

POSITION ADJUSTMENT REQUEST

NO. 26354
DATE 10/11/24

Department County Administrator's Office - Labor Department No./
Budget Unit No. 0003 Org No. 1220 Agency No. 03

Action Requested: ADOPT Position Adjustment Resolution No. 26354 reallocating the salary scale for Chief of Labor Relations, establishing the classifications of Labor Relations Supervisor-Exempt, Senior Labor Relations Analyst - Exempt, and Labor Relations Analyst - Exempt, reclassifying incumbents into the new classifications and abolishing old classifications

Proposed Effective Date: 11/22/2024

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$66,991.00 Net County Cost \$66,991.00
Total this FY \$39,078.00 N.C.C. this FY \$39,078.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Timothy M. Ewell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Timothy M. Ewell

10/25/2024

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

See attached

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

12/1/2024(Date)

Nicole Bilich

10/30/2024

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

10/31/2024

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Reinstated proposed effective date of 11/22/24

Timothy M. Ewell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ~~DISAPPROVED~~

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-05-2024

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: