	40.0	2,392	6.5	47,709	11,800	$76,407	$910,580	47,856	106,641	28
San Ramon	City	6	46.0	6	40.0	2,912	9.0	47,709	21,338	$128,347	$1,568,148	70,860	271,196	28
Walnut Creek	City	6	52.0	12	40.0	2,704	11.0	59,972	42,000	$435,115	$1,248,217	80,647	210,556	64
Ygnacio Valley	County	6	52.0	12	40.0	2,704	7.0	25,702	13,202	$394,856	$892,944	52,618	146,861	20
Bay Point	MDUSD	6	34.5	N/A	34.5	1,794	1.3	24,399	950	N/A	$339,277	8,222	6,703	6
Crockett	C&H	4	24.0	N/A	24.0	1,248	0.7	3,587	1,238	N/A	$176,362	6,013	6,979	2
El Sobrante	County	5	40.0	N/A	40.0	2,080	5.0	16,762	7,474	N/A	$935,005	25,843	76,886	22
Kensington	County	5	40.0	N/A	40.0	2,080	5.0	5,530	5,094	N/A	$789,648	24,440	55,852	6
Rodeo	County	4	24.0	N/A	24.0	1,196	0.5	9,481	864	N/A	$174,279	5,268	2,104	2
										$3,077,613				

*does not include renewals, ebooks or digital resources

Accomplishments

The Library is pleased to highlight these recent accomplishments:

ANTIOCH LIBRARY NEW ROOF
The Antioch Library re-opened on June 11, 2024 with a new roof and newly tiled foyer. Funding for the project was provided by Measure X, a half-cent sales tax approved by voters in 2020, and the California State Library's Building Forward grant program.

BAY POINT LIBRARY DESIGN
The Design Development phase of the architecture plans for the new Bay Point Library was completed in March 2025. The Library, in partnership with Noll and Tam Architects, conducted ten key informant interviews, two surveys, four community discussion groups, and three community meetings to ensure the design of the new Library will be aligned with the community's needs and vision.

EL CERRITO LIBRARY LEASE AGREEMENT
The Library Lease and Services Agreement with the City of El Cerrito was completed.

ONLINE RENEWAL OF LIBRARY CARD ACCOUNTS
As of May 2, 2024, California residents with library cards that are less than one year expired can renew their accounts online as long as their address hasn't changed. Previously, patrons were required to visit a Contra Costa County Library branch in person to re-verify their address and reactivate their library card. This process was a barrier for some people who didn't live close to a branch or who didn't have reliable transportation.

COPIER REFRESH
All branch libraries have new public copiers and printers as well as public-use scanners. In addition to flatbed scanning, EZScanners allow scanning to Email, USB, multiple online services, Smartphones, and QR Codes. They also do text translation to 25 languages, can scan text to audio, and restore photos.

LIBRARY SYSTEMS MODERNIZATION
- In July 2024, Sensource people counters were installed at all branch library locations. Sensource differentiates between in and out traffic and provides precise, real-time counts of patrons entering library branches. This improved people-counting technology will give more accurate, real-time counts that are transmitted automatically into reports and analyzed to better understand and visualize facility usage and patterns.
- Message Bee, a text and email notification system that informs Library patrons when they have holds ready for pickup, items that are about to be due, overdue items, and expired accounts, was implemented in November 2024. Notices include graphics, including book covers of the referenced items.
- EBSCO Discovery Service (EDS) will launch in May 2025. EDS provides patrons with a way to search all online library resources at once via the Library website.

PROJECT SECOND CHANCE 40TH ANNIVERSARY
Project Second Chance (PSC) celebrated 40 years of operation on June 15, 2024 with an event at the Lafayette Library's Don Tatzin Community Hall. The event featured awards and a new edition of *In Our Words* featuring the writings of PSC learners.

