Contra Costa County
Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C

I. DEPARTMENT REQUEST

Agency and Dept Name: CCA65 Public Works
Dept No(s). 0650, 00 Org No(s). 4504, 00
Action Type: Reassign
Net FTE Change: 0.00
Proposed Effective Date: 06/09/2026

Action Requested:

Reassign one (1) Procurement Director-Exempt (STB1), position #00021045, at salary plan and grade B85 1022 ($14769 - $17952) and its incumbent from Department 0650 to Department 0020 in the Public Works Department,

Use an additional sheet for further explanation or comments.

Fiscal Impact:

Cost is within Department's Budget: ☑ Yes ☐ No
Total One-Time Cost: $ 0.00
Total Annual Cost: $ 0.00
Total this FY: $ 0.00
Net County Cost: $ 0.00
NCC this FY: $ 0.00
Source of Funding: No fiscal impact

Adrienne Todd — (for) Department Head — 05/14/2026 — Date

II. COUNTY ADMINISTRATOR REVIEW

PAR No. 26612

Comments:

Released to HR for further study/review

Laura Strobel — (for) County Administrator — 05/29/2026 — Date

III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

HR Recommendation(s): Reassign one (1) Procurement Director Exempt (STB1), position #00021045 and its incumbent from Department 0650 to Department 0020 in the Public Works Department

Chris Miller — (for) Director of Human Resources — 6/2/2026 — Date

IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s): ☑ Yes ☐ No ☐ N/A
If No or N/A, CAO Recommendation(s):

BOS Approval Required: ☑ Yes ☐ No

Effective: ☑ Day following Board Approval
☐ Date: _____

Laura Strobel — (for) County Administrator — 06/04/2026 — Date

V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☐ ADOPTED ☐ OTHER ACTION: _____

Monica Nino, Clerk of the Board of Supervisors and County Administrator

By: _____
Date: _____