



DATE: November 4, 2025
TO: Full Board/Executive Committee
FROM: Tamia Brown, Executive Director
RE: **Approve Triennial Sunset Review of Appointed Boards, Committees, and Commission Phase III**

RECOMMENDATION

That the Full Board/Executive Committee approve the WDBCCC Triennial Sunset Review of Appointed Boards, Committees, and Commissions – Phase III report as presented.

BACKGROUND

The purpose of the triennial sunset review is to provide the Board of Supervisors with a method to periodically evaluate the ongoing purpose, performance and effectiveness of the advisory committees. For additional information about the review procedure, please refer to Resolution 2012/261 of June 26, 2012, and to the Advisory Body Handbook. (The Handbook is available on the Board of Supervisors page on the County website).

The review includes:

- An evaluation of the body's level of involvement in County programs relative to the duties and responsibilities defined in the establishing authority
- Action accomplished or complete on issues assigned to the body by the Board of Supervisors
- The justification for continuance
- Citation of the appropriate government codes mandating the body and its activities
- A recommendation from the staff of the body regarding revisions and statement of body's effectiveness
- A recommendation from the Department Head regarding continuance or deletion of body

CURRENT SITUATION

Following Board approval, the completed survey will be submitted to the Clerk of the Board by December 1, 2025 for filing and including in official record.

ATTACHMENTS

A1a Triennial Sunset Review of Appointed Boards, Committees, & Commissions Phase III (Program Years 2022, 2023, & 2024) - Final

For any questions, please contact Tamia Brown, Executive Director at 925-655-3808 or email at tbrown1@ehsd.cccounty.us