SELF-SERVICE SUNDAYS PILOT LAUNCH
Starting on December 1, 2024, cardholders who sign up in advance can enter the Concord Library between 12 p.m. and 4 p.m. on Sundays. There are no staff on site, but two security guards are present to ensure that only those who have signed up for the service are entering the library. Patrons can browse the collection and check out books, return items, pick up holds, connect to Wi-Fi, and use the space for studying or reading. The pilot will run for six months and, if it is successful, will be expanded to additional library sites.

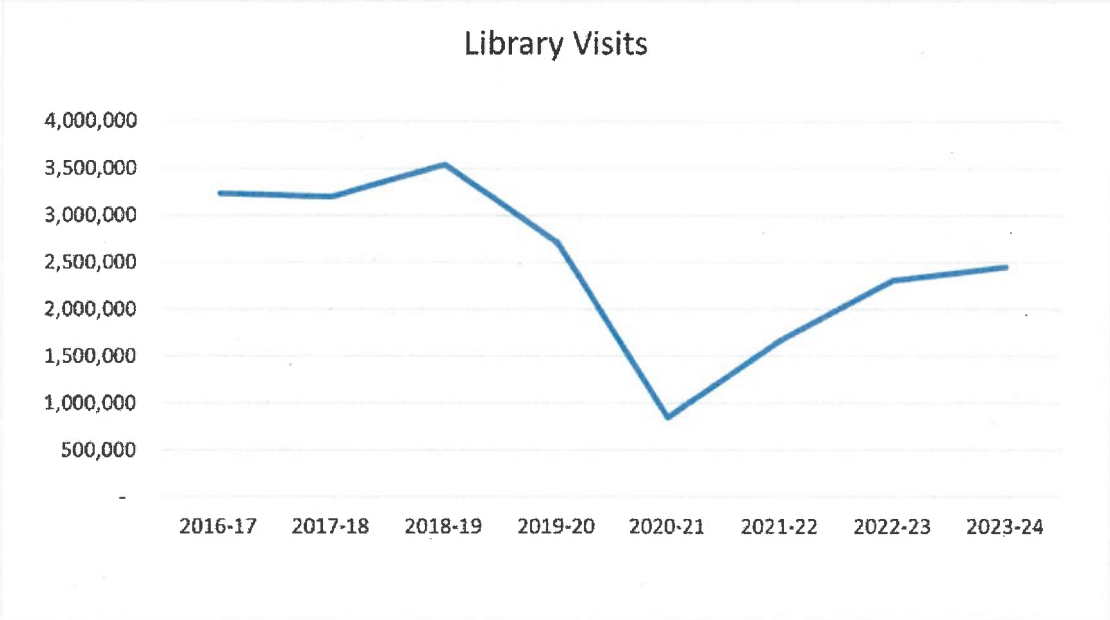
LIBRARY DESIGN STANDARDS
The Library's first ever Design Standards document, developed in consultation with Noll and Tam Architects, was published in October 2024. The document articulates the Library's ideal design standards and will function as a guide for new facility and facility refurbishment projects, as well as furniture and shelving refreshes.

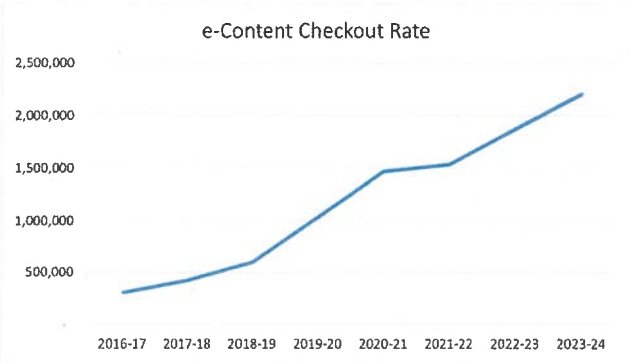
ONE YEAR OF ROLLING READER SERVICE
The Rolling Reader, the Library's new early literacy outreach all-electric van completed its first year of service to the community. In one year, the Rolling Reader drove 6,285 miles to 233 events attended by 13,050 people. Rolling Reader staff have given away 7,136 books and 591 craft and STEM (science, technology, engineering, and mathematics) take-home activity kits. In the past year, Rolling Reader staff worked with 65 different partner organizations and issued 175 new library cards.

