PAR No. 26562
C.97

Contra Costa County
Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C

I. DEPARTMENT REQUEST

Agency and Dept Name: CCA19 Employment and Human Services Dept No(s). 0503 Org No(s). 5311

Action Type: Add Position(s) Net FTE Change: 9.00 Proposed Effective Date: 02/01/2026

Action Requested:

Add seven Social Worker(s), one Social Work Supervisor I, and one Clerk-Experienced Level to provide support for the Aging and Adult Bureau in the Employment and Human Services Department.

Use an additional sheet for further explanation or comments.

Fiscal Impact:

Cost is within Department's Budget: ☐ Yes ☐ No

Total Annual Cost: $ 1,176,362.00

Total this FY: $ 588,185.00

Net County Cost: $ 58,820.00

NCC this FY: $ 29,407.00

Source of Funding: See Attachment

Total One-Time Cost:

Connor Auerbach — (for) Department Head — 01/12/2026 — Date

II. COUNTY ADMINISTRATOR REVIEW

PAR No.

Comments:

Released to HR for further study/review

Maureen Carapia — (for) County Administrator — 01/15/2026 — Date

III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

HR Recommendation(s): ADOPT Position Adjustment Resolution No. 26562 to add seven (7) Social Workers, one (1) Social Work Supervisor I, and one (1) Clerk-Experienced Level position in the Employment and Human Services Department.

Chris Miller — (for) Director of Human Resources — 02/09/2026 — Date

IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s): ☑ Yes ☐ No ☐ N/A

If No or N/A, CAO Recommendation(s):

BOS Approval Required: ☑ Yes ☐ No

Effective: ☑ Day following Board Approval
☐ Date: _____

Danielle Fokkema — (for) County Administrator — 02/25/2026 — Date

V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☒ ADOPTED ☐ OTHER ACTION: _____

Monica Nino, Clerk of the Board of Supervisors and County Administrator

By: Stacey M Boyd

Date: 03-03-2026

PAR Form – 01/2025