

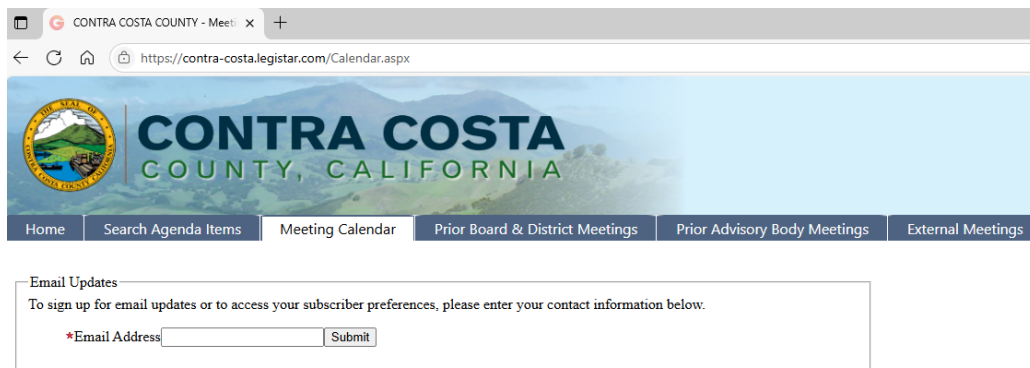
DATE: November 19, 2025
TO: Youth Committee
FROM: Noramah Burch, Youth Program Manager
RE: **How to sign up for WDB LEGISTAR updates**

Contra Costa County is now using **LEGISTAR** as the official platform for posting upcoming WDBCCC meeting schedules and providing access to Workforce Board and Committee packets. To ensure you receive all relevant materials in a timely manner, Committee and Board members will need to subscribe to the LEGISTAR system.

Link: [CONTRA COSTA COUNTY - Meeting Calendar](https://contra-costa.legistar.com/Calendar.aspx)
<https://contra-costa.legistar.com/Calendar.aspx>

Steps to Subscribe:

1. On the landing page at the top, you will see "Email Updates."
2. Enter your email address and complete the requested information.
3. Under **Subscription Topics**, select **Workforce Development Board**.

Upcoming Meetings

Name	Meeting Date	Meeting Time	Meeting Location
BOARD OF SUPERVISORS	8/12/2025	9:00 AM	Administration Building 1025 Escobar Street, Martinez https://cccounty-us.zoom.us/j/89586041575 Call in: 888-278-0255 access code 843298#
FIRE PROTECTION DISTRICT	8/12/2025	1:00 PM	Administration Building 1025 Escobar Street, Martinez https://cccounty-us.zoom.us/j/89586041575 Call in: 888-278-0255 access code 843298#
Contra Costa Council on Homelessness	8/12/2025	2:00 PM	Virtual Only: https://homebaseccc.zoom.us/join/join?secret=843298
Bethel Island Municipal Advisory Council	8/12/2025	6:00 PM	3090 Ranch Lane, Bethel Island, Ca

1. After clicking submit, you're taken to a New Subscriber sign-up. Please enter and confirm your email address. You have the option of creating a password.
2. Fill in the capture box with text from the image, check the privacy policy acknowledgment box, and click submit.

ibers/qualify

New Subscriber

Primary Email Address

You must enter a primary email address. You will use this to access and update your subscriptions or modify your subscriber preferences.

Email Address *

Confirm Email Address *

Optional Password

Enter an optional password to add password protection to your subscriber preferences.

Password

Confirm Password



Enter text from image

Powered by MTCaptcha™

Privacy

☐ By checking this box, you consent to our [data privacy policy](#). *

3. Next, you can select what County Boards or committees you would like to subscribe to.
4. Scroll all the way to the bottom of the screen to find the Workforce Development Board. After you make your selection, click submit.

☐ Public Protection Committee
☐ Pacheco Municipal Advisory Council
☐ Racial Justice Oversight Body
☐ Rodeo Municipal Advisory Council
☐ Sustainability Committee
☐ Transportation, Water & Infrastructure Committee
☐ Sustainability Commission
☐ Treasury Oversight Committee
☐ Zoning Administrator (ZA)
☒ Workforce Development Board

Your contact information is used to deliver requested updates or to access your subscriber preferences.

If you have any questions or need assistance with the subscription process, please don't hesitate to reach out.