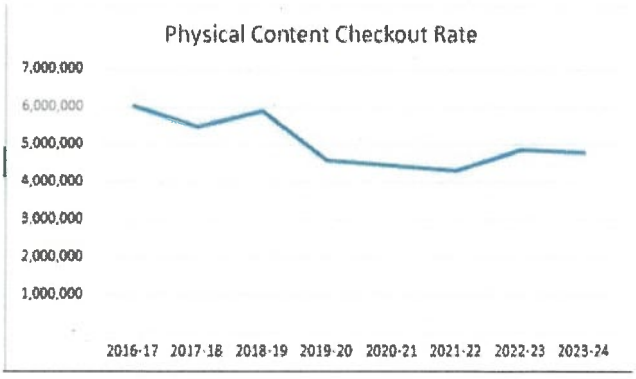
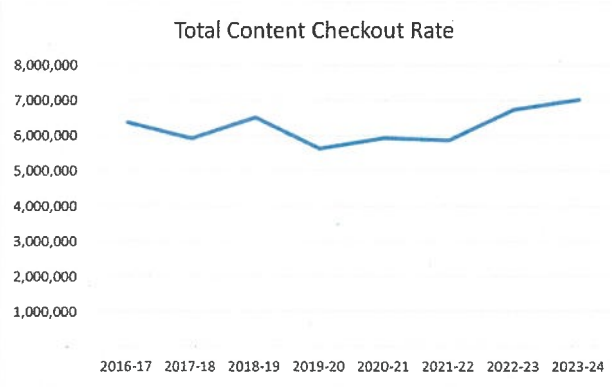
Operations Indicators

Measurement	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Registered Users	438,660	428,566	425,237	403,611	351,658	337,554	341,182	359,564
Annual Hours Open	54,977	55,757	56,875	42,042	7,895	59,202	59,585	58,856
Library Visits	3,235,783	3,198,458	3,540,968	2,709,288	840,658	1,665,632	2,304,075	2,450,877
Physical Items Circulated	6,062,401	5,495,379	5,911,465	4,603,662	4,468,315	4,334,232	4,871,027	4,820,131
Econtent Circulated- Ebooks , audio, video	310,811	425,897	599,774	1,031,417	1,463,991	1,533,914	1,869,715	2,205,667
Database Use						2,297,549	3,719,430	
Number of Programs - Live, In-person				6,956		176	3,837	7,516
Program Attendance - Live, In-person				153,856		15,112	145,104	329,130
Number of Programs - Virtual				345	879	612	320	312
Program Attendance - Virtual				48,366	38,099	22,060	17,928	17,379
Total Programs	10,299	18,177	10,781	7,301	879	788	4,157	7,828
Total Program Attendance	274,766	319,734	296,335	202,222	38,099	37,127	163,032	346,509
Number Public Computer Users	449,902	449,749	441,905	0	12,873	224,754	327,249	367,854
Virtual Visits to Website	4,452,534	4,272,936	3,592,202	3,584,919	4,846,970	4,117,632	4,987,988	6,076,159
Volunteers	1,200	1,166	1,205	778	43	383	658	755
Volunteer Hours	36,352	33,768	35,699	19,139	298	10,171	18,063	20,225
Literacy Learners	226	175	176	175	151	175	253	321
Discover&Go Visits	17,574	21,577	22,491	16,602	1,607	6,855	13,311	17,278
Market Penetration*		22%	25%	23%	17%	22%	26%	28%

**percent of households in service area with at least one active library user*







Market penetration refers to the percent of households in the County Library service area with at least one active library user.